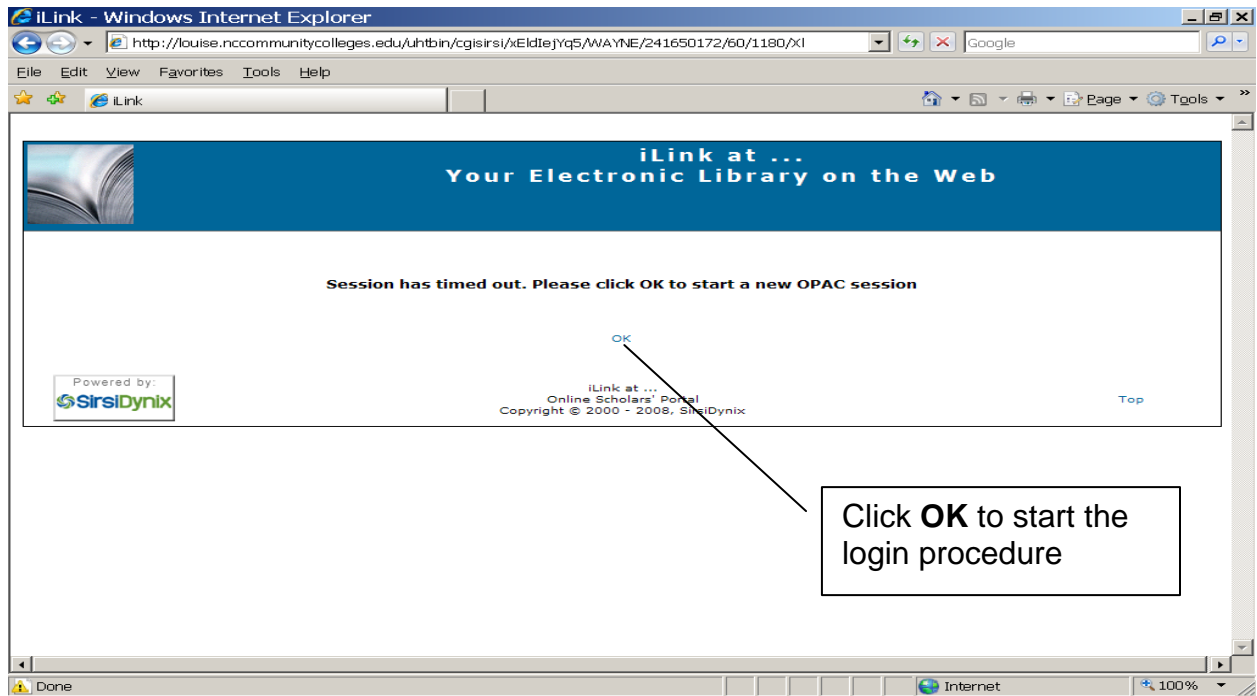


## Online Public Access Catalog (OPAC) Book Renewals

**Example:** You wish to renew a book you have on checkout from the WCC Library while you are at home using your personal computer:

