

COLLECTION DEVELOPMENT POLICY

In order to support and enrich the educational program of Wayne Community College, the Library provides materials in a variety of formats with a diversity of appeal and differing points of view. Subscribing to the library Bill of Rights and the Freedom to Read Statement, the Library also asserts that it has the responsibility to:

1. Provide materials that enrich and support the curriculum, taking into consideration the varied interests, abilities, ethnicity, and maturity levels of the students served.
2. Provide materials that stimulate growth in factual knowledge, literary appreciation, aesthetic values, and ethical standards.
3. Provide a background of information that will enable students to make intelligent judgments in their daily life.
4. Provide materials on opposing views of controversial issues so that students may develop the practice of critical analysis of all media and form their own opinions.
5. Provide materials representative of the many religious, ethnic, and cultural groups and their contributions to the American heritage.
6. Place principle above prejudice and reason above personal opinion in the selection of materials of the highest quality in order to provide a comprehensive collection appropriate for patrons of the Library.

Responsibility for selecting materials for the Library is shared by the library staff and the faculty. Input is also solicited from the non-teaching staff, students, and local patrons. Faculty members are responsible for recommending materials needed to support the curricula and the library encourages their involvement. In addition to selecting basic reference and general interest materials, the library staff is also responsible for maintaining balance in faculty selections to assure a broad-based, well-rounded collection. Final selection responsibility rests with the professional library staff.

Specific selection considerations are:

1. Relevance to the educational program of the institution.
2. Modern works in major fields of knowledge.

3. Publications with opposing viewpoints in controversial subjects for the purpose of promoting involvement with contemporary events, counteracting parochialism, and developing critical thinking.
4. Stimulation for the use of books as recreation.
5. Textbooks, if they offer good reference value not otherwise available.
6. Multiple copies only upon the justification of an instructor.
7. Recommendations from faculty and staff.

General criteria for selectors include:

1. Author's reputation and significance as a writer.
2. The importance of the subject matter to the collection.
3. Scarcity of material on the subject.
4. Timeliness or permanence of the material.
5. Reputation and standing of the publisher or vendor.
6. Reviews and bibliographies from which the material was selected.
7. Price.

The selection considerations apply to all Library materials. However, some types of materials have specific requirements.

Audiovisuals. Audiovisual materials are selected on the basis of joint evaluation by the instructors and the library staff, though some titles may be added individually by librarians based on the Materials Selection Policy.

Periodicals. The periodicals librarian routinely consults with each department chairperson to discuss which periodical titles to retain or drop and to receive suggestions for new titles to acquire. Other titles may be added during the year at the request of a faculty member. The library staff selects periodical titles of general interest.

Specific criteria for periodical selection are:

1. The title is included in an index to which the Library provides access.

2. Potential usage generally justifies the price.
3. If back files are to be kept for more than three years, the title should be available on microform. Microfiche is preferred. Back files should be kept for more than one year only if usage justifies the cost and space involved.

Free Materials. Free materials are added to the library collection if they satisfy a need and if the cost of ordering and processing is justified.

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