

Wayne Community College 2004-2005 Strategic Plan

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Department: Vice President for Continuing Education

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Ensure the college is in compliance with the NCCCS Performance Measures and Standards of the students that entered into the Basic Skills Program.

Assessment Criteria: The minimum percentage of students who progress is seventy-five percent. This is based on three measures: (1) progressing within level, (2) completing the level entered or a pre-determined goal, and (3) completing the level entered and advancing to a higher level.

Resources: Departmental Budget

Target Date: June 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Vice President for Academic Affairs and Student Services

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Ensure the college is in compliance with the NCCCS Performance Measures and Standards for college transfer students.

Assessment Criteria: Equivalent GPA of Native UNC Sophomores and Juniors.

Resources: Departmental Budget

Target Date: June 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Vice President for Academic Affairs and Student Services &
Vice President for Continuing Education

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Ensure the college is in compliance (Continuing Education - EMT, Life and Health, Property and Liability) with the NCCCS Performance Measures and Standards on passing rates for licensure and certification exams.

Assessment Criteria: An aggregate institutional passing rate of eighty percent for all first time test takers of licensure/certification examinations plus no passing rate falling below seventy percent for any single examination.

Resources: Departmental Budget

Target Date: June 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Vice President for Academic Affairs and Student Services

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Ensure the college is in compliance with the NCCCS Performance Measures and Standards of a seventy percent passing rate for all developmental courses.

Assessment Criteria: Passing rates will be calculated on those students enrolled in developmental courses and an overall passing rate will be computed.

Resources: Departmental Budget

Target Date: June 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Vice President for Academic Affairs and Student Services

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Ensure the college is in compliance with the NCCCS Performance Measures and Standards that no statistically significant difference occurs in the proportion of developmental students as compared to non-developmental students who obtain cumulative GPA's of 2.0 or higher.

Assessment Criteria: A computer program developed by the NCCCS will identify developmental courses and students enrolled in these courses and will track cohorts of developmental students and compare cumulative GPA's with non-developmental students.

Resources: Departmental Budget

Target Date: June 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Vice President for Academic Affairs and Student Services

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Ensure the college is in compliance with the NCCCS Performance Measures and Standards of an average of ten students enrolled in a curriculum program based on a three year, annual unduplicated head count.

Assessment Criteria: The standard of an average of ten students over a three year period.

Resources: Departmental Budget

Target Date: June 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Director of Planning and Research

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Ensure the college is in compliance with the NCCCS Performance Measures and Standard of ninety percent of the combined respondents will report being satisfied with the quality of the college's programs and services.

Assessment Criteria: Data are collected by survey using a standard set of questions with a fifty percent response rate for completers and a minimum of fifteen respondents. No response rate required for non-completers.

Resources: Departmental Budget

Target Date: Annually in October

Mid-Year Status Report: -----

End-of-Year Assessment Results:

Use of Results:

Department: Director of Planning & Research

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: By October 2004, ensure the college is in compliance with the NCCCS Performance Measures and Standard that ninety-five percent of program completers will report goal completion.

Assessment Criteria: The proportion of graduates of certificate, diploma, and degree programs who report that their primary goal in attending has been met. The data are collected by survey with a fifty percent response rate with a minimum of fifteen respondents.

Resources: Departmental Budget

Target Date: Annually in October

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Director of Planning & Research

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: By June 2003, ensure the college is in compliance with the NCCCS Performance Measures and Standard for curriculum student progress and success. Sixty percent of the defined cohort will graduate, be retained, or report goal completion.

Assessment Criteria: A composite of three measures will be used: (1) number completing a curriculum program with a certificate, diploma, or degree, (2) number who have not completed a program but who are continuing enrollment in either curriculum or occupational extension programs, (3) of the remaining non-completers, the number responding to a survey that they have met their primary goal for attending college. The sum of the three will be divided by the total curriculum students in the cohort to compute an indicator of curriculum student program and success.

Resources: Departmental Budget

Target Date: June 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Director of Planning & Research

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: By June 2004, ensure the college is in compliance with the NCCCS Performance Measures and Standard that addresses that eighty-five percent of the employers will report being satisfied with the preparation of WCC graduates.

Assessment Criteria: The percentage of a sample of businesses who employ WCC students will indicate that their expectations of graduate performance has been met. The data are collected by standard survey questions with a fifty percent response rate with a minimum of fifteen respondents.

Resources: Departmental Budget

Target Date: June 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Director of Planning & Research

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: By June 2003, ensure the college is in compliance with the NCCCS Performance Measures and Standard that ninety-five percent of the community college completers achieving a marketable skill, will obtain employment or increase their earnings within one year of last attendance.

Assessment Criteria: The data in the Common Follow-up System maintained by the Employment Security Commission will be analyzed by the system office and results reported to each college.

Resources: Departmental Budget

Target Date: June 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Vice President for Continuing Education

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: By June 2004, ensure the college is in compliance with the NCCCS Performance Measures and Standard that indicate ninety-percent of the businesses that were provided services through the new and expanding industry program will indicate being satisfied with those services.

Assessment Criteria: The college will survey clients of customized training services annually utilizing specific questions developed by the Economic Development Section at the NCCCS.

Resources: Departmental Budget

Target Date: June 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: President

Long Range Goal #6: Enhance the effectiveness of the college through appropriate planning, research, marketing, and resource development.

Short Range Goal #6.3: Improve institutional research and planning processes for the college.

Objective/Intended Outcome: Provide adequate resources to prepare for the Reaffirmation of Accreditation by SACS.

Assessment Criteria: Adequate resources including staffing will be made available to successfully complete the Reaffirmation Process.

Resources:

Supplies	\$ 700	
Personnel	\$ 45,462	
Other	\$ 7,300	(consultants/off-site team expenses)
TOTAL	\$ 53,462	

Target Date: June 30, 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: President

Long Range Goal #4: Improve productivity and responsible use of all available resources through a comprehensive planning and management system.

Short Range Goal #4.2: Evaluate college operations through the use of continuous improvement principles to use present resources more efficiently.

Objective/Intended Outcome: Improve services to college customers by developing a continuous improvement program to evaluate and improve the quality of services provided by administrative and instructional support divisions.

Assessment Criteria: A minimum of two continuous improvement activities will be conducted.

Resources: Departmental Budget

Target Date: Ongoing

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: There are currently four Continuous Improvement Projects active.

- Recruiting CIP has met on September 26th and November 14th. The recruiting activities calendar has been reviewed and updated to reflect current expectations. Suggestions for improvement have been listed. Additional meetings will be scheduled during Spring, 2004. The final report will be approved prior to May, 2004.
- The Marketing CIP met September 4th and November 17th. The marketing calendar has been reviewed and updated to reflect current operations. Suggestions for improvements have been identified. Ed Wilson appointed a sub-committee, which met on December 15th to develop recommendations for the full committee. A second sub-committee meeting will be scheduled to finalize these recommendations. A final report will be submitted by April, 2004.
- The Advising CIP has not met in 2003-04. However, a sub-committee has revised the Advising Handbook and it was presented to the faculty in August, 2003. Another sub-committee has begun the development of an advising center concept. The sub-committee report is due in February, 2004. The sub-committee reports will be reviewed by the Advising CIP in February, 2004.
- Tabloid CIP will meet in February, 2004 to evaluate the revised tabloid.

End-of-Year Assessment Results:

1. The Recruiting CIP met on February 25, 2004. The recruiting calendar of events was reviewed and modified. The regular recruiting activities in the mall will be replaced by one weekend event in Spring 2005. Due to the number of new high school counselors and principals, Ed Wilson and Janice Fields will schedule small group session beginning in Fall, 2004. The Wayne County Fair recruiting was revised to provide a static booth and also a better location for a manned booth. Academic departments submitted their monthly recruiting activities. These will be reviewed by the CIP to ensure coordination with the recruiting office. Numerical goals will be established to serve as a

bench mark for evaluation. The Recruiting CIP will meet on April 28th to further revise the plan.

2. The Marketing CIP met on February 18, 2004 to review the recommendations from the sub-committee. The CIP approved the following action plan:
 - That bids be solicited for a marketing CD, a new college logo and motto, a web-page template and a tri-fold view book.
 - All promotional items will utilize a similar design and colors to reflect a consistent marketing image.

The Marketing CIP met on April 16 to review the progress on the action plan. Additional meetings will be held prior to July 1, 2004 to approve action plan items.

1. The Advising CIP has not met. The sub-committee report on the Advising Center has been completed. The Advising CIP will meet April 28th to review the report.
2. The Tabloid CIP met on February 18th. The revised a Schedule of Courses was reviewed in addition to suggestions from faculty and staff. Two items originally approved but not included and ten other improvements were discussed and approved for the Summer Schedule of Courses. The general consensus was that the revised Schedule of Courses was much easier to use, provided better information and was easier to read. A subsequent meeting will be held to review the second revision.

Use of Results:

1. The Recruiting CIP has not completed its work. However, the annual recruiting calendar has been updated and several new initiatives have been planned. Annual recruiting goals will be developed to assess the activities used to accomplish these goals. Suggested academic department recruiting activities will be established.
2. The Marketing CIP will result in a marketing CD, new logo and motto, improved web-page design and tri-fold view book. The CIP will review the products to assess if they met the goals established. Additional evaluative criteria will be established by the CIP to further evaluate the action plan items.
3. The Advising CIP developed a new advising handbook. The faculty advisors rated the revision very highly as it met the needs of new and veteran advisors. The advising center recommendations have not been reviewed.
4. The Tabloid CIP has redesigned the Schedule of Courses. Faculty advisors and students were polled and the response was extremely positive. The goals of the revision were achieved. The primary changes were: 1) Easier to read, 2) Separate curriculum and continuing education sections, 3) Clearly identify prerequisites, 4) Enlarge campus map, 5) Include Small Business Center schedule, 6) Set-up separate sections for Internet, evening and off-campus classes, 7) Remove superfluous articles and items.

The second revision will be evaluated after Summer 2004. The minutes of all meetings are available in the Office of Planning and Research.

2002-2003

Mid-Year Status Report: Due to CIS conversion, CIP projects have been on hold. Market/Recruiting, Advising and Tabloid review will be scheduled during Spring, 2003.

End-of-Year Assessment Results:

1. The Marketing/Recruiting CIP is being divided into two projects. The marketing CIP and Recruiting CIP initial meetings will be held prior to June 30, 2003. The projects will be conducted over the 2003-2004 year.
2. The Advising CIP met twice on Feb. 4 and Feb. 28, 2003. Issues and concerns were listed and are being evaluated by the participants. Visits are being made to Johnston and Wake CC Advising Centers. The final meeting is scheduled for May 6, 2003. An advising handbook will be developed by the CIP. Complete details of CIP activities are in the Office of Planning and Research.
3. The Tabloid CIP met twice March 17 and April 14. A list of issues was developed, researched and resolved. The detailed analysis and recommendations are located in the Office of Planning & Research.

