

MINUTES
THE TRUSTEES OF WAYNE COMMUNITY COLLEGE
TUESDAY, SEPTEMBER 25, 2001
6:00 P.M.
BOARD ROOM

A. Opening Prayer

In the absence of Chairperson Rouse, Vice-Chairperson Cleve Paul presided and called the meeting to order. Mr. Bobby Rex Kornegay opened the meeting with prayer.

B. Roll Call

Cleve Paul, Vice-Chairperson	Bobby Rex Kornegay
Patricia Burden	Bea Lamb
Tim Haithcock	Keith Stewart
Tommy Jarrett	

The following staff members were in attendance:

Dr. Edward H. Wilson, Jr.	Ken Ritt
Joy Ginn	Yvonne Goodman
Tara Humphries	Bill Thompson
Jack Kannan	Alice Wadsworth

The following individual was also in attendance:

Mr. Ron Hasson, Goldsboro News Argus

The following individuals were in attendance for a portion of the meeting:

Mr. & Mrs. Bill Brettman
Mr. & Mrs. Marshalle Lewis
Ms. Betty Wellons
Mr. Steele Sasser

Mr. Cleve Paul opened the business of the meeting with the following statement: "All members of this board are reminded of their duty to avoid conflicts of interest and appearances of conflict. Are there any known conflicts of interest or appearances of conflict of interest with respect to any matters that appear on today's agenda? There were no conflicts of interest or appearances of

conflict of interest by the Trustees.

C. Presentation of Resolutions

Mr. Cleve Paul presented resolutions for retirement to the following employees: Lee Brettman, for her services to Wayne Community College as Special Needs Counselor, Betty Wellons, for her services to Wayne Community College as Graphic Artist/Media Technician and Marshalle Lewis for his services to Wayne Community College as Music Instructor.

D. Introduction of New Employees

Dr. Wilson introduced Mr. Steele Sasser. Mr. Sasser joined the Wayne Community College faculty on August 15, 2001 as Music Instructor.

E. Consideration and Disposition of Minutes

Upon a motion by Bobby Rex Kornegay and seconded by Keith Stewart, Minutes of the July 24, 2001 meeting were approved as submitted.

F. Report of the Executive Committee

Dr. Wilson encouraged the board to review the committee assignments (attached) and the updated trustee roster (attached). Mr. Paul then read the attached letter from the North Carolina Board of Ethics regarding the conflict of interest for Bea Lamb. This letter indicated no conflict of interest noted.

G. Report of the Building Committee

Mr. Paul recognized Ken Ritt to give an update on the construction projects. Mr. Ritt reported that the Holly Building Reroofing project should begin the first week of October. Mr. Ritt also reported on other miscellaneous ongoing projects (see attached)

Mr. Paul then reviewed the HUB Plan (attached). Upon a motion by Mr. Tim Haithcock and seconded by Ms. Pat Burden, the plan was approved as submitted.

Upon a motion by Mr. Tommy Jarrett and seconded by Mr. Bobby Rex Kornegay it was unanimously approved to meet in closed session for the purpose of General Statute 143-318.11 (a).(5).

Mr. Paul announced that the meeting was in open session.

Upon a motion by Mr. Tim Haithcock and seconded by Mr. Bobby Rex Kornegay the board unanimously agreed to approve the purchase of 10.843 acres of land contiguous to the college and bordering New Hope Road for the purchase price of \$700,000.00 and an additional \$5,075.00 for estimated closing costs related to this purchase.

H. Report of the Finance Committee

Mr. Tim Haithcock reported on behalf of the Finance Committee, which met on September 18, 2001. Mr. Haithcock recognized Ms. Alice Wadsworth who presented the Summary of Financial Reports. Included in these reports were the County and State Expenditures, Institutional Funds with Fund Balances and Changes and Transfers through August 31, 2001 and a Summary of Expenditures from Discretionary Funds. Upon a motion by Mr. Keith Stewart and seconded by Bea Lamb, the Summary of Expenditures from Discretionary Funds (Attachment No. 4 of the Financial Report) in the amount of \$143.18 were approved unanimously.

Mr. Haithcock then reviewed the attached Cash Management Plan. Upon a motion by Mr. Bobby Rex Kornegay and seconded by Mr. Tommy Jarrett, the plan was approved as submitted.

Mr. Haithcock then recognized Mr. Jack Kannan who presented an update on the activities of the Foundation of Wayne Community College.

I. Trustee Comments and Concerns

Mr. Paul congratulated Alice Wadsworth on her winning the award of Outstanding Chief Financial Officer for Region 11 for American Association of College Business Officials.

Mr. Bobby Rex Kornegay indicated his interest in a discussion on the importance and responsibilities of Trustees at the upcoming Trustee Retreat.

J. Report of the President on Special Items

1) Dr. Wilson began his report by reminding the board to contact his office and let them know which date is the best for them to attend the 2002 Board Retreat. Thus far, it appears that February 8-9 or February 15-16, 2002. More information when the date is finalized.

2) Dr. Wilson reviewed the attached Fast Facts Card prepared by Bill Thompson in the office of Planning and Research.

3) Dr. Wilson presented the enrollment reports for curriculum as well as continuing education (Attachments).

4) Dr. Wilson presented the attached personnel report. The report reflects six new employees, five resignations, eight position vacancies, four retirements and two change of positions.

5) Dr. Wilson presented the attached Diversity Plan/Workforce Analysis for 2001.

6) Dr. Wilson reviewed a letter (attached) from Stephen Scott with the NC Community College System indicating the annual program audit was conducted with no audit exceptions.

7) Dr. Wilson then discussed a letter (attached) from Stephen C. Scott from the NC Community

College System regarding the Annual Reporting Plan. This report indicated that Wayne Community College had no late reports for the time period July 1, 2000 to June 30, 2001.

8) Dr. Wilson then commented on the attached article that appeared in People Magazine featuring Keith Murray and Jack Kannan.

9) Dr. Wilson also reviewed an attached article regarding Cooper's 2001-2002 Project Pace Partnership.

10) Dr. Wilson reviewed an attached article featuring Kwai Chun Chan.

11) Dr. Wilson then discussed an attached College Tech Prep Articulated Credit Agreement for Automotive Technology. This agreement is between Nash-Rocky Mount County Schools and Wayne Community College. Upon a motion by Mr. Tommy Jarrett and seconded by Mr. Keith Stewart, the Tech Prep Agreement was approved as submitted.

12) Dr. Wilson then announced to the board that he had been recommended for nomination for the National ACCT Board for 2002-2003. He asked any member with concerns or questions to please contact him.

There being no further business, the meeting adjourned at 7:20 p.m.

CLEVE PAUL, VICE-CHAIRPERSON

EDWARD H. WILSON, JR., SECRETARY