

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

H. Martin Lancaster, President

February 14, 2003

Dr. Stephen C. Scott, President
Lenoir Community College
P.O. Box 188
Kinston, NC 28502-0188

Dear Dr. Scott:

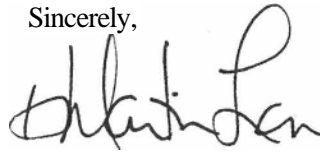
This letter is in response to the collaborative agreement between Lenoir Community College (college approved to offer the curriculum) and Wayne Community College (participating college) for the **Surgical Technology (D45740) program.**

The agreement is acceptable as written and includes the essential information needed for a collaborative agreement as stated in 23 NCAC 2E.0604. A copy of the agreement is enclosed.

The participating college should now electronically enter the course(s) that they are allowed to teach under the terms of the agreement. This program of study will be electronically forwarded to the college approved to offer the curriculum for its review and approval before the System Office receives the curriculum for final review.

If the agreement becomes inactive, a letter of termination must be submitted by the President of Lenoir Community College to the Vice President of Academic and Student Services at the System Office. If you have any questions or need assistance, please contact Dr. Delores A. Parker at (919) 733-7051, extension 413.

Sincerely,



H. Martin Lancaster

HML/JF/te

Enclosure

c: Dr. Edward H. Wilson
Mr. Fred Williams Dr.
Delores A. Parker
Mr. Mike Pittman
Ms. Judith Mann

MAILING ADDRESS: 5009 MAIL SERVICE CENTER ~ RALEIGH, NC 27699-5009 Street
Address: 200 West Jones ~ Raleigh, NC 27603-1379 ~ 919-733-7051 ~ Fax 919-733-0680
AN EQUAL OPPORTUNITY EMPLOYER

Surgical Technology D45 740
Collaborative Agreement
Between

Degree granting college:
Lenoir Community College
P. O. Box 188
Kinston,NC 28502-0188

Participating college:
Wayne Community College
Post Office Box 8002
Goldsboro, NC 27533-8002

This agreement sets forth the conditions agreed upon by Lenoir Community College (LCC) and Wayne Community College (WCC) whereby students may complete the Surgical Technology Program of Study.

This agreement between Wayne Community College and Lenoir Community College will be effective August 1, 2003, and will remain in effect until mutually dissolved. Either party may terminate the agreement with written notification to the other party, six months before the beginning of a new semester. I

Wayne Community College, hereafter referred to as WCC, and Lenoir Community College, hereafter referred to as LCC, do mutually and formally agree to the following:

1. This agreement shall apply specifically to courses that transfer into the Surgical Technology curriculum.
2. Students must earn a grade of "C" or better in all courses in the Surgical Technology Program.
3. The program of study page within this document identifies the Surgical Technology Program requirements for students being served by WCC. A minimum of 25 percent of the program's total hours must be completed through LCC, and the courses to satisfy that requirement are indicated on the attachment. The balance of the program or any portion thereof may be completed at WCC. WCC will furnish placement test scores as appropriate.
4. LCC reserves the right to cancel low enrollment SUR courses as appropriate. However, WCC may request that such classes be continued with the stipulation that WCC will reimburse LCC for any and all instructor costs beyond the instructor expenses covered by the LCC portion of the FTE earned by the course.
5. LCC may teach in Wayne County all designated SUR courses shown in the attached Program of Study for the Surgical Technology Program.
6. LCC will grant the Diploma upon satisfactory completion of all program requirements completed by WCC students in the Surgical Technology Program. LCC will transcript the grades for the LCC courses offered to WCC students through this agreement.
7. LCC will be responsible for determining and managing financial aid for eligible students. WCC students taking courses at LCC will provide the LCC financial aid office with a copy of their registrations and paid receipts. Consortium agreements will be initiated by LCC for WCC students taking courses provided by WCC and LCC included in the Surgical Technology

Collaborative Agreement for Surgical Technology *August 1, 2003*
Between Lenoir Community College and Wayne Community College

- Program of Study taught in Wayne County. Financial aid awards will be based on the total hours taught at both schools.
8. WCC will designate a Surgical Technology advisor/coordinator to assist students in the program and collaborate with LCC on Surgical Technology issues.
 9. WCC will pay and employ a lab/clinical instructor from the Wayne County Service area in SUR 111, 122, 123, and 135.
 10. Students will register for all SUR courses at LCC. i
 11. LCC and WCC will divide the FTE earned as follows:
 - a. Lenoir Community College will earn 100% of the FTE for SUR 110, 134, and 137. :
 - b. Lenoir Community College will earn 70% of the FTE and Wayne Community College will earn 30% of the FTE for SUR 111 and SUR 122, which are courses requiring a lab.
 - c. Lenoir Community College will earn 70% FTE and Wayne Community College will earn 30% FTE for SUR 123 and SUR 135, which are clinical courses.
 12. LCC will provide all specialized Surgical Technology Program instructional materials and equipment.
 13. WCC will assist LCC in the orientation of staff to the Surgical Technology Program's intent and content.
 14. LCC may communicate and promote the Surgical Technology Program in the Wayne County service area.
 15. LCC will communicate regularly with the designated advisor/coordinator at WCC on any and all issues related to maintenance of this agreement and promotion of the Surgical Technology Program.
 16. The degree granting institution and participating colleges may include details of this agreement in their local publications, including the general catalog. All publications and advertisements for this program are to be reviewed and approved by LCC's Public Information Officer prior to publication.

Each college certifies that adequate resources are available to provide instruction under this agreement and that no supplemental funds will be required.

The Surgical Technology Program standards are approved for LCC by the North Carolina State Board of Community Colleges and both LCC and WCC are accredited institutions by the Southern Association of Colleges and Schools (SACS).

**SURGICAL TECHNOLOGY
D45740
Collaborative Agreement
Between
Lenoir Community College and Wayne Community College
Program of Study - 2001*03**

Required and Related Courses	Taught or Offered by . . .
ENG111	Wayne Community College
BIO 163	Wayne Community College
SUR110	Lenoir Community College
SUR111	Lenoir Community College
SUR 122	Lenoir Community College
SUR123	Lenoir Community College
SUR 134	Lenoir Community College
SUR 135	Lenoir Community College
SUR 137	Lenoir Community College
ACA	Wayne Community College
BIO 170	Wayne Community College
HSC 120	Wayne Community College