Use of Results:

1. N/A
2. Results of CIP will result in a revised Handbook for Advisors. Deadline for completion is Fall, 2003.
3. Tabloid CIP resulted in a complete redesign of the tabloid. (1) 8 2 x 11 format adopted using current paper stock; (2) Use of Nash CC format; (3) Prerequisites to be identified; (4) Legend will be

included; (5) Enlarged campus map; (6) Tabloid information will be included on web site; (7) A complete list of all courses will be included with separate sections for base, evening and internet classes; (8) Total copies will be reduced; (9) Superfluous articles will be removed; (10) Course descriptions for Cont. Ed. will be included; (11) Initial edition will be for Spring, 2004. The CIP will re-convene in late Fall, 2003 to evaluate newly formatted tabloid.

Department: Foundation-1

Long Range Goal #6: Enhance the effectiveness of the college through appropriate planning, research, marketing, and resource development.

Short Range Goal #6.3: Improve institutional research and planning processes for the college.

Objective/Intended Outcome: Upgrade and enhance the Foundation's current tracking, fund-raising efforts through an upgraded software program, "The Raiser's Edge". This updated software would replace existing tracking software such as Access databases with extensive, custom-built programs designed especially for non-profit fund-raising management systems. The "Raiser's Edge" software would enable the Foundation to (1) reduce overall mailing cost, (2) offer faster data entry and gift processing, (3) support major donor cultivation and provide better tracking mechanisms by having instant access to detailed information about donors.

Assessment Criteria: Foundation Office will be able to produce accurate budget reports, timely tracking and notification to donors, and generate a scholarship database with the purchase of this software.

Resources:

Equipment	\$	(upgrade Foundation computers-2)
Software	\$	(upgraded software tailored to Foundation fund-raising, collecting, reporting needs)
Supplies	\$	(upgraded phone for Executive Director of the Foundation)
Personnel	\$	(conversion of Perm. Part/time Administrative Assistant position to Full/time position)
Travel	\$	(travel costs associated with required software training)
Other	\$	(software training)
TOTAL	\$	

Target Date:

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Foundation Endowments (Departmental Objective)

Long Range Goal #6: Enhance the effectiveness of the college through appropriate planning, research, marketing, and resource development.

Short Range Goal #6.1: Increase Resource Development Program efforts to obtain additional sources of funding.

Objective/Intended Outcome: Continue to aid in increasing the college's Resource Development Program efforts by obtaining additional sources of funding through endowed commitment from several outside contributors / friends of the Foundation.

Assessment Criteria: Evaluation of endowments are recorded monthly in the Foundation's Endowment Report.

Resources: Departmental Budget

Target Date:

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: The Foundation of Wayne Community College, Inc. (Departmental Objective)

Long Range Goal #6: Enhance the effectiveness of the college through appropriate planning, research, marketing, and resource development.

Short Range Goal #6.3: Improve institutional research and planning processes for the college.

Objective/Intended Outcome: To establish the Hal Plonk Endowment Fund Drive in conjunction with the City of Goldsboro.

Assessment Criteria: The Hal Plonk Endowment Fund Drive is estimated to raise at least \$50,000.

Resources: Departmental Budget

Target Date:

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: Will be reported on at end of year.

End-of-Year Assessment Results: To date (4/30/04) \$36,062 has been raised toward the goal of \$50,000 on this endowment. A total of \$3,500 was donated in the 2003-04 fiscal year. This objective is ongoing and the Foundation requests that this objective be carried forward to the 2004-2005 plan for continued reporting of assessment.

Use of Results: No action required.

2002-2003

Mid-Year Status Report: \$31,512 has been raised to date. Ongoing.

End-of-Year Assessment Results: To date \$32,562 has been raised. This objective is ongoing and we request the objective to be carried forward to the 2003-2004 plan for continued reporting of assessment.

Use of Results: No action required.

Department: Personnel

Long Range Goal #4: Improve productivity and responsible use of all available resources through a comprehensive planning and management system.

Short Range Goal #4.2: Evaluate college operations through the use of continuous improvement principles to use present resources more efficiently.

Objective/Intended Outcome: Ensure WCC's compliance with OSHA's standards and guidelines in addition to providing adequate wellness benefits to WCC's employees by expanding the current contract with Wayne Memorial Hospital's Health Promotions Program.

Assessment Criteria: As a result of the expanded contract, the Health Promotions Nurse will be available on campus 16 hours per week to: (a) Monitor the college's compliance with OSHA'S standards and guidelines which include Hep B, Bloodborne Pathogens and Hazard Communication Training; (b) Ensure the college's compliance with CDC, OSHA and increase staff and faculty productivity.

Equally important is the regular presence of the Health Promotions Nurse on campus to improve the health of staff, faculty and students through expanded wellness programs. The Health Promotions Nurse will maintain and track such documentation as the OSHA log and Workman's Compensation together with providing regular required TB Skin Testing & CPR Training.

Resources:

Equipment	\$ 2,000	desk, computer, office space
Supplies	\$ 3,500	screenings, vaccines, labs, etc
Personnel	\$ 23,312	
Other	*\$See attached Budget Request Summary for details	
TOTAL	\$ 28,812	

Target Date: July 1, 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Planning & Research

Long Range Goal #6: Enhance the effectiveness of the college through appropriate planning, research, marketing, and resource development.

Short Range Goal #6.3: Improve institutional research and planning processes for the college.

Objective/Intended Outcome: To improve the Office of Planning & Research's ability to evaluate college programs and services by the replacing the current ten year old laser printer. The printer is used to print college-wide scannable surveys used in evaluating academic programs and support services and also is used to print the Student Evaluation of Instructor surveys. Over 16,000 surveys are printed each year.

Assessment Criteria: The new printer will allow the Office of Planning and Research to continue to provide the best possible service to the college community as evidenced by Services Review Evaluation.

Resources:

Equipment	\$ 2,870	(C4267A - HP LaserJet 8150DN Printer 32ppm, 250MHz processor, 32MB, 1200 FastRes, PCL6/5E, 2 EIO slots, two 500 sheet trays, 10/100 BaseT JetDirect, Web Access DIMM, Duplex)
Other	\$ 66	(HP 128MB UPGRADE (2x64))
TOTAL	\$ 2,936	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: RSVP/Volunteer Wayne

Long Range Goal #7: Strengthen the partnership between the college and the community through programs and services.

Short Range Goal #7.4: Encourage and support faculty, staff, and students' participation in community service.

Objective/Intended Outcome: To increase the number of students participating in community agencies by involving them in Volunteer Wayne/RSVP projects and by working with program faculty to develop strategies that integrate Service Learning into the curricula program.

Assessment Criteria: 1) Increased number of students participating in Service Learning projects in non-profit agencies. 2) More inclusion of Service Learning concepts in the syllabus by members of the faculty.

Resources: Departmental Budget

Target Date: April 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Staff Development

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Develop a Wayne Community College professional development plan which encourages faculty and staff make professional development part of their annual performance plans. Professional Development can be attained by attending training in their speciality, conferences, workshops and other venues.

Assessment Criteria: The number of faculty and staff making professional development goals part of their annual performance plans will increase significantly over the next three years.

Resources: Departmental Budget

Target Date: Fall 2003

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Academic Skills Center - 1

Long Range Goal #1: Enhance student success through college wide programs and services.

Short Range Goal #1.1: Improve student competency in basic skills.

Objective/Intended Outcome: To improve services for developmental students by hiring additional part-time staff members to assist students with studies and to track progress of developmental students using the Academic Skills Center.

Assessment Criteria: Data on student use.

Resources:

Personnel	\$8,800	(Average of \$8 hourly at 25 hours per week for 44 weeks)
TOTAL	\$8,800	

Target Date: December 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Academic Skills Center - 2

Long Range Goal #1: Enhance student success through college wide programs and services.

Short Range Goal #1.2: Expand services to meet the needs of disadvantaged students, non-traditional students, and students with special needs.

Objective/Intended Outcome: To enhance student success by videotaping classroom lectures in chemistry and biology in order to provide the student a second opportunity to view the lecture at his own pace.

Assessment Criteria: Student survey will show that 85% of the users were satisfied.

Resources: None (Video camera and videocassettes from media, Staff member with science background)

Target Date: December 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Academic Skills Center - 3

Long Range Goal #1: Enhance student success through college wide programs and services.

Short Range Goal #1.2: Expand services to meet the needs of disadvantaged students, non-traditional students, and students with special needs.

Objective/Intended Outcome: To improve availability of resources by providing chemistry, mathematics, and grammar worksheets online.

Assessment Criteria: Student survey will show that 85% of the users were satisfied.

Resources: Departmental Budget / None (Academic Skills staff in collaboration with Information Systems)

Target Date: December 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Ag and Natural Resources - Forestry - 1

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: 1). Replace outdated GPS/GIS software and equipment to bring our instruction in this area up to current standards. 2). Integrate GPS/GIS software and equipment from multiple vendors into our curricula to provide students with exposure to the most common types of equipment seen in the job place. 3). Insure adequate numbers of GPS/GIS units and software licenses to allow complete coverage of the students in the classroom.

Assessment Criteria: 1). Eighty percent 80% of employers surveyed will indicate satisfaction with Wayne Community College graduate's proficiency with GPS/GIS technology. 2). Eighty percent (80%) of students surveyed will indicate satisfaction with their ability to understand and utilize GPS/GIS technology. 3). Fifty percent (50%) of graduates surveyed will indicate that knowledge of GPS/GIS technology was critical in gaining employment.

Resources:

Equipment	\$ 39,500	Garmin 17N - DGPS Units (10)
	\$ 10,490	CSI Series Sub-meter DGPS Unit (2)
	\$ 400	HP Professional Color Printer
	\$ 19,500	Computer platforms (with 17" flat panel monitors) capable of running software listed below (see attached system requirements) -(15) <i>Cascade computers meeting the software specifications will be acceptable.</i>
Software	\$ 1,495	Solo office 3.X
Other	\$ 2,700	Training on the above equipment - 3 days of set up and training
	\$ 1,800	Life time technical support 24/7
TOTAL	\$ 75,885	

Target Date: Summer 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Ag and Natural Resources - Agribusiness - 1

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: By August 2004, satisfy an immediate requirement to purchase one (1) fifteen (15) passenger Agriculture and Natural Resources departmental van to provide safe and reliable transportation for departmental faculty and students, as well as other WCC faculty, staff and community groups. This is the first of four (4) critical incremental purchases over the next four (4) years.

