

Transcripts

An official transcript of work at Wayne Community College will be sent to the appropriate institution upon written request by the student. Wayne Community College requires a written request 24 hours prior to release of a transcript. Transcripts will be prepared at a cost of \$2 per copy. No transcript will be released until the student's account is cleared with the Business Office.

Cooperative Education Program

Cooperative Education (Co-op) is designed to give students enrolled in many curriculum programs within the College a chance to work on a job while completing their degrees. This combination of classroom instruction with practical/related Co-op work experience provides numerous benefits to participating students.

Co-op students work from two to four semesters, depending on the program, in a part-time or full-time job with employers selected and/or approved by the College. Academic credit is given for the learning gained during the Co-op work period. Students are contacted periodically by their Co-op instructor/coordinator, and receive on-the-job supervision by the employer.

Eligibility

Students who are enrolled in approved Co-op programs for academic credit and who have completed 9 semester hours at the College are eligible to Co-op if they meet the following conditions:

1. approval of Co-op instructor/coordinator
2. an academic standing (2.00 GPA)
3. approval from Co-op office

Certain curriculum programs may specify additional conditions such as COE 110-World of Work.

Application and Registration Procedures

Interested students should see their advisor to register for Co-op. The student must attend the mandatory Co-op orientation at the beginning of each semester. The Co-op staff will have the student complete an application during orientation. Also, Co-op workbooks will be distributed, and a detailed explanation of how to complete the workbook will be given during this orientation. Open registration for Co-op allows the student to enter Co-op after the initial 10% period of the semester. Students need to apply for open enrollment at the Co-op office.

Academic Credit

Credit hours for Cooperative Education are determined by the total number of hours a student works during the semester. The breakdown of credit hours to hours worked on the co-op job are as follows:

- 1 Credit hour = 160 Hours worked
- 2 Credit hours = 320 Hours worked
- 3 Credit hours = 480 Hours worked
- 4 Credit hours = 640 Hours worked

Programs of Study

The following programs of study have either mandatory or elective Co-op:

- Accounting
- * Agribusiness Technology
- Autobody Repair

- * Automotive Systems Technology (ASEP)
- * Automotive Systems Technology (ATEP)
- Aviation Systems Technology
- Business Administration
- * Business Administration/Marketing and Retailing
- Business Administration/Operations Management
- * Early Childhood Associate
- * Early Childhood Associate/Teacher Associate
- * Emergency Preparedness Technology
- * Healthcare Management Technology
- * Human Services Technology
- * Human Services Technology/Substance Abuse
- Information Systems
- Information Systems/Network Administration and Support
- Information Systems Security
- Internet Technologies
- * Livestock and Poultry Technology
- Machining Technology
- * Turfgrass Management Technology
- * Mandatory

Seymour Johnson Air Force Base Program

Wayne Community College offers a variety of courses at Seymour Johnson Air Force Base. These courses may be attended by active duty, dependent, and civilian personnel. Offerings typically include associate degree transfer courses, Business Administration courses and special interest continuing education courses.

Active duty and dependents of active duty personnel stationed in North Carolina are eligible for in-state tuition rates. Active duty personnel may also use tuition assistance to pay 100% of tuition costs for curriculum courses and for certain approved occupational extension courses.

For additional information call the College's program director at (919) 735-5151, Ext. 721 or 722.

Distance Education

Wayne Community College presents an innovative and convenient approach to electronic learning, or e-learning, by providing opportunities for correspondence/home study. The distance education program at WCC enables the student to receive instruction at his or her own convenience. The distance education electronic delivery systems at WCC consist of Internet courses, Hybrid courses, Interactive Television courses, and Telecourses.

The student seeking nontraditional learning opportunities is provided structured and organized lesson material. When assignments are completed, the student submits or makes the work available by a predefined manner that may include fax, mail, Email, or computer. The assignments are corrected, graded, reflected upon, or reviewed for approval, and then returned to the student. This exchange process creates a more personalized student-teacher relationship.

Internet (online or web-based) courses are classes offered via the World Wide Web. Internet courses provide access to college courses at anytime and anywhere. Online courses are offered as part of the college's regular scheduled classes. The college's online platform is Blackboard 5.5; more information and support documentation about this software can be obtained online from <http://blackboard.com>. Students must have a valid Email address and access to the Internet in order to receive and complete assignments and communicate with the course instructor.