

## POSITION VACANCY

March 29, 2016

Name of position: High School Equivalency Math Instructor  
Applications accepted through: April 18, 2016 or Until Filled  
Effective date of employment: May 2, 2016  
Length of Employment: Part-time Position  
Salary range: Commensurate with education and experience

### Position requirements:

A minimum of a Bachelor's Degree in Math or similar area with a math certification is required. Teaching experience in middle school, high school, Basic Skills or Pre-Curriculum is required. Professional oral and written communication skills are required. Proficiency in computer skills to include ability to teach online classes and use Excel spreadsheet is preferred. Candidates must exhibit strong organizational and multi-tasking skills and be a self-starter with a demonstrated ability to work well with others.

### Position Duties:

Instructional duties include student assessment, teaching basic and high school equivalency math classes, developing curriculum as necessary, maintaining timely and accurate records, advising students, participating in college activities such as professional development, faculty meetings, and graduation. This is a night position at a reporting center in Goldsboro for probationers.

If selected for employment, the applicant must submit to a criminal background check and drug screening.

***INSTITUTION:** Wayne Community College is a member of the North Carolina Community College system. Located in Goldsboro, the college serves Wayne and adjoining counties. Wayne Community College is an affirmative action/equal opportunity employer. A Tobacco Free Campus as of August 1, 2009.*

### **APPLICATIONS:**

*Submit an original Wayne Community College employment application and all support materials, including copies of transcripts of all post-secondary studies to **Human Resources, Wayne Community College, P. O. Box 8002, Goldsboro, NC 27533-8002**. Applications may be downloaded at [www.waynecc.edu](http://www.waynecc.edu). Applications will be screened and the most qualified applicants interviewed. All applicants will be notified when the position selection has been made.*