

Wayne Community College

About Your Award

General Information

- The financial aid listed on your award offer is an **ESTIMATED** amount based on the information from your FAFSA and other eligibility criteria. **All awards may be adjusted at any time based on student eligibility, availability of funds, and student enrollment.**
 - Financial aid eligibility is determined by the U.S. Department of Education and is based on a number of factors including, but not limited to, income, assets, family size, and number in college (*excluding parents*).
 - Academic eligibility is determined by your progress at the school you are attending. WCC's Satisfactory Academic Progress Policy can be viewed at <http://www.waynecc.edu/financial-aid/satisfactory-academic-progress/>
 - Financial aid awards may include a combination of federal and/or state grants, scholarships, and federal work study. WCC usually lists financial aid in the following order: grants, scholarships, work-study, and outside assistance (including VA benefits, civic organization and church scholarships, merit aid, etc.).
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Financial Aid Programs

- **Federal Aid:** Pell Grant (FPELL), Supplemental Educational Opportunity Grant (FSEOG), and Work-Study (FWS)
 - **State Aid:** NC Community College Grant (NCCCG), NC Education Lottery Scholarship (NCELS) and NC Childcare Grant
 - **Scholarships:** Funds from outside sources may be listed on the award letter
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How Financial Aid Appears on Your Award Letter

- Generally, financial aid is awarded for two (2) semesters, fall and spring. Exceptions may occur if a student is on a financial aid warning, probation by appeal or is nearing the maximum time frame for their program. Aid for the summer term may be available to students who are not enrolled full-time (12 credit hours or more) during one or more semesters.
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How Financial Aid is Credited to Your Student Account

- Financial Aid will appear on your Business Office record **after** you have registered for classes.
 - Financial aid is paid based on your enrollment status at the 10% point of each semester. Enrollment status is based on: Full-time (*12 + credits*); $\frac{3}{4}$ time (*9 – 11 credits*); $\frac{1}{2}$ time (*6 – 8 credits*); Less-than-half time (*1 – 5 credits*). ****To be eligible for state grants, you must be enrolled at least half time.**
 - No Shows (NA), Audits (AU), or Credit by Exam (X) and other test out grades are not used to determine eligibility and will not increase the financial aid award offered.
 - **Students with late start classes (*those that begin after the first official day of the semester*) should be aware that financial aid will not reflect these credit hours until the classes begin. This includes DMA classes that are approximately 4 weeks in length, and eight week courses that begin in the second half of the semester.**
 - Financial aid will not pay for classes that fall outside of your primary major. If it is determined that you are taking classes that are not required or approved in your curriculum, aid may be reduced or removed accordingly and you may be responsible for any outstanding charges. ****Note: CHM 090 is not approved in any degree program at Wayne Community College; therefore financial aid will not be used to pay for this course.**
 - **Financial Aid will pay for no more than 30 hours of remedial coursework.**
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Credit/Clock Hour Conversion Programs

- WCC offers some programs that are considered credit/clock hour conversion programs based on federal regulations set by the U.S. Department of Education. These programs fall under this regulation because all of the required credit hours are not acceptable or transferrable into a two-year degree or college transfer program. If you are enrolled in one of the credit/clock hour programs and you have been awarded Federal Pell Grant, your award payment may be less than what is indicated on your award letter. Students enrolled in credit/clock hour programs will be notified. For more information, contact the office or visit the web.
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Bookstore Charges Using Financial Aid

- Students are allowed to charge books using financial aid in the College bookstore. WCC does not provide vouchers for off-campus bookstores. **For returns and exchanges of books and supplies, students must keep a copy of the receipt for proof of purchase.** For additional bookstore policies, students may contact the College bookstore.
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Financial Aid Refund of Credit Balances

- Students who receive financial aid in excess of charges for tuition, fees, and books may be eligible for a refund of remaining funds. Refunds are mailed to students after class attendance and eligibility have been confirmed.