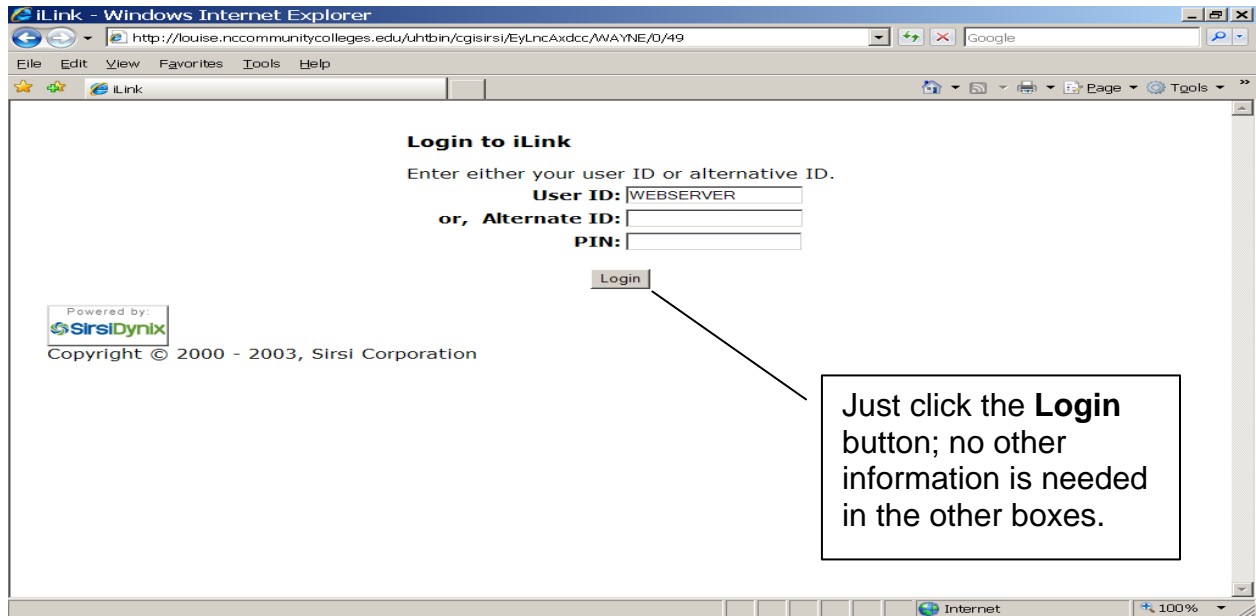
**NOTE:** Only items not yet overdue to the WCC Library will be listed as “eligible for renewal.” Overdue items must be returned for renewal in person at the WCC Library Circulation Desk.

1. Access the WCC Library homepage at <http://www.waynecc.edu/library/>
2. Login to the **Online Public Access Catalog (OPAC)**; if the session has timed out, first click **OK**.

