

MINUTES

THE TRUSTEES OF WAYNE COMMUNITY COLLEGE

TUESDAY, SEPTEMBER 24, 2002

BOARDROOM

A. Opening Prayer

Chairperson Rouse presided and called the meeting to order. Mr. Roy White opened with a prayer.

B. Pledge of Allegiance

Mr. Cleve Paul led the group with the Pledge of Allegiance.

C. Conflict of Interest Statement

The meeting was opened by Chairperson Rouse with the following statement: "All members of this board are reminded of their duty to avoid conflicts of interest and appearances of conflict. Are there any known conflicts of interest or appearances of conflict of interest with respect to any matters that appear on today's agenda? There were no conflicts of interest or appearances of conflicts of interest by the Trustees.

D. Roll Call

Ray N. Rouse, III, Chairperson
Cleve Paul, Vice-Chairperson
Patricia A. Burden
Tommy Cox
W. Timothy Haithcock
Tommy Jarrett
Gwyn Wilson

Bobby Rex Kornegay
Randy McCullen
Al King
Bea Lamb
M. Keith Stewart
Robert McAllister, Jr., SGA Rep.

The following staff members were in attendance:

Dr. Edward H. Wilson, Jr.
Ken Ritt
Roy White
Yvonne Goodman
Jack Kannan

Dr. Dan Krautheim
Alice Wadsworth
Tara Humphries
Joy Ginn
Dr. Kay Albertson

Ms. Phyllis Moore, from the Goldsboro News Argus also attended the meeting.

The following individuals were in attendance for a portion of the meeting:

Ms. Nancy C. Bell & husband, Ms. Dot Elledge, Mr. Waiston Lee, Ms. Susie Parris, Ms. Donna Kirby, Ms. Joyce Woodruff, Ms. Catherine Stickles, Mr. David Sturgill, and Mr. Frances Porbeni.

E. Presentation of Resolutions to Retirees - Dr. Wilson presented a resolution and Ray Rouse presented a plaque of appreciation to the following retired employees: Nancy C. Bell, Dot Elledge, Waiston Lee and Susie Parris.

Dr. Wilson then recognized Beverly Deans as the “2002 Teacher of the Year for Wayne Community College”. He announced to the board and congratulated Beverly on being selected in the top 11 finalist for the NC Community College System Teacher of the Year.

F. Introduction of New Employees

Mr. Roy White introduced the following new employees: Ms. Donna Kirby and Ms. Joyce Woodruff. Ms. Donna Kirby began her employment as Basic Skills Retention Team Leader on July 1, 2002. Joyce Woodruff began her employment as Child Care Program Attendant Instructor on July 1, 2002. Dr. Dan Krautheim introduced Catherine Stickles, David Sturgill, and Francis Probeni. Ms. Stickles began her employment as WIA Counselor/Case Manager on July 1, 2002. Mr. David Sturgill began his employment as Forestry Instructor on August 1, 2002. Mr. Francis Porbeni began his employment as Chemistry Instructor on August 1, 2002.

Mr. Ray Rouse introduced and welcomed Dr. Kay Albertson, Associate Vice President for Academic Affairs to the meeting.

G. Consideration and Disposition of Minutes

Upon a motion by Mr. Randy McCullen and seconded by Mr. Keith Stewart, minutes of the July 23, 2002 Board of Trustees meeting were approved as submitted.

H. Special Presentation -

Jim Slye, Forestry Instructor presented an informative power point presentation on the Web Enhanced instruction.

I. Report of the Executive Committee - Ray Rouse

Chairperson Rouse reported that the Executive Committee met on September 17, 2002 and discussed the agenda for tonight’s meeting. Dr. Wilson reported to the board that the Annual Board Retreat would be held on January 10-11, 2002 at the Sheraton in New Bern.

J. Report of the Building Committee - Cleve Paul

Mr. Cleve Paul reported on behalf of the Building Committee. Mr. Paul reviewed the attached facilities update. Upon a motion by Mr. Cleve Paul and seconded by Mr. Tommy Jarrett, the board authorized the chairman of the board to approve selection of the contractor for the renovation and addition to the dental clinic subsequent to certification of bids by the architect and recommendation from the Board of Trustees Building Committee.

K. Report of the Finance Committee

Ms. Gwyn Wilson presented the Summary of Financial Reports which included the County and State Expenditures, Institutional Funds through August 31, 2002 and a Summary of Expenditures from Discretionary Funds. Upon a motion by Gwyn Wilson and seconded by Pat Burden, the Summary of Expenditures from Discretionary Funds (Attachment No. 4) of the Financial Report) in the amount of \$2,574.58 were approved unanimously.

Ms. Wilson also presented a Fund Authority for GM Technical Training. Upon a motion by Gwyn Wilson and seconded by Keith Stewart, the fund authority was approved as submitted.

Ms. Wilson then reviewed the Summary of Foundation Activities and Events (attached) and the Foundation Budget Report.

L. Trustee Comments and Concerns

Mr. Rouse reminded the Board that if they plan to attend the upcoming Annual Board Retreat that they will need to respond by the deadline or it will be assumed that they are not planning to attend.

M. Report of the President on Special Items - Ed Wilson

1) Dr. Wilson began his report by presenting the attached enrollment reports for curriculum and continuing education.

2) Dr. Wilson presented the attached Personnel Report. This report reflected three new employees, three retirements, four resignations, two position vacancies and one change of position.

3) Dr. Wilson discussed the attached 2003 Diversity Report. This report reflects the data for the full-time employees of the college effective September 1, 2002.

4) Dr. Wilson presented the attached Tech Prep Articulated Credit Agreement with Johnston County Schools. Upon a motion by Keith Stewart and seconded by Cleve Paul, this agreement was approved as submitted.

5) Dr. Wilson reviewed the attached Mission Statement. After discussion of the recommended changes, a motion was made by Tommy Jarrett and seconded by Al King to approve the revised WCC Mission Statement as presented.

6) Dr. Wilson then commented to the board on the efforts by the different areas of the college to contribute to the recent Day of Remembrance and Caring. Dr. Wilson commended Tara Humphries for her efforts in coordinating these efforts.

7) Dr. Wilson announced to the board that Mr. Carl Lawson from Duke University will make a presentation on High Performance Engineering and Design in Capital Construction on October 7 at 1:30 in the Boardroom. He invited and encouraged all members to attend.

8) Dr. Wilson announced to the board that the 2002 Dental Assisting Class had 100% passing rate on the Dental Assisting National Board Examination.

N. Report of the SGA President - Robert McAllister, Jr.

Robert McAllister, Jr. presented the board with an informative report of the activities of the Student Government Association.

O. Closed Session - In Accordance with G.S. 143-318-11(6)

Upon a motion by Al King and seconded by Bobby Rex Kornegay, it was unanimous to meet in closed session for the purpose of considering the qualifications, competence, performance, character, fitness, conditions of appointment of public officer or employee.

The meeting returned to open session and there was no further business, upon a motion by Tommy Jarrett and seconded by Keith Stewart, the meeting adjourned at 7:40 p.m.

RAY N. ROUSE, III
CHAIRPERSON

EDWARD H. WILSON, JR.
SECRETARY