Assessment Criteria: Faculty, staff, students and community groups will indicate their satisfaction with safe, efficient, and reliable transportation to off site lab experiences.

Resources:

Equipment	\$19,329	Year 1
	\$20,945	Year 2
	\$21,960	Year 3
	\$23,058	Year 4
TOTAL	\$85,292	

Target Date: Summer 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Ag and Natural Resources Department - 1

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.3: Increase educational and training opportunities for displaced workers, current workers, and new entrants into the workforce.

Objective/Intended Outcome: By August 2004, implement a five (5) year plan to increase departmental enrollment 10 percent annually by developing a comprehensive departmental marketing/recruiting plan. Marketing/recruiting activities, in addition to ongoing efforts, would include developing and maintaining departmental as well as program specific websites and advertising strategically within our regional access area via newspaper and radio.

Assessment Criteria: Program enrollment will meet or exceed the annual projected enrollment goal.

Resources:		
Other	\$ 7,132	Year 1
	\$ 6,932	Year 2
	\$ 7,519	Year 3
	\$ 7,582	Year 4
	\$ 7,931	Year 5
TOTAL	\$ 37,096	

Target Date: August 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Business and Computer Technologies - Business Administration - 1

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: To replace twelve existing faculty computers for those instructors who are teaching high-end computer and distance education courses. The existing computers and the software are becoming incompatible with instructional requirements and industry software application packages. Some textbook publishers are not publishing/supporting textbooks with the older operating systems and application software packages.

The new computers will give instructors access to the same current software operating systems and application packages in their offices' as those used in the classroom. Instructors teaching distance education courses will have a more reliable and capable computer system to service their students. With various online student assignment requirements, incompatible software applications, RAM sizes, etc., require faster computer processors and up-to-date software.

Assessment Criteria: Feedback from at least 90 percent of the instructors will indicate that the new computers will enhance students' learning by 10 percent by the end of Fall 2004. Further feedback from instructors and students will indicate that up-to-date computers will be more efficient by improving cycle time 50 percent over current computers due to improved memory and processing power to run up-to-date software application programs.

Resources:	Equipment	\$18,000	12 Computers @ \$1,500 each
	TOTAL	\$18,000	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Business and Computer Technologies - Computer Technology - 1

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: To provide for the continued operation of the Cisco Academy by purchasing upgraded equipment required by changes in the Cisco curriculum. The equipment will also provide the Information Systems, Internet, and Networking students with real-world programming skills in Linux and Oracle. Sixteen computers will be purchased to replace computers in the WLC 227 lab. One computer will be purchased for instructor use in WLC 224. Remaining computers can be cascaded, used for demonstrations, or used for spare parts. Currently, either class sizes must be reduced, or students are unable to work individually on equipment, because the current computers are failing. Several computers are out of service at any given time.

Assessment Criteria: Feedback from instructors and students will indicate that students can use the equipment called for in the curriculum.

Resources:	Equipment	\$ 1,148	10/100 Ethernet Router
		\$ 3,095	Dual 10/100 Ethernet Router
		\$ 995	24 Port, 10/100 Autosensing & autonegotiating cat.
		\$ 1,050	2-Port Serial WAN Interface Card
		\$ 150	V.35 Cable, DCE Male to Smart Serial, 10 Feet
		\$ 150	V.35 Cable, DCE Female to Smart Serial, 10 Feet
		\$ 5,000	Web Server
		\$ 25,000	17 Computer @ \$1,500
		\$ 2,500	Additional equipment: cables, hubs, and other connection equipment
	TOTAL	\$ 39,588	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Business and Computer Technologies - Office Technologies - 1

Long Range Goal #7: Strengthen the partnership between the college and the community through programs and services.

Short Range Goal #7.1: Promote effective articulation with local educational systems, businesses and industries, community organizations, and other agencies.

Objective/Intended Outcome: Establish contacts and visit several businesses, industries, and medical facilities in Wayne County throughout the year to observe the office staff on the job and get a better understanding of the technologies and skills needed in today's workplace. The knowledge gained will be used to strengthen the content of our office technology courses thereby ensuring that our students are well prepared to enter the workforce.

Assessment Criteria: Feedback from both students and employees indicating that the Office Systems Technology Department is providing effective, up-to-date training and that students are familiar with the equipment and office procedures utilized.

Resources: No additional resources needed.

Target Date: Fall 2004-05 school year

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Business and Computer Technologies / Math Departments

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: To continue expanding online course offerings in the Mathematics and Business Administration curriculums by employing a three-quarters time, nine-month instructor that would be shared by Math and Business Administration departments to teach math and business courses. The two departments would share this individual to help develop materials and strategies to convert math and business courses for online instruction using Blackboard. Primary instruction will be in mathematics, general business, marketing, E-commerce, and operations management courses. This instructor will also help facilitate the deployment of complete degree programs online in both areas.

Assessment Criteria: Increase the availability/enrollment of Math and Business online courses on the Wayne Community College Campus and Seymour Johnson Air Force Base would justify the position/salary increase demands. Feedback/survey results from students and advisors will indicate whether math and business course offerings are sufficient to meet student educational needs.

Resources:

Personnel	\$22,000 - \$28,000	(for salary) + (social security, state retirement, and medical insurance)
TOTAL	\$22,000 - \$28,000	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Cooperative Education

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: To improve the work base learning experience of our students by implementing the new Co-op statewide procedures. These procedures are not the North Carolina Administrative Code, but reflect the North Carolina State Board of Community Colleges and the NCCCS procedures and expectations concerning Co-op programs.

Assessment Criteria: Improved student satisfaction among students with their work based learning experience by utilizing the new Co-op workbook, increased instructors coordinator contact with students, and better reenforcement of theoretical knowledge with their work experience.

Resources:

Supplies	\$ 500	(Department Budget)
TOTAL	\$ 500	

Target Date: June 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Dental - 1

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.2: Increase program accessibility through technology.

Objective/Intended Outcome: To provide a method for presentation of laboratory and clinical procedures to students in the classroom environment and provide a means of production of recordings of this instruction. This will be facilitated by the acquisition and use of the ELMO Desktop Visual Presenter Model DT 100 AF. This device will allow projection and display of laboratory and clinical procedures via television and visual projection and will allow recording of technique demonstrations on video tape if desired by the instructor for subsequent study and review by the students. This device is compatible with existing digital projection equipment in use throughout Wayne Community College.

This device will be used in the following manner by both the Dental Assisting and Dental Hygiene programs.

- C DEN 224 (DH Dental Materials): Instructor will be able to project demonstrations of laboratory and clinical mixing and fabrication techniques to the classroom.
- C DEN 102 (DA Dental Materials) : Instructor will be able to project demonstrations of laboratory and clinical mixing and fabrication techniques to the classroom.
- C DEN 112 (DA and DH radiography): Instructor will be able to project x-ray films in class for discussion and critique.
- C DEN 101 (DA preclinical procedures) : Instructor will demonstrate procedures such as mixing of base materials , cements and rubber dam placement.
- C DEN 100 (DA Orofacial Anatomy): Instructor will be able to project and highlight images from texts, diagrams , anatomical models and dry skulls.
- C DEN 110 (DH Orofacial Anatomy): Instructor will be able to project demonstrations of laboratory and clinical mixing and fabrication techniques to the classroom.

In summary, this equipment will enable the instructor to bridge the gap between personal one-on-one instruction and lecturing. This will allow more efficient and productive use of instructional time by adherence to the principle of A a picture is worth a thousand words@.

Assessment Criteria: Faculty and students will express satisfaction with use of this equipment in the classroom. Faculty will determine that students have improved their competency in procedures demonstrated in class.

Resources:

Equipment	\$1,610
TOTAL	\$1,610

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Dental - 2

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Strengthen the educational quality of Dental Programs through critical review and evaluation of program outcomes and curricula.

Assessment Criteria: Dental faculty will review program/student learning outcomes for the Dental Hygiene and Dental Assisting programs.

Resources:
Departmental Budget

Target Date: August 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Engineering/Mechanical Studies - Air Conditioning, Heating, and Refrigeration - 1

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: To increase the students understanding of new technologies in the area of Air Conditioning, Heating and Refrigeration heat transfer and residential systems design. This will be accomplished by acquisition of Wrightsoft Suite Professional Edition software. This software would be used primarily to update use of the Air Conditioning Contractors of America Manual J-8. We at present utilize ACCA Manual J-8 using pencil and paper forms to the extent that we can. However, ACCA Manual J-8 was designed to be fully utilized with computer software programs.

Assessment Criteria: A more extensive use of ACCA Manual J-8 will be performed. Including cost comparisons on building upgrades to better manage and conserve energy. Students will demonstrate proficiency utilizing computer software to accomplish more in less time. They will be able to accomplish more difficult projects in greater number than the present pencil and paper process. Collectively, this will enhance the students' expertise enabling the student to qualify for a potentially higher level position in the Air Conditioning, Heating and Refrigeration career field.

Resources:

Software	\$ 1,900
TOTAL	\$ 1,900

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Engineering/Mechanical Studies - Electronics Engineering Technology - 1

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: To increase student learning by providing each student their own training workstation. This can be accomplished by providing programmable logic controller (PLC) simulation software that can be used on the PC computers in the engineering department. This software will ensure that students have sufficient exposure to expanding technology through equivalent hardware is economically infeasible.

This package also lets the students see the effects of their actions without danger to equipment or students. They can work out their designs on the computer before transferring them to the physical trainers. The software lets students see all inner and working parts of the system, which will increase their understanding of the PLC and also facilitate their comprehension of process control. This software will also allow for a smoother transition from traditional to hybrid form of course offering opening the door for larger enrollment.

Assessment Criteria: Assessment of these expectations will be judged by 1) ensuring that each student has individual use of a training station 2) assessing PLC skills through hands-on demonstration 3) offering hybrid version of PLC course Spring 2006.

Resources:

Software	\$ 1,120	(40 copies - site license)
TOTAL	\$ 1,120	

Target Date: Summer 2004 (for use Spring 2005)

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Engineering/Mechanical Studies - Industrial Systems Technology - 1

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: To increase student learning by providing each student their own training workstation. This can be accomplished by providing hydraulics/pneumatics simulation software that can be used on most of the PC computers in the engineering department. This software will enable each student to experiment with the system without actually being on a physical hydraulics/pneumatics trainer. This will increase the lab capacity so that two labs for each class will not be needed.

