

SECTION TITLE	NUMBER	PAGE
Requirements and Compliance with College Procedures	00-0005	1 of 1
DATE ADOPTED	APPROVED BY	
08-01-93 (PR)	President/Date	

1. PURPOSE:

The purpose of this section is to describe the requirements for compliance with the College Procedures Manual on the part of all College employees and to describe the procedure established to ensure such compliance with these procedures.

2. PROCEDURE:

The Board of Trustees empowers the President to establish procedures to implement policies of the Board, the State Board of Community Colleges and N. C. General Statutes, to efficiently and effectively carry out the mission to the college. Any willful violation constitutes insubordination and the individual will be disciplined accordingly.

College employees are expected to comply fully with the procedures as presented in the College Procedures Manual. An updated copy of the College Procedures Manual is accessible through the Wayne Community College web page. College employees will be notified when changes are made to the College Procedures Manual. Each administrator, as appropriate, is responsible for the control of compliance and the discipline of employees who willfully violate these procedures.