

Wayne Community College

2010-2011 Special Circumstance Checklist and Application

Student Name: _____ Student ID: _____

You notified our office that you (or your family) have experienced a change in income. This means your income is expected to be significantly less in 2010 than you reported on your 2009 federal income taxes. You may complete the Special Circumstance Checklist and Application if you feel there are circumstances not reflected on the 2010-2011 Free Application for Federal Student Aid (FAFSA).

Please make sure the following items are complete before sending your application to the Financial Aid Office. **An incomplete application or lack of supporting documentation will not be considered.**

You should allow up to 10 days for review of the Special Circumstance application. Please note that a change in circumstance does not guarantee eligibility for federal or state aid.

YOU MUST SUBMIT THE FOLLOWING INFORMATION AS IT APPLIES TO YOUR SITUATION OR PROVIDE AN EXPLANATION IF IT DOES NOT APPLY TO YOU.

- Information in Section A is complete.
- A detailed explanation of circumstances is entered in Section B or attached.
- Supporting documentation attached
- Signed copies of 2009 Federal tax return (1040, 1040A or 1040EZ) are attached.
- Copies of all W2 and/or 1099 forms for 2009 are attached.
- Copy of final/current pay statement showing year to date earnings for 2010 is attached.
- Proof of unemployment earnings or statement of denial is attached.
- WCC Verification Worksheet.
- Student (and parent if applicable) has signed the Special Circumstance Checklist and Application.

Completed applications should be submitted to the Financial Aid Director for review.

RETURN COMPLETED FORMS AND SUPPORTING DOCUMENTATION TO:

Wayne Community College
Financial Aid Services
Post Office Box 8002
Goldsboro, NC 27533-8002
Fax: 919-736-9425

2. If you checked one-time income distribution, please provide the following:

- Proof of one-time income payment.
- Proof of how funds were spent, invested, and/or rolled over.

A signed copy of student/spouse (if married) and parents (if dependent) 2009 Federal Income tax return and all W2 forms is required.

3. If you checked divorce/separation in the family, please complete the following:

- Copy of divorce decree or legal separation agreement (if not legally separated, you (or your parent) must complete the WCC Verification of Marital Status form.

Dependent Student ONLY: The custodial parent is now: Mother Father

Dependent Student ONLY: Name of custodial parent: _____

Indicate number of household members: _____ How many are in college? _____

A signed copy of student/spouse (if married) and parents (if dependent) 2009 Federal Income tax return and all W2 forms is required.

4. If you checked death of spouse/parent, please provide the following:

- Copy of death certificate.

A signed copy of student/spouse (if married) and parents (if dependent) 2009 Federal Income tax return and all W2 forms is required.

5. If you checked out-of-pocket medical/dental expenses, please complete the following:

Out-of-pocket medical/dental expenses paid for the household in 2009 \$ _____

You must provide proof of expenses paid out-of-pocket.

A signed copy of student/spouse (if married) and parents (if dependent) 2009 Federal Income tax return and all W2 forms is required.

6. If you checked other, you must explain and provide the following:

- Proof of circumstance along with documentation to support the reason(s).

C. Certification: Read carefully before you sign.

I/we hereby certify that all information contained in this document, including supporting documentation is true and complete. I/we affirm there are no false statements or fraudulent documentation. I/we understand that if found to have knowingly or intentionally given false or fraudulent statements and/or documentation, any eligibility for federal and state financial aid may be further verified and corrected as required.

WCC reports all suspected cases of fraud in any attempt for the sole purpose of qualifying and/or collecting financial aid to the United States Department of Education for possible investigation by the Office of Inspector General's Office.

Student Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____