This package also lets the students see the effects of their actions without danger to equipment or students. They can work out their designs on the computer before transferring them to the physical trainers. The software lets students see all inner and working parts of the system, which will increase their understanding of the design and also facilitate their comprehension of component repair. While some students with physical disabilities have problems using the regular trainers due to size and configuration, the software will give them an accessible replica of the physical trainer and provide them the opportunity to see what is occurring during the experiments and increase their awareness of fluid mechanics principles in general.

Assessment Criteria: Assessment of these expectations will be judged by 1) ensuring that each student has individual use of a training station 2) successfully combining the now-required two labs into one and freeing up the classroom for other use and 3) assessing component repair skills through hands-on demonstration 4) observing how physically challenged students respond to the increased exposure to training equipment.

Resources:

Equipment	\$ 4,950	20 user license agreement
TOTAL	\$ 4,950	

Target Date: Summer 2003 (for use Fall 2003)

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Engineering / Mechanical Studies – Industrial Systems Technology

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: To increase student learning through the use of improved teaching/presentation tools. This can be accomplished by providing white boards to replace the green boards now being used in HO260.

Assessment Criteria: Assessment of these expectations will be judged by observing how well students comprehend the material being presented when using overhead transparencies and being able to write on the white board so that it is visible and dynamic to the students.

Resources:

Equipment	\$ 1,500	(White Boards {estimate})
TOTAL	\$ 1,500	

Target Date: Summer 2003 (for use Fall 2003)

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: 2nd priority listing - approved - moved from childcare center. Boards are available for use from the Childcare center. Maintenance has been advised where to install them.

End-of-Year Assessment Results: Whiteboard were found to be of insufficient length to cover the required wall space. New boards are on order.

Use of Results: Carry forward to 2004-2005 Plan.

Department: Engineering/Mechanical Studies - Welding - 1

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: Upgrade welding shop equipment to comply with National Skills Standard recommendation for welding training facilities. The purchase of 3 welding shop machines will help WCC meet American Welding Society standard.

Assessment Criteria: AWS Division Director will inspect WCC welding facilities and equipment for compliance with standard QC12-96.

Resources:

Equipment	\$ 36,000	(\$12,000 x 3 welding shop machines)
TOTAL	\$ 36,000	

Target Date: Spring 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Transportation - Autobody - 1

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: To expand and improve the program by offering students instruction in sheet metal work and fabrication. The skills they learn will provide them a broader range of employable skills within the industry and an excellent basis for advancement.

Assessment Criteria: This improvement can be proved by following graduates' progress in the work force.

Resources:

Equipment	\$ 525	Metal Shrinker/Stretcher
	\$ 2,500	English Wheel
	\$ 850	Drill Press
	\$ 1,500	Bandsaw
	\$ 620	Chopsaw
	\$ 500	Support Stands
	\$ 2,000	Combination Sander
	\$ 650	Sheet Metal Brake
	\$ 2,750	Metal Shear
	\$ 2,500	Roller
	\$ 2,500	Pipe Bender
	\$ 650	Bead Roller
	\$ 900	Sand Blast Cabinet
	\$ 500	Pipe Notcher
TOTAL	\$ 18,945	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Transportation – Autobody Repair

Long Range Goal #5: Provide an attractive, flexible, and accessible educational facility that enhances the quality of life in the community.

Short Range Goal #5.1: Design and maintain facilities based on the Campus Long-Range Master Plan in accordance with environmentally sound practices and latest available technology.

Objective/Intended Outcome: To provide students with a safe and effective learning environment. Design limitations of the Autobody lab area necessitate the addition of an automobile paint preparation and mixing area that meets OSHA standards of air quality and occupant safety. This objective follows the recommendations of the Autobody Advisory Committee.

Assessment Criteria: This improvement can be judged by the ability of the students to achieve Autobody learning objectives while maintaining a safe level of air quality in the lab.

Resources: This objective requires county funding. Cost was previously reported to be in the \$330,000 range, but this estimate may be unrealistically high.

Target Date: Upon completion of construction.

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: Funded and on hold for water treatment facility.

End-of-Year Assessment Results: Carry forward to 2004-2005 Plan.

Use of Results: No action required.

2002-2003

Mid-Year Status Report: Funds for this objective was put on hold.

End-of-Year Assessment Results: Same as above. Carry forward to 2003-2004 plan for continued assessment.

Use of Results: No action required.

Department: Transportation - Automotive - 1

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: The ongoing goal of the automotive programs is to continue to improve and update the process of class and lab instruction with the latest state of the art computers by updating and expanding the technology plan for our area. In our GM ASEP and ATEP programs, all current dated service manuals and technical information are in a CD or Internet media. GM Motors provides to ASEP colleges all data and service information free of charge which is accessed via the World Wide Web. GM Motors is dropping the support for all Windows operating systems except the XP version. Currently the computers used in the labs and classrooms are unable to meet the criteria to run Windows XP. Currently there are seven computers to be used in the automotive classrooms and labs which is not sufficient enough to allow 20 students the needed resources to perform the tasks required to obtain service information while in lab or class. The additional computers are needed to give the students proper training in an up to date work environment which will in return improve customer relations with our car/truck dealers and local shops. The multimedia equipment requested will help our instructors to deliver new curriculum provided by IAGMASEP and growing industry resources. The time saved by using these resources will enable the delivery of more information to the students in manner that is current to today's technology. Acquire necessary computers for class and lab activity specifically to include:

1. 4 Dell Desktop Computers
2. 4 Existing Dell Desktop Computers (cascaded)
3. 3 Cascaded LCD Projectors from Media
4. 3 Projector Carts

Assessment Criteria: Automotive students will exhibit improved knowledge of the concepts of practical computer application systems and collecting data for automobile repairs. Each student will maintain at least a 78% class and lab grade average in information and instruction related to this objective.

Resources:

Equipment	\$ 6,200	4 Dell Desktop Computers
	\$ 0	4 Cascaded Dell Desktop Computers
	\$ 0	3 NEC VT660 LCD Projectors (Media)
	\$ 300	Carts for Projectors
TOTAL	\$ 6,500	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Transportation - Aviation - 1

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: By Fall 2004, acquire equipment, instructional materials for aviation courses/laboratory experiences that meet all guidelines set forth in the newly revised Aviation Systems Technology curriculum implemented in Fall 2001 and that comply with Federal Aviation Administration Regulation Part 147.

Assessment Criteria: Aviation Department will meet all compliance standards/recommendations made by FAA as noted in a follow-up visit/report.

Resources:

Equipment	\$ 3,344	Door Warning Systems Simulators
	\$ 3,414	Interior Light System Simulators
	\$ 20,000	AVOTEC AS64 Cabin Atmosphere Control/Pressurization Trainer
	\$ 18,500	AVOTEC AL37 Anti-Skid Brake System Trainer
TOTAL	\$45,258	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Transportation - Aviation - 2

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: The on-going goal of the aviation program is to continue to improve and update the process of class and lab instruction with the latest state of art training by updating and expanding the technology and material used for instruction.

Assessment Criteria: Aviation students will exhibit improved knowledge of the concepts and practical application for the Pratt and Whitney PT6A family of turbo-propeller engines. Each student will maintain at least a 78% class and lab grade average in information and skills related to this objective.

Resources:

Software	\$ 1,000	Computer Memory Upgrade (10 @ \$100 each)
	\$ 2,000	CBT/CAT Program
TOTAL	\$ 3,000	

Target Date: Summer 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Global Education Committee

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.4: Incorporate in courses and programs current workplace practices of teamwork, customer service, and effective communication.

Objective/Intended Outcome: To integrate global education components in all curriculum areas in order to provide concepts, knowledge, and the skills students will need to be successful in an international/intercultural workplace environment. Need to review existing college curricula for the purpose of expanding and enhancing global education in curriculum, occupational extension, and business and industry courses.

Assessment Criteria: The integration of the Global Education components into the College catalog, course syllabi, curriculum, and course competency statements.

Resources: None

Target Date: Ongoing

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: Carried forward for continued assessment. Global Ed committee will review results from participant responses. Responses will be on file in the Global Education office.

End-of-Year Assessment Results: Carry forward to the 2004-2005 Plan.

Use of Results: No action required.

2002-2003

Mid-Year Status Report: Some departments have integrated a global education component into their curriculum, course syllabi and course competency statements. With the upcoming revisions to the College catalog, it is anticipated that some departments/instructors will be adding a global education component to the catalog. Recommend the target completion date be changed to on-going.

End-of-Year Assessment Results: Recommend the target completion date be changed to on-going and carried forward to the 2003-2004 plan for continued assessment.

Use of Results: No action required.

Department: Liberal Arts - 1

Long Range Goal #3: Enhance the performance of faculty and staff through opportunities and incentives.

Short Range Goal #3.1: Expand professional development activities for all college employees.

Objective/Intended Outcome: To provide at least one personal and professional development activity for the Liberal Arts faculty during the 2004-2005 school year.

Assessment Criteria: At least eighty percent of the Liberal Arts faculty will attend the Fall 2004 NCCC Instructors' Conference.

Resources:

Travel	\$ 8,000	(Travel, registration, etc.)
TOTAL	\$ 8,000	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Liberal Arts - 2

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: To provide students with a more consistent format for accessing information about Liberal Arts courses.

Assessment Criteria: Eighty percent of all Liberal Arts courses will be formatted to a college-approved syllabus and made available to students through the Internet.

Resources: Departmental Budget

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Library - 1

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.3: Implement systematic process for upgrading and replacing technology.

Objective/Intended Outcome: Maintain access to the library catalog and utilization of the automated circulation system after the 2005 Sirsi upgrades. The upgrades will require computers with Windows 2000 or Windows XP.

Assessment Criteria: The high level of student satisfaction with library services will be maintained.

Resources:

Equipment	\$11,880	(9 computers for staff offices and workstations @ 1,320.00 ea).
TOTAL	\$11,880	

Target Date: January 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Library - 2

Long Range Goal #1: Enhance student success through college wide programs and services.

Short Range Goal #1.2: Expand services to meet the needs of disadvantaged students, non-traditional students, and students with special needs.

Objective/Intended Outcome: Fund two full-time librarian positions to comply with the SACS Core Requirements.

Assessment Criteria: The funding of the positions will place the library in compliance with the SACS Comprehensive Standards.

Resources:

Personnel	\$80,000	(Job Level 13)
TOTAL	\$80,000	

Target Date: July 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Library

Long Range Goal #1: Enhance student success through college wide programs and services.

Short Range Goal #1.2: Expand services to meet the needs of disadvantaged students, non-traditional students, and students with special needs.

Objective/Intended Outcome: Objective/Intended Outcome: Fund continuing part-time positions to comply with General Statute 135-1 (10) - participation in the State Retirement System.