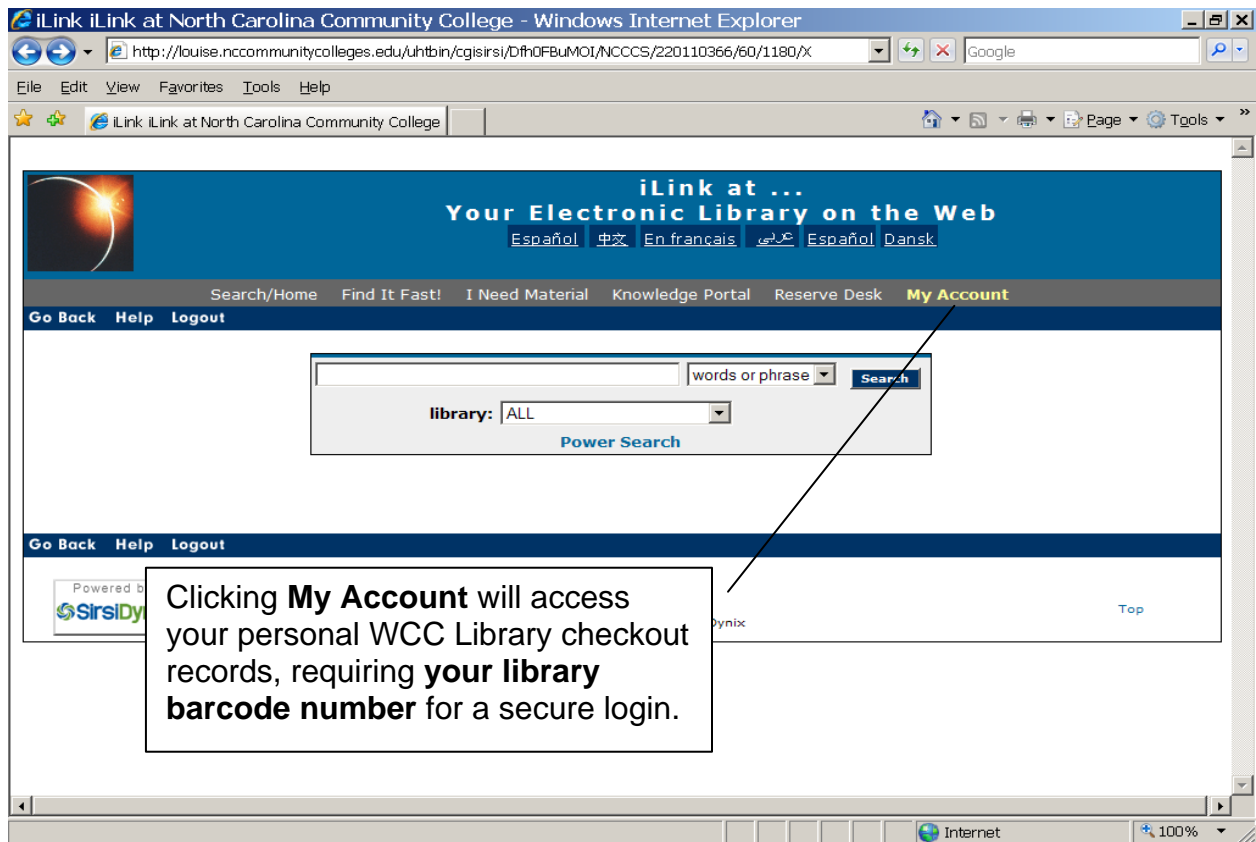


## Online Public Access Catalog (OPAC) Book Renewals

3. Then click the **Login** button. You do not need to fill in any of the boxes.