- Checks will be mailed to the address on file in the Office of Admissions and Records. ****Students are responsible for ensuring that the Office of Admissions and Records has the correct information on file. If you move, change your name, or update your telephone number, please contact the Office of Admissions and Records to complete a Request for Change of Information form.**

Drops, Withdrawals and Overpayments

- Students who cancel their aid, who have their aid revoked, or who do not plan to attend classes are responsible for cancelling any classes for which they are registered. Classes are not automatically dropped when aid is removed. ***Failure to cancel classes prior to the first day of the semester may result in a financial liability to the College.***
- Students who reduce their course load during the semester may not be eligible for the entire award offered to them and are advised to consult with the Financial Aid Office to determine what impact dropping classes may have.
- ***Students who withdraw from school before completing 35% of the enrollment period may be required to repay all or a portion of the financial aid funds back to the school or to the U.S. Department of Education.***
- Students who receive financial aid funds in error, including, but not limited to, coverage of tuition, fees, books and supplies or refunds, are responsible for repayment of those funds.
- Failure to repay a student financial overpayment may result in a hold being placed on the students record prohibiting the student from registering for future classes at WCC or obtaining an academic transcript.

Summer Financial Aid

- The types of financial assistance available for the summer term are limited compared to the fall and spring terms. Students who did not use the full amount of their annual award may be eligible for summer aid. Interested students should submit a **Summer Financial Aid Request** form to determine eligibility for assistance. Request forms will be available on the WCC website (www.waynecc.edu) or in the Financial Aid Office March through April of each year.
- **NC Grants are not available during the Summer Semester.** This includes the NC Community College Grant, the NC Education Lottery Scholarship and the NC Childcare Grant.

Satisfactory Academic Progress

- All students receiving financial aid are required to make satisfactory academic progress (SAP) according to Federal regulations and policies set by WCC. The intent of these policies is to ensure that students utilizing financial aid are making measurable progress towards the completion of their degree, diploma or certificate program.
- The SAP policy is applied to all students who receive federal financial aid through the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, and Federal Work-Study programs.
- The SAP policy is applied to all students who receive state financial aid through the NC Community College Grant, the NC Education Lottery Scholarship and the NC Childcare Grant.
- Academic records are reviewed at the end of each semester. Students must meet a required cumulative Grade Point Average (GPA) of 2.0 and pass a minimum of 67% of their attempted hours. In addition, students may not exceed 150% of the time required to complete their academic program.
- The Back2College website <http://www.back2college.com/raisegpa.htm> has a free online calculator that you may use to determine what grades, number of credit hours or GPA are required to achieve a certain GPA on a 4.0 scale.
- The complete Satisfactory Academic Progress Policy for WCC can be viewed online at www.waynecc.edu or a copy of the policy is available in the Financial Aid Office.

Other Information

- Most communication to students from the Financial Aid Office will be sent to the address on file in the Office of Admissions and Records. It is the student's responsibility to ensure that the Office of Admissions and Records has the correct information on file. In some situations, information will be sent to students via WCC e-mail. It is the student's responsibility to activate the e-mail account and to check for incoming messages on a regular basis.
- Students who are not eligible for financial aid or who do not have enough aid to cover their expenses may wish to consider an affordable payment plan option through Nelnet. For more information or to sign up, go to www.nelnet.com
- Per federal regulations, a student who completes the academic requirements for a program but does not yet have a degree or certificate is not eligible for additional federal financial aid funds for that program.



If you do not understand any of the above policies and/or procedures, it is your responsibility to ask for clarification from a Financial Aid counselor. The Financial Aid Office is open Monday through Thursday from 7:45 a.m. until 5:30 p.m. and Friday from 8:00 a.m. until 1:00 p.m. Evening hours are available every Tuesday until 7:00 p.m. ****Hours may vary during the summer.**

Wayne Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 with questions about the accreditation of Wayne Community College. Wayne Community College is a tobacco-free institution.