Assessment Criteria: The conversion of three contractual part-time positions to 3/4-time positions will place the library in compliance with the aforementioned North Carolina General Statute.

Resources:

Personnel	\$ 76,284	(See Pay Range for Job Level 7)
TOTAL	\$ 76,284	

Target Date: July 2003

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: #8 - approved. The position is being revisited.

End-of-Year Assessment Results: Carry forward to the 2004-2005 Plan.

Use of Results: No action required.

Department: Library

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.3: Implement systematic process for upgrading and replacing technology.

Objective/Intended Outcome: Maintain Internet accessibility through the replacement of three(3) frequently malfunctioning Gateway PCs and four (4) AST's. These computers were purchased in 1996.

Assessment Criteria: The high level of student satisfaction with library services will be maintained.

Resources:

Equipment	\$ 17,556
TOTAL	\$ 17,556

Target Date: June 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: 2nd priority listing - cascaded. The computers will be cascaded within the next 90 days.

End-of-Year Assessment Results: Three computers were cascaded. Assessment will be reported on at mid-year budget review. Carry forward to the 2004-2005 Plan.

Use of Results: No action required.

Department: Mathematics

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: To improve the overall scheduling of math courses by reducing the number of part-time math faculty. There is a shortage of part-time math faculty and a huge turn over in part-time personnel. Hiring another nine-month full-time math instructor will reduce the need for part-time instructors. This will reduce instructor turn over, improve scheduling, and reduce clerical errors on reports.

Assessment Criteria: Feedback/survey results from staff and faculty will indicate whether clerical errors on reports are reduced. Past instructor turn over will be compared to future turn over see if scheduling has been improved.

Resources:

Personnel	\$25,000 - \$30,000	(for salary) + (social security, state retirement, and medical insurance)
TOTAL	\$25,000 - \$30,000	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Math and Business & Computer Technologies - Math and Business Administration

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: To continue expanding online course offerings in the Mathematics and Business Administration curriculums by employing a three-quarters time, nine-month instructor that would be shared by Math and Business Administration departments to teach Math and Business Courses. The two departments would share this individual to help develop materials and strategies to convert math and business courses for online instruction using Blackboard. Primary instruction will be in mathematics, general business, marketing, E-commerce, and operations management courses. This instructor will also help facilitate the deployment of complete degree programs online in both areas.

Assessment Criteria: Increase the availability/enrollment of Math and Business online courses on the Wayne Community College Campus and Seymour Johnson Air Force Base would justify the position/salary increase demands. Feedback/survey results from students and advisors will indicate whether Math and Business Administration course offering are sufficient to meet student educational needs.

Resources:

Personnel	\$ 22,000 - \$28,000	(for salary)+(social security, state retirement, and medical insurance)
TOTAL	\$ 22,000 - \$28,000	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Medical Lab Sciences (1)

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: Provide increasing numbers of Medical Assisting and Phlebotomy students' instruction in the lab using state-of-practice equipment. The Coulter machine is utilized in most medical laboratory facilities to perform the most popular laboratory test, the CBC. WCC's Coulter is so old that we can no longer purchase parts or service for it. Both Medical Assisting and Phlebotomy programs will benefit by using software that offers learning opportunities related to the achievement of course competencies.

Assessment Criteria: Students, faculty, clinical supervisors, and physicians will express satisfaction with students' level of proficiency in doing hematology testing.

Resources:

Equipment	\$ 25,000	(Coulter Machine)
Software	\$ 1,200	
TOTAL	\$ 26,200	

Target Date: December, 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Medical Lab Sciences (2)

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Strengthen educational quality of Medical Assisting and Phlebotomy programs through critical review and evaluation of program outcomes and curricula.

Assessment Criteria: Medical Assisting and Phlebotomy faculty will review program/student learning outcomes.

Resources: None - Departmental Budget

Target Date: August, 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Nursing - 1

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: Phase 2 of a multiple year objective to provide critically needed new state-of-practice AcuScan-Rx Bedside Medication Verification Systems for nursing students. According to the North Carolina Board of Nursing Approval of Nursing Programs: Process and Standards, "The curriculum shall include instruction in components of basic nursing practice as legally defined for the licensure level and utilization of the nursing process in the care of individuals and families throughout the life cycle...."Components of basic nursing practice and the nursing process both require accurate medication administration. The standards also state: "instruction in nursing care in all areas shall include both theory and clinical learning experiences". Job analysis of newly licensed nurses identifies safe administration of medication as a critical nursing action. The Nursing Licensing exam test plan also reflects the criticality of safe medication administration. AcuScan-Rx improves the safety of medication administration using barcode technology. Wayne Memorial Hospital (primary clinical site) implemented the AcuScan-Rx system in January, 2003. The small number (presently 1) of available student scanners on each clinical unit limits the numbers of students that can administer medications at any given time, thus greatly decreasing the total medication administration experience for each student. It is imperative that WCC nursing faculty and students have access to this highly technical equipment to meet standards and adequately prepare students for the licensing exam and the local workforce. The Wayne Memorial Hospital Information Systems representative has informed faculty that WCC students are not to use staff nurses' scanners.

Assessment Criteria: (1) Nursing students will safely administer medication using AcuScan technology. (2) Nursing graduates will rate medication administration process as effective in preparing them for workforce. (3) Employers who respond to the Employer Satisfaction Survey will rate the program as "above average."

Resources:

Equipment	\$13,000 (year 2)	(5) AcuScan-Rx Medication Verification Units
	\$13,000 (year 3)	
TOTAL	\$ 26,000 (over a 2-year period)	

Please note the difference in requested equipment resources from the original 2003-2004 phase 1 objective. The difference is due to a small decrease in the cost of each unit.

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Nursing - 2

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Strengthen educational quality of Associate Degree and Practical Nursing Programs through critical review and self-evaluation of present mission, program outcomes and curricula.

Assessment Criteria:

1. Nursing faculty will research current literature, North Carolina Board of Nursing Educational Standards, and National League for Nursing Accreditation Standards as a framework for self-evaluation.
2. Nursing faculty will develop a time-table for systematic review of nursing curricula as to:
 - a. Mission
 - b. Philosophy
 - c. Conceptual Framework
 - d. Curriculum Design
 - e. Student Learning Outcomes
3. Nursing Department Head will explore advantages of NLN Accreditation for Nursing Programs and feasibility of pursuing initial accreditation.
4. Faculty representative will attend NLN Self-Study forum.

Resources:

Travel	\$ 1,500
TOTAL	\$ 1,500

Target Date: Spring, 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Nursing

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Convert a 9-month continuing part-time faculty position (30 hours) to a 9-month full-time position in order to maintain high quality instruction as the faculty-student ration increases. The Associate Degree Nursing Program continues to maintain a high retention rate. As enrollment remains high, the number of instructional hours, both in the classroom and clinical components, has significantly increased for each faculty member.

Assessment Criteria: Position approved and in place for fall semester 2004.

Resources:

Personnel	\$ 9,261 (additional salary)
TOTAL	\$ 9,261

Target Date: August 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Human Services -1

Long Range Goal #4: Improve productivity and responsible use of all available resources through a comprehensive planning and management system.

Short Range Goal #4.3: Promote innovative, flexible, and pro-active strategies in adapting services to meet changing needs.

Objective/Intended Outcome: To provide a continuing 3/4 part time clerical assistant to support the Public Services department including Human Services and Criminal Justice. This assistant will allow a more efficient workflow within the department and assist in maintaining continuous coverage and contact for students and members of the community.

Assessment Criteria: The Public Services Department will express satisfaction in the additional clerical support for instruction. Students will rate the service provided by departmental faculty and staff as outstanding or above average.

Resources:

Personnel	\$ 16,890
TOTAL	\$ 16,890

Target Date: December 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Human Services - 2

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Strengthen educational quality of Human Services Programs through critical review and evaluation of program outcomes and curricula.

Assessment Criteria: (1) Human Services faculty will review program/learning outcomes, (2) Human Services faculty will review program curricula.

Resources: Departmental Budget

Target Date: (1) July 2004, (2) December 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Public Services - Criminal Justice - BLET - 1

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: The 2003 state mandated changes in the NC Administrative Code for all BLET programs require more equipment specifically; vehicles and weapons. Replacement of equipment assures safety, quality, continuous compliance with state standards, and an opportunity to train future students in the use of modern technological equipment on law enforcement vehicles and weapons.

Assessment Criteria: The purchase of more modern technological equipment for the BLET program will provide the necessary skills for students and faculty with modern technology as well as enhance the student's marketable skills for employment. BLET students will demonstrate increased competence and efficiency in the use of more state of practice equipment. Students and employers will express satisfaction with graduate performance.

Resources:

Equipment	\$ 17,000
TOTAL	\$ 17,000

Target Date: July 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Public Services - Criminal Justice - 2

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Strengthen educational quality of Criminal Justice Programs through critical review and evaluation of program outcomes and curricula.

Assessment Criteria: (1) Criminal Justice faculty will review program/learning outcomes, (2) Criminal Justice faculty will review program curricula.

Resources: Departmental Budget

Target Date: (1) July 2004, (2) December 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Public Services - Early Childhood - 1

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Strengthen educational quality of Early Childhood Programs through critical review and evaluation of program outcomes and curricula.

Assessment Criteria: (1) Early Childhood faculty will review program/learning outcomes, (2) Early Childhood faculty will review program curricula.

Resources: Departmental Budget

Target Date: (1) July 2004, (2) December 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: SACS/QEP

Long Range Goal #1: Enhance student success through college wide programs and services.

Short Range Goal #1.1: Improve student competency in basic skills.

Objective/Intended Outcome: Improve student learning through a carefully designed and focused course of action that addresses a well defined topic or issue related to enhancing student learning.

Assessment Criteria:

1. A Quality Enhancement Process Model for enhancing student learning has been developed.
2. A common vocabulary for the Quality Enhancement Process has been published.
3. Broad-based participation by the college's constituent groups: students, faculty, staff, graduates, employers, and trustees in the process has occurred through focus groups, surveys, and meetings and is documented.
4. The assessment of opportunities and challenges related to student achievement of learning outcomes has been documented and is on-going..
5. The topic to be addressed by the college that will impact on the enhancement of student learning has been identified through analysis of data from multiple sources.
6. Student Learning Initiative Teams have been selected.
7. The Quality Enhancement Plan that includes goals, expected outcomes, needed resources, responsible persons, and methods of evaluation has been developed.

Resources: Departmental Budget

Target Date: June 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Science - 1

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.3: Increase educational and training opportunities for displaced workers, current workers, and new entrants into the workforce.