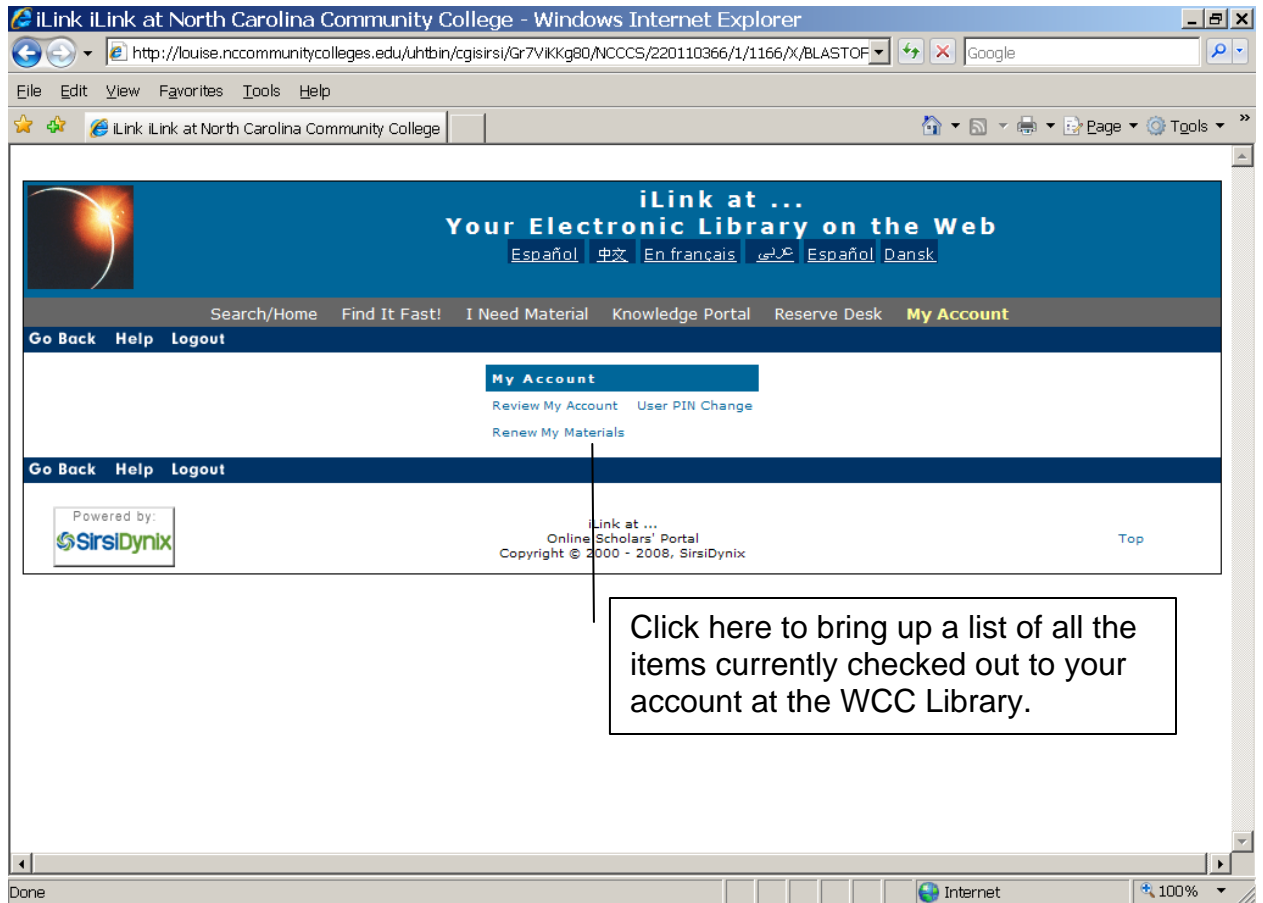


4. Click **My Account** in the menu bar at the top of the OPAC search page.



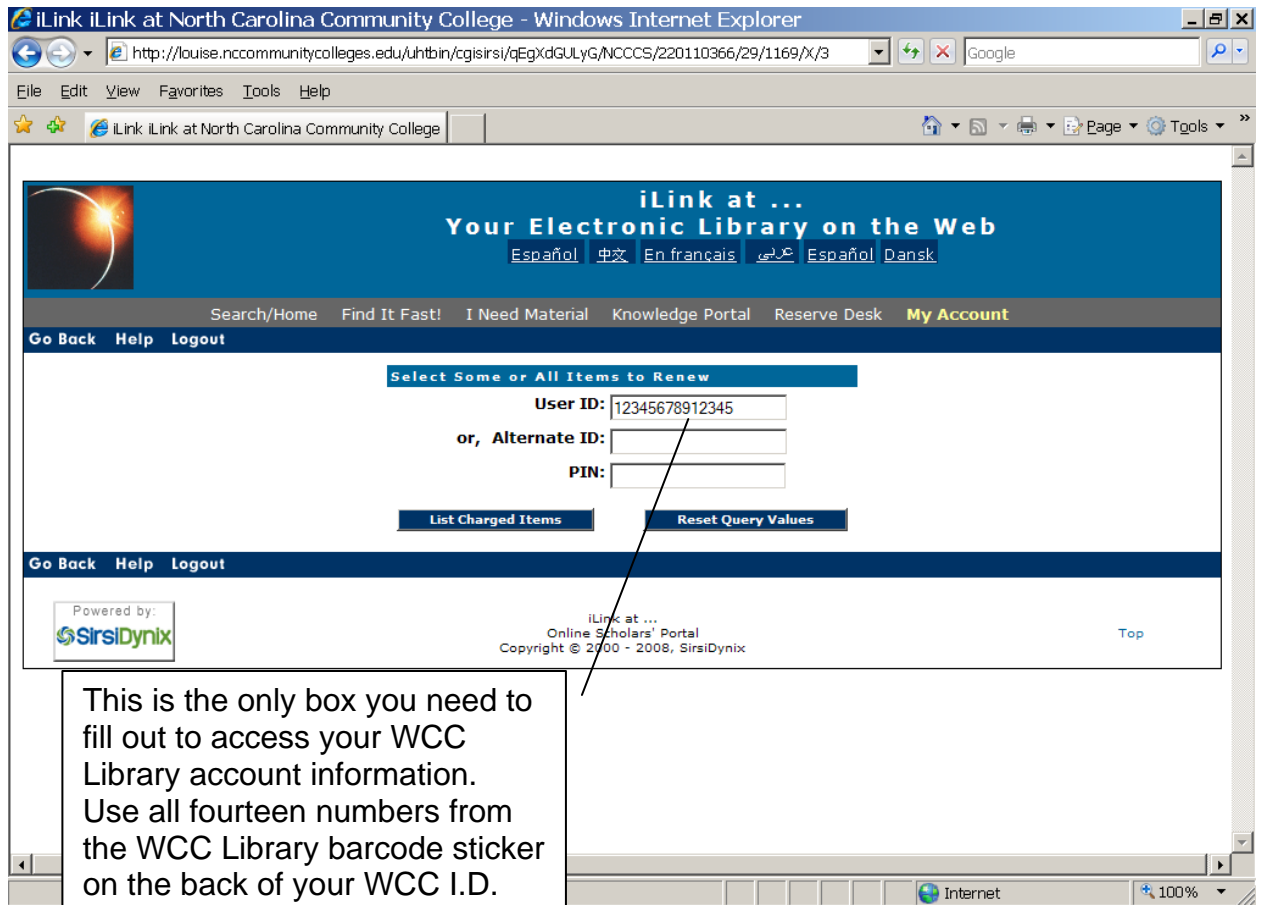
# Online Public Access Catalog (OPAC) Book Renewals

