

# Wayne Community College

## 2015-2016 Consortium Agreement Request Form

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A consortium agreement is a written contract between two or more eligible schools that allows students to take courses at multiple schools simultaneously for the purpose of completing a degree. Under a consortium agreement, a student may take courses at a school other than the "home" school and have those courses count towards the degree or certificate at the "home" school. A student may only receive federal financial aid for courses that are applicable to the student's degree or certificate program.

For the purpose of this agreement, WCC is considered the "home" school and will grant the degree or certificate upon completion of all required coursework. WCC is also the institution that will process, award and disburse the financial aid. The "host" school will be responsible for certifying the student's enrollment status and the costs for tuition and fees.

Name: \_\_\_\_\_ WCC ID #: \_\_\_\_\_

Registration at WCC for: ☐ Fall 2015 ☐ Spring 2016 ☐ Summer 2016

**Instructions:** You must complete all of the following steps. An incomplete application or one without all requested documentation will not be processed. **THIS FORM MUST BE COMPLETED AT THE BEGINNING OF EACH SEMESTER.**

**Step 1:** Request a ***"letter of permission to visit"*** from the Office of Admissions and Records and submit a copy with this request.

**Step 2:** Complete this Consortium Agreement Request Form and return it along with items requested in Step 3 to the Financial Aid Office at WCC.

List courses you are taking at WCC this semester: **YOU MUST BE A CURRENT STUDENT AND ENROLLED AT LEAST HALF TIME (6 credit hours) AT WCC FOR THE SEMESTER.**

1. \_\_\_\_\_ 3. \_\_\_\_\_  
2. \_\_\_\_\_ 4. \_\_\_\_\_

### Consortium Site:

\_\_\_\_\_  
Name of College

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Phone #

List courses you are taking at the Consortium site:

1. \_\_\_\_\_ 2. \_\_\_\_\_

### Step 3: Attach proof of payment and course registration.

**Step 4:** At the completion of your class(es), you must request an official copy of your transcript to be sent to the Office of Admissions and Records for academic credit towards your degree completion at WCC. \*\*\* **Financial Aid will not pay until the official transcript has been submitted to WCC's Office of Admission and Records and evaluated for credit.**

I \_\_\_\_\_ have read and understand it is my responsibility to provide the Financial Aid Office with all information requested in Steps 1-4 of this form in order to receive payment of financial aid at WCC. I understand that failure to complete any of the steps listed above may cause me to be ineligible for payment of financial aid funds.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

This form and all supporting documents may be returned to:  
**Wayne Community College Financial Aid Office, PO Box 8002, Goldsboro, NC 27533-8002 or by fax to 919-736-9425**

Wayne Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 with questions about the accreditation of Wayne Community College. Wayne Community College is a tobacco-free institution.