Objective/Intended Outcome: Students will benefit from expanded science course offerings and sections as the result of an additional full-time, nine-month faculty position in biology and/or chemistry.

Assessment Criteria: The Science Department will expand science course offerings for Surgical Technology, Biotechnology, current Allied Health programs and future programs requiring biology and/or chemistry courses. The additional science faculty position would insure that experienced faculty would be in place as retired science faculty members leave.

Resources:

Personnel	\$30,000 - \$41,000
TOTAL	\$30,000 - \$41,000

Target Date: Fall, 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Science

Long Range Goal #9: Encourage an appreciation and understanding of diversity by providing programs and services that respond to the diversity within the college and community.

Short Range Goal #9.1: Identify and serve populations underrepresented in Wayne Community College programs.

Objective/Intended Outcome: Encourage underrepresented populations to select a career in the biomedical sciences by offering, through the North Carolina Transition Program in Medical Sciences, an opportunity to work with mentors on campus and researchers at transfer institutions.

Assessment Criteria: Participation in the program and the documentation required by the grant will assure student participation and completion of the program leading to a career in the biomedical sciences. (Participation will be dependent upon receiving the grant.)

Resources: Departmental Budget

Target Date: May 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: Carried forward for assessment. Our former participant in this program completed her degree at Wayne Community College in May, 2003 and has transferred to North Carolina Central University where she is enrolled as a pre-med major. During the Fall Semester of 2003, Qwan Turton has participated in the North Carolina transitions Program in Medical Sciences. She and mentor, Gene Smith, attended the National Convention in San Diego, California in October, 2004. Many colleges, universities and biomedical companies were represented and they learned that a large number of scholarships and job opportunities are available to participants in this program. Qwan has worked with and assisted biology and chemistry faculty in the setting up of various pieces of laboratory equipment, preparation of solutions, preparing gels for biotechnology labs as well as maintaining fruit fly cultures for genetics laboratories. She has also worked as an assistant in some of the General Biology I laboratory sessions. Recruitment of additional underrepresented students to participate in this program is a continual priority and the success of these endeavors will be addressed in the End-of -Year Report.

End-of-Year Assessment Results: On April 5, 2004, Dr. Charles R. Taylor, Gene Smith, Qwan Turton and new recruit Michelle Joyner attended the Spring Meeting of the North Carolina Transitions Program in Medical Sciences held at The University of North Carolina at Pembroke. Additional information about scholarship opportunities as well as a number of workshops were attended by the participants. Qwan Turton will continue to participate in the program for the 2004-2005 academic year as well as new recruit Michelle Joyner.

Use of Results: The goal of recruiting additional underrepresented students has been achieved and will serve as a springboard to recruit additional students for this program in the Fall of 2005. This planning objective has been carried forward for the 2004-2005 academic year.

2002-2003

Mid-Year Status Report: During the Fall Semester of 2002, one student has participated in the North Carolina transitions Program in Medical Sciences. She has worked with Gene Smith in general biology and attended the National Convention in New Orleans. She will continue to participate during the Spring Semester. We have currently one application on file for an additional participant and hope to recruit additional underrepresented students for participation in the program during Spring Semester, 2003.

End-of-Year Assessment Results: An additional applicant was approved during the Spring Semester and is participating in the program. This planning objective has been carried over to the 2003-2004 academic year.

Use of Results: Having two underrepresented students participate in the program will serve as a recruiting tool to encourage additional students to apply for the North Carolina Transitions Program in Medical Sciences.

Department: Science

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: Provide students of organic chemistry the opportunity to use state-of-instrumentation in the area of infra-red spectroscopy.

Assessment Criteria: An infra-red spectrophotometer will be in place and used by students for analysis of reaction products. Faculty and students will indicate satisfaction with the technology.

Resources:

Equipment	\$ 10,000
TOTAL	\$ 10,000

Target Date: May 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: #29 - approved. The infra-red spectrophotometer was ordered in December, 2003 and delivery is expected in late January, 2004. Upon its arrival it will be used by organic chemistry students to analyze reaction products. Analysis of student and faculty satisfaction with the instrument and its use in state-of-practice technology will be addressed in the End-of-Year Report.

End-of-Year Assessment Results:

The infra-red spectrophotometer was received in March, 2004. Upon receipt, the instrument was not working properly and will be sent back to the manufacturer for repair or replacement. The repaired or replaced instrument will be utilized in organic chemistry labs during the Fall Semester. The Mid-Year Status Report for the 2004-2005 academic year will reflect the evaluation of the instrument and technology.

Use of Results: Carry forward to the 2004-2005 Plan to report the assessment and use of results.

Department: SJAFB

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.2: Develop new educational programs as identified by a comprehensive assessment of community needs.

Objective/Intended Outcome: Provide additional curriculum classes to better serve the needs of SJAFB students. This includes adding more sections (ART - 1, PSY - 1, SOC - 2, REL - 2) to Fall 04 and Spring 05 semesters.

Assessment Criteria: Compare enrollments for Fall and Spring semesters over a two year period, using Fall 03 and Spring 04 as baseline. Monitor student satisfaction through interviews and evaluations.

Resources:

Personnel	\$ 36,000	(6 sections x 1500.00 x 4 terms, faculty)
TOTAL	\$ 36,000	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: SJAFB

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.2: Develop new educational programs as identified by a comprehensive assessment of community needs.

Objective/Intended Outcome: Provide additional curriculum classes to better serve the needs of SJAFB students. This includes adding more sections to Fall 04 and Spring 05 semesters.

Assessment Criteria: Compare enrollments for Fall and Spring semesters over a two year period, using Fall 03 and Spring 04 as baseline. Monitor student satisfaction through interviews and evaluations.

Resources:

Equipment	\$ 1,300	Computer
Personnel	\$140,280	(20 sections x \$1,500 x 4 terms, faculty) + \$20,280 (staff)
TOTAL	\$141,580	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: Work continues on adding additional classes and a more detailed assessment will be provided in the end of year assessment report.

End-of-Year Assessment Results: Carry forward to the 2004-2005 Plan.

Use of Results: No action required.

Department: Social Sciences - 1

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: The additional \$4,500.00 in Part-time instructional funds will meet student demands in areas not serviced by full time faculty. By offering more courses in Political Science, Geography, and additional sections of History and Psychology we can service requests from Jump Start and the Teacher Preparation programs.

Assessment Criteria: The offering of course work in two (2) Political Science and one (1) Geography will meet a need we have not been able to meet in recent years because of unavailable faculty. The \$7,500.00 from last year would meet current needs with sections beyond that our full time personnel cannot service. Courses will be filled to capacity and offer more choices for students social science course work.

Resources:

Personnel	\$12,000	(Total Part time)
TOTAL	\$12,000	

Target Date:

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Social Sciences - 2

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: We will need to increase the travel line item \$2,500.00 to send five (5) instructors to the North Carolina Community College Instructors Conference. By attending the conference, faculty will acquire information to assist in instructional programs. The most current techniques in delivery, technology, and other instructional strategies will be experienced by the attending faculty.

Assessment Criteria: After completion of an internal survey of the conference, 100% of faculty attending will express satisfaction on their experience.

Resources:

Travel	\$ 2,500
TOTAL	\$ 2,500

Target Date:

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Social Sciences - 3

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Humanities Program in Chapel Hill will provide instructors with opportunity to attend one seminar a semester to improve knowledge in areas that apply to the curriculum.

Assessment Criteria: Instructors will improve lecture notes accordingly.

Resources:

Travel	\$1,500
TOTAL	\$1,500

Target Date:

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Student Activities

Long Range Goal #4: Improve productivity and responsible use of all available resources through a comprehensive planning and management system.

Short Range Goal #4.2: Evaluate college operations through the use of continuous improvement principles to use present resources more efficiently.

Objective/Intended Outcome: Explore the feasibility of hosting a tennis tournament for potential WCC students. Invitation will go out to Wayne County high schools.

Assessment Criteria: By hosting this tennis tournament, this will present a recreational outlet to both male and female students and also act as a recruitment tool for potential WCC students.

Resources:

Other	\$600
TOTAL	\$600

Target Date: Spring 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Student Activities

Long Range Goal #4: Improve productivity and responsible use of all available resources through a comprehensive planning and management system.

Short Range Goal #4.2: Evaluate college operations through the use of continuous improvement principles to use present resources more efficiently.

Objective/Intended Outcome: Explore the feasibility of purchasing and installing a basketball goal in the Magnolia parking lot area. This is intended to increase student involvement and participation in recreational activities sponsored by Student Activities as well as leisure/free-play basketball. Student Activities will be holding a 3 on 3 basketball tournament in the fall, and another goal will help to assure the successful activity.

Assessment Criteria: Feedback/Student involvement and participation.

Resources:

Equipment	\$ 1,724	(goal, cover, and installation)
TOTAL	\$ 1,724	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Student Development - Recruitment Services - 1

Long Range Goal #7: Strengthen the partnership between the college and the community through programs and services.

Short Range Goal #7.2: Increase community awareness of the opportunities the college provides.

Objective/Intended Outcome: To create a publication to serve a comprehensive marketing tool to increase the awareness of programs and services offered at Wayne Community College. Distribution of this publication will be through community displays, high school recruiting events, parent meetings, Christian Education programs at churches, and presentations at business and organizational gatherings throughout the service area. In addition, the publication will be used to market the institution to hundreds of prospective students outside our service area who request information by telephone and via the Internet.

Assessment Criteria: The effectiveness of the college view book will be assessed by monitoring the number of request for additional program literature, admissions applications, and subsequent enrollment numbers.

Resources:

Supplies	\$15,000
TOTAL	\$15,000

Target Date: Spring 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Student Development - Recruitment Services - 2

Long Range Goal #6: Enhance the effectiveness of the college through appropriate planning, research, marketing, and resource development.

Short Range Goal #6.2: Maintain and periodically update the comprehensive and cohesive marketing plan.

Objective/Intended Outcome: To enhance the college's marketing strategies by creating an interactive WCC CD which will allow the institution to provide information to prospective students who rely on technology as a primary source of information. In addition, this activity has the capability of reducing the overall cost of printing and mailing print materials.

Assessment Criteria: The CD will have links to various areas on our web site and the system has the capability of recording the number of hits as a result of using the CD. The effectiveness of this objective will be gaged by the number of hits to various areas on the web site and subsequent request for additional information/materials.

Resources:

Supplies	\$15,000
TOTAL	\$15,000

Target Date: Spring 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Student Development – Recruitment Services

Long Range Goal #7: Strengthen the partnership between the college and the community through programs and services.

Short Range Goal #7.2: Increase community awareness of the opportunities the college provides.