5. From the **My Account** menu click **Renew My Materials**.



## Online Public Access Catalog (OPAC) Book Renewals

6. Enter your entire fourteen-digit **WCC Library barcode number** (on a sticker on the back of your WCC I.D. card) into the **User ID** box.
7. Click the **List Charged Items** button to access the list of items you still have on checkout from the WCC Library.



The screenshot shows a web browser window displaying the iLink at North Carolina Community College website. The page title is "iLink at ... Your Electronic Library on the Web". The navigation menu includes "Search/Home", "Find It Fast!", "I Need Material", "Knowledge Portal", "Reserve Desk", and "My Account". The main content area has a header "Select Some or All Items to Renew" and a form with the following fields:

- User ID:
- or, Alternate ID:
- PIN:

Below the form are two buttons: "List Charged Items" and "Reset Query Values". A callout box points to the User ID field with the following text:

This is the only box you need to fill out to access your WCC Library account information. Use all fourteen numbers from the WCC Library barcode sticker on the back of your WCC I.D. card.

The footer of the page includes "Powered by: SirsiDynix", "iLink at ... Online Scholars' Portal", "Copyright © 2000 - 2008, SirsiDynix", and a "Top" link.

## Online Public Access Catalog (OPAC) Book Renewals

8. **NOTE:** Only items not yet overdue will be listed as “eligible for renewal.”
9. From the **Select Items to Renew** screen’s “eligible for renewal” list decide to either:
  - a. **Renew all** the items you have checked out by clicking inside the radio button beside that option;
  - b. Or renew only one or more items from the entire list of items you still have on checkout by clicking inside the **Select Items to Renew** radio button, then the **checkbox** beside each item you wish to renew.
10. Click the **Renew Selected Items** button to perform either of the two types of renewal.

