

.0202 BUSINESS EDUCATION POLICY

History Note: Authority G.S. 115D-1; 115D-3; 115D-5;
Eff. February 1, 1976;
Amended Eff. July 1, 1988; March 1, 1980; September 30, 1977;
Repealed Eff. September 1, 1993.

.0203 STANDARDS FOR TECHNICAL-VOCATIONAL CURRICULUMS

History Note: Authority G.S. 115D-5;
Eff. July 1, 1979;
Amended Eff. December 1, 1984;
Temporary Repeal Eff. June 1, 1997;
Repealed Eff. July 1, 1998.

.0204 COURSES AND STANDARDS FOR CURRICULUM PROGRAMS

A common course library and curriculum standards for associate degree, diploma, and certificate programs shall be as follows:

(1) Common Course Library.

- (a) The Common Course Library shall contain the following elements for all curriculum program credit and developmental courses approved for the North Carolina Community College System.**
 - (i) Course prefix;**
 - (ii) Course number;**
 - (iii) Course title;**
 - (iv) Classroom hours and laboratory, clinical, and work experience contact hours, if applicable;**
 - (v) Credit hours;**
 - (vi) Prerequisites and corequisites, if applicable; and**
 - (vii) Course description consisting of three sentences.**
 - (b) A numbering system for the Common Course Library is as follows:**
 - (i) The numbers 050-099 shall be assigned to developmental courses.
 - (ii) The numbers 100-109 and 200-209 shall be assigned to courses approved only at the certificate and diploma level. These courses shall not be included in associate degree programs.
 - (iii) The numbers 110-199 and 210-299 shall be used for courses approved at the associate degree level. These courses may also be included in certificate and diploma programs.
 - (c) The college shall use the course information (prefix, number, title, and classroom, laboratory, clinical, work experience, and credit hours; prerequisites and corequisites; and course description) as listed in the Common Course Library.**
 - (i) The college may add a fourth sentence to the course description to clarify content or instructional methodology.
 - (ii) A college may divide courses into incremental units for greater flexibility in providing instruction to part-time students or to provide shorter units of study for abbreviated calendars. The following criteria shall apply to courses divided into incremental units:
 - (A) A curriculum program course may be divided into two or three units, which are designated with an additional suffix following the course prefix and number.
 - (B) The units shall equal the entire course of instruction, without omitting any competencies.
 - (C) The combined contact and credit hours for the units shall equal the contact and credit hours for the course.
 - (D) If the course is a prerequisite to another course, the student shall complete all component parts before enrolling in the next course.
 - (E) The components of a split curriculum program course shall not be used to supplant training for occupational extension.
 - (d) The Department of Community Colleges shall revise and maintain courses in the Common Course Library.**
- (2) Development of Curriculum Standards.** The standards for each curriculum program title shall be established jointly by the Department of Community Colleges and the institution(s) proposing to offer the curriculum program based on criteria established by the State Board of Community Colleges. Changes in