Objective/Intended Outcome: To enhance the college's marketing strategies by revitalizing the Community Relations Committee to inform and update representatives on current programs and services available through the college.

Assessment Criteria: Track number of referrals and requests from committee members.

Resources: Departmental Budget

Target Date: June 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: 2nd priority listing - approved. In process, initial meeting tentatively scheduled for the month of April.

End-of-Year Assessment Results: Working with committee to schedule Fall meeting. Please carry forward to the 2004-2005 academic year.

Use of Results: No action required.

Department: Student Development – Recruitment Services

Long Range Goal #6: Enhance the effectiveness of the college through appropriate planning, research, marketing, and resource development.

Short Range Goal #6.2: Maintain and periodically update the comprehensive and cohesive marketing plan.

Objective/Intended Outcome: To enhance the college's marketing strategies by creating an interactive WCC CD which will allow the institution to provide information to prospective students who rely on technology as a primary source of information. In addition, this activity has the capability of reducing the overall cost of printing and mailing print materials.

Assessment Criteria: The CD will have links to various areas on our web site and the system has the capability of recording the number of hits as a result of using the CD. The effectiveness of this objective will be gaged by the number of hits to various areas on the web site and subsequent request for additional information/materials.

Resources:

Supplies	\$15,000
TOTAL	\$15,000

Target Date: March 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: Objective submitted for mid-year review. Project placed on hold pending budget approval.

End-of-Year Assessment Results: In process, target completion date, June 15.

Use of Results: Carry forward to the 2004-2005 Plan.

Department: VP Educational Support Services - 1

Long Range Goal #5: Provide an attractive, flexible, and accessible educational facility that enhances the quality of life in the community.

Short Range Goal #5.1: Design and maintain facilities based on the Campus Long-Range Master Plan in accordance with environmentally sound practices and latest available technology.

Objective/Intended Outcome: Provide furniture for classrooms and offices in the new Continuing Education Center.

Assessment Criteria: The selected classrooms and offices will be more aesthetically pleasing and will provide more efficient teaching and working environments.

Resources:

Equipment	\$ 350,000
TOTAL	\$ 350,000

Target Date: May 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: VP Educational Support Services

Long Range Goal #5: Provide an attractive, flexible, and accessible educational facility that enhances the quality of life in the community.

Short Range Goal #5.1: Design and maintain facilities based on the Campus Long-Range Master Plan in accordance with environmentally sound practices and latest available technology.

Objective/Intended Outcome: To replace aging, damaged, and inoperable furniture in selected classrooms and offices including handicapped accessible desks in classrooms.

Assessment Criteria: The selected classrooms and offices will be more aesthetically pleasing and will provide more efficient teaching and working environments.

Resources:

Equipment	\$	25,000
TOTAL	\$	25,000

Target Date: June 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: #18 - \$10,000 approved. Campus needs are being prioritized. Anticipate expenditures in early Spring 2004.

End-of-Year Assessment Results: Some of the furniture needs have been met. Request this objective to become an ongoing objective, replacing furniture as needs arise. Carry forward to the 2004-2005 Plan.

Use of Results: No action required.

Department: VP Educational Support Services

Long Range Goal #5: Provide an attractive, flexible, and accessible educational facility that enhances the quality of life in the community.

Short Range Goal #5.1: Design and maintain facilities based on the Campus Long-Range Master Plan in accordance with environmentally sound practices and latest available technology.

Objective/Intended Outcome: The college will have an up-to-date master plan.

Assessment Criteria: Board of Trustees approval of updated master plan.

Resources:

Other	\$ 2,000 - \$ 10,000	(dependent upon changes and additions)
TOTAL	\$ 2,000 - \$ 10,000	

Target Date:

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: In progress with Hayes Howell Architects.

End-of-Year Assessment Results: Work on updating the Master Plan continues. We project a completion date of Summer/Fall 2005. Carry forward to the 2004-2005 Plan.

Use of Results: No action required.

Department: Campus Information Services

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: By June of 2005, connect local video network to Hocutt Building in order to provide cable TV, satellite TV, and CamNet for students, faculty, and staff.

Assessment Criteria: Video network will be installed and capability for providing cable TV, satellite TV, and CamNet will be available.

Resources: Departmental Budget

Target Date: June 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: Have monitors and brackets to install on 2nd floor Hocutt Building, however, there has been a problem with the wiring for this building. Still exploring means to complete this objective.

End-of-Year Assessment Results: Carried forward for assessment. Still trying to locate company to run cable to Hocutt Building in order to achieve final results. Carry forward to the 2004-2005 Plan.

Use of Results: No action required.

Department: Distance Education - 1

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: To accommodate student, faculty and staff needs of online course technologies, by upgrading Blackboard Course Info 5.5 to the more user friendly version of Blackboard, Course Info 6.XX.

Assessment Criteria: Annual evaluations of the Distance Education Program and the Educational Support Technologies Department will indicate satisfaction with the availability of online course platform technology.

Resources:

Equipment	\$ 15,000	Server and associated costs
Total	\$ 15,000	

Target Date: July 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Educational Support Technologies/ Web Master / EST Support Staff - 1

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: Purchase three new PC for the Educational Support Technologies. 1 PC for the WCC SACS Webmaster and replace and/or upgrade 2 computers in the are to enable another person to work on graphics projects and to gain speed and better graphic production capability. Catalogs, booklets, CD's and multi-media presentations can be produced using software that requires the processing speed and graphics capability available in state-of-practice computers.

Assessment Criteria: Development of WCC SACS website & annual evaluations of the Educational Support Technologies will indicate satisfaction with publications and multi-media projects produced on these computers.

Resources:

Equipment	\$9,000	Three Pentium IV 3.0GHZ or higher computers with 21" monitors and 128+ meg video cards.
TOTAL	\$9,000	

Target Date: July 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Educational Support Technologies Department - 1

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: Provide 5 ceiling mounted data projectors to various classrooms throughout campus where computer presentation technology is used on a daily basis. This objective is being resubmitted from last year.

Assessment Criteria: Annual evaluations of the Educational Support Technologies Department will indicate satisfaction with accessibility of presentation technology.

Resources:

Equipment	\$ 7,950	5- NEC VT660 projectors
	\$ 125	5- Shipping
	\$ 2,000	5- Units Installation hardware
	\$ 10,000	5- Units for installation
TOTAL	\$ 20,075	

Target Date: July 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Information Systems - Administrative Objective

Long Range Goal #4: Improve productivity and responsible use of all available resources through a comprehensive planning and management system.

Short Range Goal #4.3: Promote innovative, flexible, and pro-active strategies in adapting services to meet changing needs.

Objective/Intended Outcome: To hire a new computer programmer for the IS Department to provide services to Colleague users that we cannot provide with current resources. Some of these services may be needed for SACS. This person should be familiar with either SQL or DB2. Job responsibilities would include generating reports through Safari and query builder, doing local programming customizations, and extracting data..

Assessment Criteria: Feedback from faculty and staff should reflect better support services enabling them to use Colleague and Colleague data more productively with more accurate results.

Resources:

Personnel	\$27,240 - \$40,860
TOTAL	\$27,240 - \$40,860

Target Date: September 1, 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Information Systems - Academic Objective

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.3: Implement systematic process for upgrading and replacing technology.

Objective/Intended Outcome: To replace the pcs in the Open Computer Lab over a three-year period, 20 pcs each year. Currently, we cannot meet all of the software needs of the students or all of the software requests from faculty because we do not have the pcs to support them.

Assessment Criteria: Feedback from students, faculty, and staff will indicate improved user satisfaction because we will be better able to meet their needs.

Resources:

Equipment	\$26,000	(NOTE: 20 pcs @ \$1,300 each)
TOTAL	\$26,000	

Target Date: August 1, 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Information Systems - Prior Approved Multi-Year Objective

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.3: Implement systematic process for upgrading and replacing technology.

Objective/Intended Outcome: To purchase new switches to complete the approved upgrade of WCC's network hardware begun in 2000 - 2001. Additional pcs cannot be added in some locations on campus because the existing switches are maxed. Some users, including students, are experiencing degradation of service for Internet and network access.

Assessment Criteria: Feedback from students, faculty, and staff will indicate improved communications performance and accuracy in campus buildings once upgraded.

Resources:

Equipment	\$80,000	
Software	\$ 1,300	
TOTAL	\$81,300	(NOTE: Can be funded in increments of \$2,200 or \$3,500)

Target Date: June 30, 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Information Systems - Prior Approved Multi-Year Objective

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.3: Implement systematic process for upgrading and replacing technology.

Objective/Intended Outcome: The fifth year of an approved three-year objective to upgrade WCC's telephone system. The first year, a software upgrade was purchased for WCC's telephone system. For the second and third years, new telephones were purchased to replace existing telephones because we can no longer get the existing models repaired. We still need to complete this objective by replacing the remaining 123 telephones.

Assessment Criteria: Faculty and staff will be using newer telephones that can be repaired.

Resources:

Equipment	\$31,530
TOTAL	\$31,530

Target Date: June 30, 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Information Systems - Prior Approved Multi-Year Objective

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.3: Implement systematic process for upgrading and replacing technology.

Objective/Intended Outcome: The fifth year of a three-year objective to replace 900 student, faculty, and staff pcs to keep pcs that meet minimum requirements available for WCC's users. Currently, some existing pcs have unacceptable performance levels and/or are maxed out with no room for hardware or software expansion.

Assessment Criteria: Feedback from students, faculty, and staff will indicate that the performance levels of their pcs are sufficient to allow them to perform their tasks successfully within a reasonable timeframe.

Resources:

Equipment	\$ 375,000
TOTAL	\$ 375,000

Target Date: June 30, 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Information Systems

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.3: Implement systematic process for upgrading and replacing technology.

Objective/Intended Outcome: To complete the upgrade of WCC's network hardware to meet the requirements of the CIS Project and state recommendations. The first phase of the upgrade was completed December 28, 2000. The second phase was completed in 2001. This objective was approved in 2000-2001 and in 2001-2002; however, it was not completely funded.

Assessment Criteria: Feedback from students, faculty, and staff will indicate improved communications performance and accuracy in campus buildings once upgraded.

Resources:

Equipment	\$76,654	
Supplies	\$ 2,900	
Other	\$ 1,000	Installation
	\$ 6,925	Annual Maintenance to be added to base budget
TOTAL	\$87,479	

Target Date: June 30, 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: #12 - \$6,925 funded. We cannot use this money unless we purchase new equipment. It is annual maintenance money to be added to the base budget. However, unless we buy the new equipment, we will not need the maintenance contract. This will be rolled over into 2004-2005.

End-of-Year Assessment Results: This objective was not funded. It will be rolled over in the 2004-2005.

