

Healthcare Management Technology (A25200)

Official Program Description registered with the NC Community College System:

The Healthcare Management Technology curriculum is designed to prepare students for employment in healthcare business and financial operations. Students will gain a comprehensive understanding of the application of management principles to the healthcare environment.

The curriculum places emphasis on planning, organizing, directing, and controlling tasks related to healthcare organizational objectives, including the legal and ethical environment. Emphasis is placed on the development of effective communication, managerial, and supervisory skills.

Graduates may find employment in healthcare settings including hospitals, medical offices, clinics, long-term care facilities, and insurance companies. Graduates are eligible to sit for the Certified Patient Account Manager (CPAM) and the Certified Manager of Patient Accounts (CMPA) examinations.

Program Learning Outcomes

The Associate of Applied Science degree in Healthcare Management Technology is designed to prepare students for employment in healthcare business and financial operations. Students will gain a comprehensive understanding of the application of management principles to the healthcare environment.

Graduates of this program will:

- Apply the basic management functions of planning, organizing, staffing, directing, and controlling within the healthcare environment.
- Build an extensive medical vocabulary and apply an understanding of basic anatomical systems to the interpretation of records and reports in a variety of medical settings.
- Understand the major types of insurance plans, apply standard coding guidelines, and process third-party claims.
- Demonstrate the ability to use business and medical software in the healthcare environment.
- Demonstrate the ability to communicate effectively through written, oral and other forms of communication.
- Develop team-building skills and participate as a member of a team.
- Think and plan strategically in making healthcare business decisions.
- Demonstrate knowledge of current medical law and accepted ethical behavior in the healthcare industry.

Degree Awarded

The Associate in Applied Science Degree-Healthcare Management Technology is awarded by Pitt Community College upon completion of this program.

Note

Pitt Community College is the degree-granting institution, and all Healthcare Management Technology (HMT) courses must be taken there. All other courses can be taken at WCC. Classes are offered during the day and at night, including weekends. In addition, some courses are offered through Distance Learning programs, including the Internet.

For More Information

The Healthcare Management Technology program is in the Business and Computer Technologies Division. For more information call (919) 735-5151, ext. 353, or visit us at our web site at <http://www.waynecc.edu>.

Admissions

- A high school diploma or equivalent is required.
- A placement test in English, mathematics, reading, and computer skills is required to determine the entry-level courses that match individual needs.

First Step to Enroll:

Call the Admissions and Records Office at (919) 735-5151, ext. 238.

	Contact Hours	Semester Credit Hours
FIRST SEMESTER		
ACA 111 College Student Success.....	1	1
BUS 110 Introduction to Business	3	3
ENG 111 Expository Writing.....	3	3
HMT 110 Introduction to Healthcare Management (PCC).....	3	3
MAT 115 Mathematical Models.....	4	3
OR		
MAT 140 Survey of Mathematics	3	3
OR		
MAT 161 College Algebra	3	3
OST 137 Office Software Applications	4	3
OR		
CIS 111 Basic PC Literacy	3	2
OR		
CIS 110 Introduction to Computers	4	3
		15
SECOND SEMESTER		
ACC 120 Principles of Financial Accounting	5	4
ENG 114 Professional Research & Reporting	3	3
OR		
ENG 112 Argument Based Research (PCC)	3	3
OR		
ENG 113 Literature Based Research	3	3
MED 121 Medical Terminology I	3	3
HMT 212 Management of Healthcare Organization (PCC)	3	3
PSY 150 General Psychology.....	3	3
		16
SUMMER TERM		
BUS 121 Business Math (PCC)	4	3
OR		
MAT 155 Statistical Analysis (PCC)	3	3
COM 231 Public Speaking	3	3
HMT 211 Long-Term Care Administration (PCC)	3	3
CTS 130 Spreadsheet	4	3
MED 122 Medical Terminology II	3	3
		15
THIRD SEMESTER		
ACC 121 Principles of Managerial Accounting	5	4
BUS 153 Human Resources Management (PCC).....	3	3
HUM 115 Critical Thinking	3	3
HMT 210 Medical Insurance (PCC).....	3	3
WEB 110 Internet/Web Fundamentals (PCC)	4	3
		16
FOURTH SEMESTER		
ACA 220 Professional Transition (PCC) .	1	1
ACC 140 Payroll Accounting	3	2
COE 112 Co-op Work Experience I.....	20	2
HMT 220 Healthcare Financial Mgmt. (PCC)	4	4
HMT 225 Practice Mgmt. Simulation (PCC)	4	3

	Contact Hours	Semester Credit Hours
MED 118 Medical Law & Ethics.....	2	2
OR		
OST 149 Medical Legal Issues	3	3
		14
Total Credit Hours		76