The screenshot shows a web browser window displaying the iLink OPAC interface. The page title is "iLink at ... Your Electronic Library on the Web". The navigation bar includes "Search/Home", "Find It Fast!", "I Need Material", "Knowledge Portal", "Reserve Desk", and "My Account". The main content area is titled "Select Items to Renew" and indicates "2 items eligible for renewal. Use check boxes below to mark list items for Renew." There are two radio buttons: "Select Items to Renew" (unselected) and "Renew all" (selected). Below the radio buttons is a table of items:

Item	Author	Due Date
<input checked="" type="checkbox"/> Nasty people	Carter, Jay.	Due: 4/8/2009,23:59
<input type="checkbox"/> The art of racing in the rain : a novel	Stein, Garth.	Due: 4/13/2009,23:59

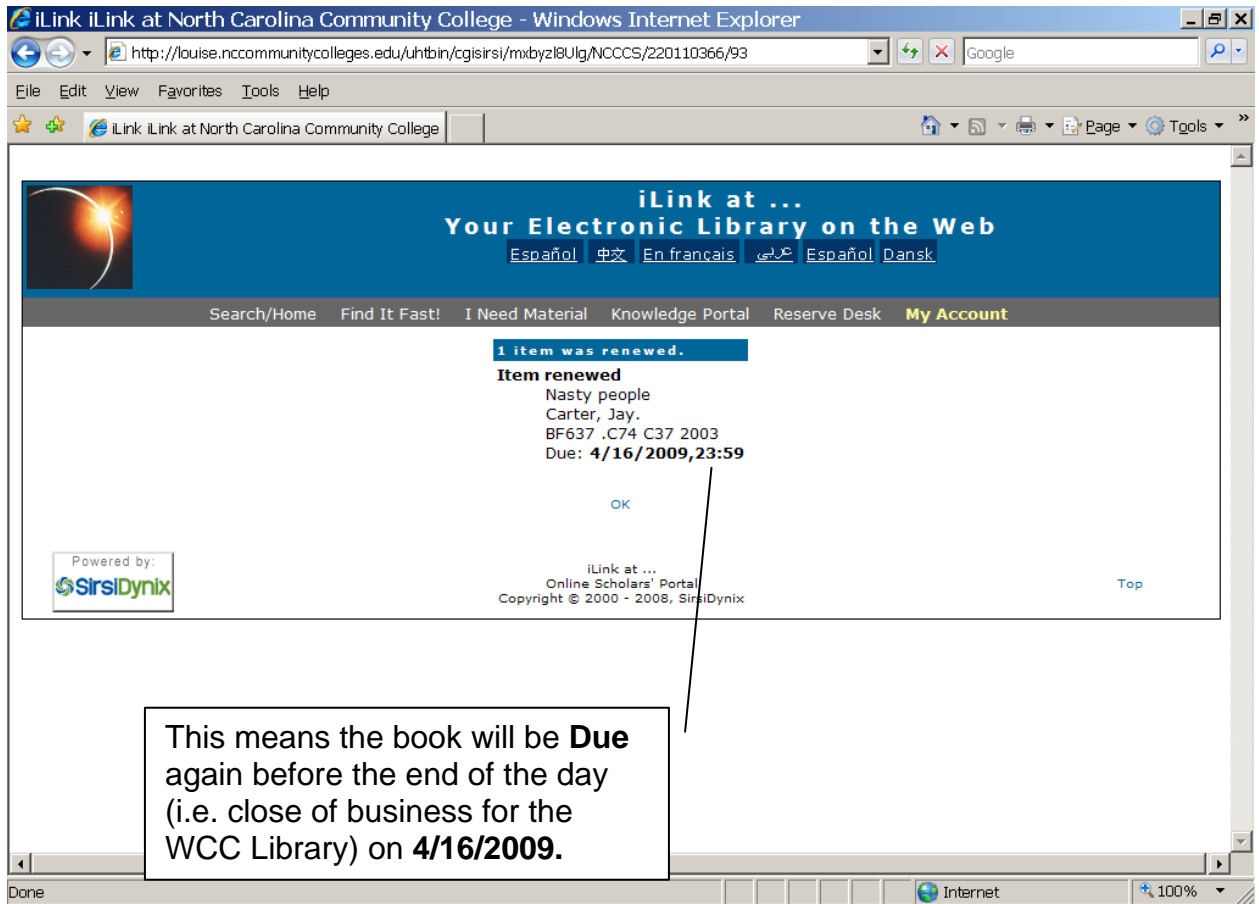
Buttons for "Renew Selected Items" and "Clear Selections" are visible. A callout box with a black border and white background contains the following text:

If you chose the **Renew all** option, make sure none of the items on the list are overdue, since overdue items cannot be renewed online. You must bring overdue items back to the WCC Library in person to clear the overdue charge; then you may check the item(s) out again.

## Online Public Access Catalog (OPAC) Book Renewals

11. Be sure to note the new **Due** date(s) for your item(s).

12. Click **OK** to finalize the renewal transaction.



The screenshot shows a Windows Internet Explorer browser window displaying the iLink at North Carolina Community College website. The browser's address bar shows the URL: <http://louise.ncccommunitycolleges.edu/uhtbin/cgiirsi/mxbyz18Ulg/NCCCS/220110366/93>. The website header includes the text "iLink at ... Your Electronic Library on the Web" and navigation links for "Español", "中文", "En français", "عربي", "Español", and "Dansk". A navigation bar contains links for "Search/Home", "Find It Fast!", "I Need Material", "Knowledge Portal", "Reserve Desk", and "My Account".

The main content area displays a confirmation message: "1 item was renewed." Below this, it lists the renewed item: "Item renewed", "Nasty people", "Carter, Jay.", "BF637 .C74 C37 2003", and "Due: 4/16/2009,23:59". An "OK" button is positioned below the item details. At the bottom of the page, there is a "Powered by: SirsiDynix" logo and copyright information: "iLink at ... Online Scholars' Portal Copyright © 2000 - 2008, SirsiDynix".

A callout box with a black border and white background is positioned in the lower-left quadrant of the screenshot. It contains the text: "This means the book will be **Due** again before the end of the day (i.e. close of business for the WCC Library) on **4/16/2009**." A thin black line points from the "Due: 4/16/2009,23:59" text in the screenshot to the callout box.

## Online Public Access Catalog (OPAC) Book Renewals

13. Click **Logout** to leave the **OPAC**;

14. Or click **Search/Home** to begin a new search session.

The screenshot shows a Windows Internet Explorer browser window displaying the iLink OPAC interface. The browser's address bar shows the URL: <http://louise.nccommunitycolleges.edu/uhtbin/cgiirsi/3Cn69kpYHg/NCCCS/220110366/2/1000/2>. The page title is "iLink iLink at North Carolina Community College - Windows Internet Explorer".

The main content area of the page features a blue header with the text "iLink at ... Your Electronic Library on the Web" and language options: [Español](#), [中文](#), [En français](#), [العربية](#), [Español](#), and [Dansk](#). Below the header is a navigation bar with links: [Search/Home](#), [Find It Fast!](#), [I Need Material](#), [Knowledge Portal](#), [Reserve Desk](#), and [My Account](#). A secondary navigation bar contains [Go Back](#), [Help](#), and [Logout](#).

The main content area is titled "Select Some or All Items to Renew" and contains a form with the following fields:

- User ID:
- or, Alternate ID:
- PIN:

Below the form are two buttons: [List Charged Items](#) and [Reset Query Values](#).

At the bottom of the page, there is a "Powered by: SirsiDynix" logo and copyright information: "iLink at ... Online Scholars' Portal Copyright © 2000 - 2008, SirsiDynix". A "Top" link is also present.

Two callout boxes are overlaid on the page:

- A box pointing to the [Logout](#) link in the secondary navigation bar, containing the text: "Logout will take you out of the OPAC".
- A box pointing to the [Search/Home](#) link in the main navigation bar, containing the text: "Search/Home will take you out of your account and back to the OPAC main search page."

The browser's status bar at the bottom shows "Internet" and a zoom level of "100%".