Use of Results: No action required.

Department: Maintenance

Long Range Goal #5: Provide an attractive, flexible, and accessible educational facility that enhances the quality of life in the community.

Short Range Goal #5.1: Design and maintain facilities based on the Campus Long-Range Master Plan in accordance with environmentally sound practices and latest available technology.

Objective/Intended Outcome: Provide an environmentally secure roof on the Dogwood and Hocutt Buildings by installing a standing seam metal roof system. The new roof will protect facility internal capital equipment from weather damage and ensure operational support during inclement weather conditions.

Assessment Criteria: The current slate roof on the Dogwood building is fourteen years old, which is at the limit of its life expectancy. Additionally, the slate roof has been severally damaged during at least three hurricanes. Repairs have been so extensive that slate tiles will no longer stay attached to the decking and winds not close to hurricane strength will dislodge tiles resulting in them blowing off the roof. The stairwell roof connecting the Dogwood and Hocutt buildings needs replacing. Recommend installing standing seam metal roof in both locations which will provide an integrity roofing system and will match not only the new roofs installed on the WLC, Holly, and Oak buildings but also the new Continuing Education building slated for construction.

Resources:

Facilities	\$ 335,000
TOTAL	\$ 335,000

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Security - 1

Long Range Goal #4: Improve productivity and responsible use of all available resources through a comprehensive planning and management system.

Short Range Goal #4.2: Evaluate college operations through the use of continuous improvement principles to use present resources more efficiently.

Objective/Intended Outcome: Replace the emergency call-box in the Magnolia/Azalea parking lot.

Assessment Criteria: Call-boxes will increase safety on the campus by providing communication access to security 24 hours a day.

Resources:

Other	\$ 4,500
TOTAL	\$ 4,500

Target Date: December 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: VP Continuing Education

Long Range Goal #5: Provide an attractive, flexible, and accessible educational facility that enhances the quality of life in the community.

Short Range Goal #5.1: Design and maintain facilities based on the Campus Long-Range Master Plan in accordance with environmentally sound practices and latest available technology.

Objective/Intended Outcome: By Fall 2004 begin construction of a 4,000 square foot building which will house students taking Light Construction, Upholstery and Masonry classes.

Assessment Criteria: Students completing training in Light Construction, Upholstery and Masonry will indicate their satisfaction through end of course evaluations.

Resources:

Facilities	\$ 100,000
TOTAL	\$ 100,000

Target Date: Spring 2005

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Vice President of Continuing Education and Workforce Preparedness

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.2: Increase program accessibility through technology.

Objective/Intended Outcome: To meet requirements of CIS specifications to produce student receipts, student schedules, certificates and transcripts and to implement document imaging.

Assessment Criteria: Documentation that has been traditionally filed and stored in boxes will not be scanned and stored electronically on dedicated servers. Also we will be able to produce receipts, scheduling, certificates and transcripts.

Resources:

Equipment	\$ 1,500.00	PC
	\$ 4,788.00	Scanner
	\$ 232.96	SCSI Card
	\$ 19.90	SCSI Cable
	\$ 6,000.00	(Two) HP Laser Jet 8150N Printer
		(One) Signature Card
		(Two) sticks of 64MB RAM
TOTAL	\$12,540.86	

Target Date: Summer 2003

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

 2003-2004

Mid-Year Status Report: This objective has been met but waiting on delivery of Signature Card and document imaging source. At this point waiting for the receipt of the final piece of equipment(signature card). The final piece that will enable us to use this system is the selection of the vendor who will provide document-imaging software.

End-of-Year Assessment Results: All equipment has been received. Document imaging equipment will be setup in the new CE building.

Use of Results: Signature plate will be installed for printing transcripts once the format for CE transcript paper has been finalized. The complete determination of use of results cannot be made until a vendor is selected for document imaging. This objective to be carried forward as an addendum in the 2004-2005 plan.

Department: Basic Skills

Long Range Goal #9: Encourage an appreciation and understanding of diversity by providing programs and services that respond to the diversity within the college and community.

Short Range Goal #9.1: Identify and serve populations underrepresented in Wayne Community College programs.

Objective/Intended Outcome: Enable the department to respond to various Hispanic/Latino inquiries of potential recruits.

Assessment Criteria: Successful customer services will reflect a 20 percent increased enrollment of Hispanic/Latino population over a two year period.

Resources:

Personnel	\$9,000	(Part-time Bilingual/staff/recruiter) (20 hrs. per week for 50 weeks @ 9.00 per hr.)
TOTAL	\$9,000	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Business and Industry Center

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.2: Increase program accessibility through technology.

Objective/Intended Outcome: Provide internet and word processing access to prospective and current small business clients by adding a computer work station (with printer) for their use in business research and in the formulating of business plans.

Assessment Criteria: Documentation of usage of Small Business Center clients.

Resources:

Equipment \$ 1,600

The following specs or equal to:
1 CPU & Printer - Dell 17 inch E172FP flat panel display
(17.0 viewable) 48 x 32 x 48 x CD-RW
OptiPlex GX270 Small Minitower
Pentium 4 Procesessor 2.66 GHz, 533FSB, 512K Cache,
Intel Gigabit NIC-1.0GB DDR Non-ECC SDRAM 333MHz,
(4DIMMs) 80GB EIDE 7200 RPM Hard Drive

Software \$ 400

TOTAL \$ 2,000

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Business and Industry Center

Long Range Goal #9: Encourage an appreciation and understanding of diversity by providing programs and services that respond to the diversity within the college and community.

Short Range Goal #9.1: Identify and serve populations underrepresented in Wayne Community College programs.

Objective/Intended Outcome: To provide additional instruction and classes to the Hispanic community as requested, through Small Business funds. To convert existing supervision courses to a Spanish format.

Assessment Criteria: Increase the college's role in meeting community needs and strengthen the partnership.

Resources:	
Other	\$ 500
TOTAL	\$ 500

Target Date: Fall 2003

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

2003-2004

Mid-Year Status Report: #31 - approved. Purchased "Habilidades basica de supervision" - Fundamental Skills of Managing.

End-of-Year Assessment Results: Video received and will be forwarded for evaluation.

Use of Results: This will be determined after comprehensive evaluation of the video programs.

Department: Human Resources Development - MH

Long Range Goal #7: Strengthen the partnership between the college and the community through programs and services.

Short Range Goal #7.3: Expand the colleges' role in meeting community needs.

Objective/Intended Outcome: Respond to community requests for instructional support.

Assessment Criteria: Assess implementation of the new programs for customers i.e., Vocational Rehabilitation, Day Reporting Center, Department of Social Services, DART/Cherry and Employment Security Commission.

Resources:

Personnel	\$ 24,240	(One full-time instructor and social security/benefits)
TOTAL	\$ 24,240	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Occupational Extension - QW

Long Range Goal #2: Provide opportunities for excellence in learning through accessible, high quality educational experiences.

Short Range Goal #2.1: Improve current educational programs through continuous planning and evaluation.

Objective/Intended Outcome: Provide for more efficient use of resources, ensure program continuity and ensure that the guidelines are being met. Three full-time instructor positions at DART/Cherry Chemical Dependency Treatment Facility for the (Cognitive Behavioral Intervention Program). Will replace the five part-time positions currently being used to respond to these needs.

Assessment Criteria: Will be able to respond to the various needs of student enrollments that are setup by DART.

Resources:

Personnel	\$ 72,720	(\$24,240 for each - for three full-time instructors)
TOTAL	\$ 72,720	(Annual salary for all three instructors) + social security/benefits

Target Date: July, 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Occupational Extension - CW

Long Range Goal #7: Strengthen the partnership between the college and the community through programs and services.

Short Range Goal #7.3: Expand the colleges' role in meeting community needs.

Objective/Intended Outcome: By Spring 2005 build a greenhouse which will allow the college to expand programs to the community request for assistance in providing meaningful training in traumatic brain injury, physically challenged and mental health residents.

Assessment Criteria: Feedback from student participants and agencies will indicate satisfaction with horticulture training provided.

Resources:

Equipment	\$ 18,000	One 21' x 72' fiber glass greenhouse with Carolina cooling system, gas heaters, shade cloth, ventilation fans and tables
TOTAL	\$ 18,000	

Target Date: Fall 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Occupational Extension - WM

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.1: Provide opportunities for faculty, staff, and students to utilize state-of-practice technology.

Objective/Intended Outcome: Incorporate the use of Smart board technology into the instructional processes used within the Computer Programs Division. The integration of this technology will support, but is not limited to, the Microsoft Office Products, i.e., Word, PowerPoint, Excel, Access, etc. Because of the smart board's adaptability for real world application, incorporating the use of this technology is also not limited to internal processes.

Assessment Criteria: Effectiveness of the integration of Smart Board technology into the instructional methodologies utilized.

Resources:

Equipment	\$ 7,500	SMART Board Model 580 (72") 3 @ \$2,500
Supplies	\$ 147	Accessories for SMART Board - USB to SMART Board Cable 3 @ 49.00
	\$ 69	Serial to SMART Board Cable (20 ft.) 3 @ 23.00
	\$ 3,600	Installation Charge 3 @ 1,200
	\$ 793	State Tax
TOTAL	\$ 12,109	

Target Date: December 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Occupational Extension - DH

Long Range Goal #8: Integrate technology in all aspects of the college's operations.

Short Range Goal #8.3: Implement systematic process for upgrading and replacing technology.

Objective/Intended Outcome: Obtain one data projector to replace current projector which parts have become obsolete in order to meet current multimedia means of presentations and course programs to Fire, EMS and Law Enforcement students.

Assessment Criteria: Feedback from class participants and instructional staff will indicate they are satisfied with the quality instructional presentations at the close of delivery of course.

Resources:

Equipment	\$ 1,800	1 Data Projector (3M-MP 7640i)
TOTAL	\$ 1,800	

Target Date:

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results:

Department: Occupational Extension - CC

Long Range Goal #9: Encourage an appreciation and understanding of diversity by providing programs and services that respond to the diversity within the college and community.

Short Range Goal #9.2: Incorporate the tenets of cultural diversity in the instructional programs of the college.

Objective/Intended Outcome: Increase the Hispanic/Latino presence from 5.9 to reflect proportionately in the community to ten percent.

Assessment Criteria: Recruitment/retention will be increased ten percent. Status will be shown on the Non-Duplicated Student Statistical Report.

Resources:

Personnel	\$ 26,000	Full-time Bilingual instructor/recruiter/translator 12.50 p/h x 40 hours = 26,000 annually
TOTAL	\$ 26,000	

Target Date: July 2004

Mid-Year Status Report:

End-of-Year Assessment Results:

Use of Results: