

Business Administration (D25120)**Diploma Awarded**

A diploma in Business Administration is awarded by the College upon completion of this program.

For More Information

The Business Administration program is in the Business and Computer Technologies Division. For more information, call (919) 735-5151, ext. 342. On the Internet, send e-mail to rayb@waynecc.edu or visit us at our web site at <http://www.waynecc.edu>.

Admissions

- A high school diploma or equivalent is required.
- Placement tests are required in English, mathematics, reading, and computer skills to determine entry-level courses that match individual needs.

First Step To Enroll:

Call the Admissions and Records Office at (919) 735-5151, ext. 238.

	Contact Hours	Semester Credit Hours
FIRST SEMESTER		
ACA 111 College Student Success.....	1	1
BUS 110 Introduction to Business	3	3
BUS 115 Business Law I.....	3	3
BUS 137 Principles of Management	3	3
ENG 111 Expository Writing.....	3	3
MKT 120 Principles of Marketing	3	3
		16
SECOND SEMESTER		
CIS 110 Introduction to Computers	4	3
ENG 114 Professional Research and Reporting	3	3
MAT 115 Mathematical Models.....	4	3
Social Science Elective.....	3	3
		12
THIRD SEMESTER		
ACC 120 Prin of Financial Accounting	5	4
ACC 129 Individual Income Taxes.....	4	3
BUS 240 Business Ethics	3	3
BUS 260 Business Communication	3	3
ECO 252 Prin of Macroeconomics	3	3
		16
Total Credit Hours		44