

## WAYNE COMMUNITY COLLEGE MISSION STATEMENT

Wayne Community College is a student-centered, public, two-year college with an open-door admissions policy. The College serves individuals, business and industry, and other organizations with quality, economical, convenient learning opportunities.

In order to fulfill our mission most effectively, the college strives to:

- a. Develop both personal and marketable skills in all students.
- b. Develop basic learning skills in all students.
- c. Enable students to continue their education at other institutions.
- d. Increase the global and cultural awareness of students and community.
- e. Provide for the training needs of local business and industry.
- f. Enhance the quality of life in the community.

### ADMISSION INFORMATION Career Programs/Associate Degree/Diploma and Certificate Students

To enroll in a career (curriculum) program to earn an associate degree, a diploma, or certificate, follow these admissions procedures:

1. Request an application.
2. Return the completed application to the Office of Admissions and Records.
3. Request all high school and college transcripts to be mailed to the Office of Admissions and Records.
4. Complete placement testing and admissions interview.

When these procedures are completed you will be notified of your enrollment status.

### Individual Courses/Special Students

Students who choose to take individual courses rather than commit to a career program are considered Special Students. Special Students may apply satisfactorily completed credit courses toward a degree or diploma at a later time if they wish.

### Wayne Community College Services - Call 735-5151

Select the following extensions:

- Admissions - Ext. 238
- Counseling (Personal, Career, Educational) - Ext. 728
- Financial Aid - Ext. 741
- Veterans Affairs - Ext. 273

## REGISTRATION INFORMATION

Please Apply Early!

### EXPENSES

TUITION FOR FALL	In-State	Out-of-State
TUITION	\$568.00	\$3,152.00
ACTIVITY FEES	<u>16.00</u>	<u>16.00</u>
TOTAL	\$584.00	\$3,168.00

Tuition for students taking less than 16 semester hours is \$35.50 per semester hour for in-state students and \$197.00 per semester hour for out-of-state students. All credit hours above 16 shall be at no additional cost. Students enrolled for six or more semester hours will be charged a \$16.00 student activity fee; those enrolled for less than six semester hours will be charged an \$8.00 fee.

**NOTE: TUITION IS SET BY STATE POLICY AND SUBJECT TO CHANGE WITHOUT NOTICE.**

### REFUNDS

A refund shall not be made except under the following circumstances:

1. A 100 percent refund shall be made if the student officially withdraws prior to the first day of class(es) of the academic semester as noted in the college calendar. Also, a student is eligible for a 100 percent refund if the class in which the student is officially registered fails to "make" due to insufficient enrollment.
2. A 75 percent refund shall be made if the student officially withdraws from the class(es) prior to or on the official 10 percent point of the semester.
3. For classes beginning at times other than the first week (seven calendar days) of the semester, a 100 percent refund shall be made if the student officially withdraws from the class prior to the first class meeting. A 75 percent refund shall be made if the student officially withdraws from the class prior to or on the 10 percent point of the class.

**NOTE: TUITION REFUNDS AND STUDENT ACTIVITY REFUNDS WILL NOT BE CONSIDERED FOR AMOUNTS OF (\$5.00) OR LESS, EXCEPT WHEN A COURSE OR CURRICULUM FAILS TO MATERIALIZE; THEN ALL THE STUDENTS' TUITION SHALL BE REFUNDED**

Fall Semester ~ 2004	
<b>Registration Day</b>	<b>Thursday, August 12</b> 8:00 A.M. - 7:00 P.M. and <b>Friday, August 13</b> 8:00 A.M. - 4:00 P.M.
<b>Classes Begin</b>	<b>Monday, August 16</b> 7:00 A.M.

**IS THERE ROOM FOR ONE MORE?**

**Check out our new service at <http://www.waynecc.edu> under the Web Advisor Tab to see if the class is full.**