

Waiting List (Health Occupations)

Qualified applicants who are accepted after the programs are filled will be placed on a waiting list. A minimum of fifteen persons will be listed in ranked order for the nursing and dental programs and ten each for the medical assisting and phlebotomy programs. Applicants on a waiting list will be notified if a vacancy arises in the program of their choice for that year.

Applicants applying after the programs are filled, who are qualified, will be considered ONLY if the minimum number of persons on a waiting list has not been met.

Applicants on the waiting list for fall admission in one year will not be automatically carried over to the following year(s). The applicant must REAPPLY to be considered for admission in the following year(s).

Admissions Committee

The Admissions Committee will review each completed application for a limited admission program and consider criteria including scores on placement and other tests, recommendation of the department head, applicant's place of residence, academic achievement, and such other factors as the committee may deem appropriate.

The Admissions Committee will take one of the following actions on each application reviewed:

1. Recommend acceptance to the director of Admissions and Records.
2. Recommend to the director of Admissions and Records that the applicant be placed on a waiting list.
3. Defer recommendation to the next meeting of the Admissions Committee.
4. Recommend to the director of Admissions and Records that the applicant not be accepted.

If a student is not recommended for acceptance, he or she may appeal to the director of Admissions and Records within 15 days of notification of the Admissions Committee's action. The director of Admissions and Records will arrange with the chairman of the Admissions Committee for a personal appearance by the applicant before the Admissions Committee at the next meeting. Recommendations made as a result of such appeal shall be final.

Special Studies Students

Students who anticipate enrolling in only a few courses may be admitted as Special Studies students for up to 15 semester hours work. These students need to complete only an application, a residence status application, and an interview with a counselor. If a student wishes to enroll in a course for which there is a prerequisite, evidence of having met that requirement or permission of the instructor is necessary. This includes testing if the student wishes to enroll in math, English, or reading or any other course requiring either of these as prerequisites.

Students wishing to enroll in more than 15 semester hours of course work in one or more semesters must declare a major and complete all forms and procedures for regular admission unless enrolled in a health-related Special Studies program or unless permission is obtained from the Vice President for Academic Affairs/Student Services. All students who think that they might take more than 15 semester hours at Wayne Community College are urged to complete all admission procedures and declare a major.

Provisional Admissions

A student applying too late to complete pre-entrance requirements may be admitted as a provisional student. In such a case, all requirements should be completed in the first semester of attendance.

Visiting Students

A person who has been accepted by or is enrolled at another institution may be admitted as a visiting student. The student needs to complete only an application, residence status application, and an interview with a counselor. A statement from the dean of the student's college must be filed in the admissions office. Visiting students may take approved courses for transfer credits.

Transfer Applicants

Transfer students may enter Wayne Community College upon meeting requirements as outlined in the admissions requirements and procedures. Official transcripts of all previous college work must be submitted. Official evaluations will not be processed until all transcripts are received. Credit will be allowed whenever possible.

Transfer of Credits

Educational work taken at a regionally accredited institution in which a grade of "C" or better was earned may be accepted in transfer if appropriate to the student's program of study.

Work at institutions which are not regionally accredited is evaluated on the basis of the current issue of Report of Credit Given by Educational Institution published by the AACRAO and similar publications. Credit toward Associate in Applied Science, diploma and certificate programs may be accepted from other agencies at the discretion of the College.

Advanced Placement

A freshman who scores 3 or above on the Advanced Placement tests administered by the College Board will receive appropriate college credit and advanced placement. Students taking Advanced Placement tests should have the score reports sent to the Office of the Director of Admissions and Records for evaluation concerning placement and credit.

High School

Students entering Wayne Community College from Wayne County Public Schools may be awarded articulated placement credit as provided in an agreement between the College and the school system. Details concerning specific requirements are available from counselors at the high schools or the College.

College Level Examination Program

Credit may be allowed for up to 18 semester hours of college work based on appropriate scores on the CLEP General Examination where appropriate to the student's program of study. CLEP subject examinations are evaluated individually if applicable to the program of study.

Servicemen's Opportunity Colleges

Wayne Community College has been designated as an institutional member of Servicemen's Opportunity Colleges (SOC), a group of over 400 colleges and universities providing voluntary postsecondary education to members of the military throughout the world. As an SOC member, Wayne Community College recognizes the unique nature of the military lifestyle and has committed itself to easing the transfer of