## **Online Public Access Catalog (OPAC) Basic Search Guide**

Example: Find print books on the topic "evidence-based" using a "word or phrase" (keyword) search of the Online Public Access Catalog (OPAC):

1. Access the Erwin Library homepage at https://www.waynecc.edu/library/



→ Online Public Access Catalog (OPAC)

→ Interlibrary Loan (ILL)

discovery service are over eighty thousand streaming videos, as well as hundreds of thousands of electronic books, articles and images from sixty-three research databases in addition to those subscribed to through NC LIVE. Our mission includes providing "the highest standard of professional and friendly service to all patrons, including both individual and classroom instruction in information literacy."

Address	OPAC (Online Pub	olic Access Catalog)	4	interface for print books
Wayne Learning Center Third Floor	Search For Books	s in the:	~	Click the OPAC (Online Public Access
Location Wayne Community College	WCC Single Se	earch Search Title O Author		
→ Contacts	Single Search	Publication Title Search	h	
→ WCC Historical Archives				

2. Click the OPAC (Online Public Access Catalog) direct link to open the Search area

ayne Community College Library Your Electr	ronic Library on the Web	
arch/Home Find It Fast! I Need Material Reserve Desk My Account Back Help Bookmark this page Permalink Logout	Enter your search term into the Search box	
Catalog Keyword Browse Exact evidence based ibrary Wayne Power Search Choose "Wayne" to search only	You may use the default search parameter "words or phrase" (i.e. "Keyword") or use the drop-down menu to select to search "author" or "title" instead Click the Search button to complete your search	NCKNOWS Ask US Nowi Need help? Ask a Librarian.

- 3. Enter your search term, a word or string of words with no punctuation, into the **Search box**, in this example **"evidence based"**
- 4. To refine your search, use the **drop-down menu** to the right of the **Search box** to set your basic search parameter, using **words or phrase** for a keyword search, **author**, if you know the exact name of the book's author, or **title** for a book or video title if you know it
- 5. Use the **library drop-down menu** if you wish to change the default search parameter from **"Wayne"** (i.e. search only holdings in the Erwin Library), to **"All"** (i.e. ALL N.C. Community Colleges), if you want to find the item at any of the over fifty community colleges in the Community College Libraries in North Carolina (CCLINC) consortium
- 6. Click the **Search** button



- In the Search Results list for our sample search, item #2 shows "evidence-based" in the title of the book, so most of the book will probably cover your chosen topic
- 8. To verify if other items in the Search Results list that don't have "evidence-based" in their titles will be useful to you, click the blue title link of an entry see where the search term "evidence-based" was found in the Catalog Record for the item

Back Help New Search P	Previous Next Change Dis	play Kept Bo	okmark this page Perm	nalink Logout	
record 3 of 44 for search <b>words</b>	or phrase "evidence based		Click the blue open a fuller	e Catalog Record link <sup>itoe Displ</sup> description of the book,	
Item Details			which may in	clude a list of chapters, or	
Keep	Item Information	atalog Record	a Summary O	the book a contenta	
Place Hold	Title	Sparks and manual	l Taylor's nursing diagno	osis reference	
Find more by this author	Author	Ralph, Sheila Sparks.			
Find more on these topics	Publisher:	Wolters Kluy	Wolters Kluwer Health/Lippincott Williams & Wilkins,		
Nearby items on shelf	Pub date:	c2014.			
	Pages:	xxix, 845 p.	xxix, 845 p. ;		
	ISBN:	9781451187	7014		
	Item info:	1 copy avail	able at Wayne.		
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9. Click the **blue Catalog Record link** to access the entire catalog record containing all available information about the item

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record 3 of 44 for search words	or phrase "evidence based"		Change Displa	
Item Details			Click New Search to begin	
Кеер	Item Information Catalo	og Record	norrowor coarch stratogy	
lace Hold	Sparks and Taylor's nur Ralph, Sheila Sparks.	rsing diagnosis reference manual	such as a subject search	
ind more by this addition	Leader:	am a	instead of keyword for	
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	Personal Author:	Ralph, Sheila Sparks.	Catalog Record	
	Title:	Sparks and Taylor's nursing diagno manual / Sheila Sparks Purph, Cyn	osis reference thia M. Taylor.	
	Variant title:	Nursing diagnosis efference manual 9th ed.		
	Edition:			
	Publication info:	Philaduphia : Wolters Kluwer Health/Lippincott Williams Wilkins, c2014. xxix, 845 p. ; 23 cm. Includes bibliographical references and index.		
	Physical descrip:			
	Bibliography note:			
	Contents:	Adult health Adolescent health Maternal-neonatal health Geriati Psychiatric and mental health Co	- Child health ric health mmunity-based	
		health Applying evidence-based	practice.	
	Subject term:	Nursing diagnosisHandbooks, ma	nuals, etc.	
	Subject term:	Nursing DiagnosisHandbooks.		
	Subject term:	Patient Care PlanningHandbooks.		
	Added author:	Taylor, Cynthia M.		
	OCLC-MARC processing	: ZO HQL		
	Held by:	FATVILLE WAYNE SURRY		

- 10. As this example illustrates, "evidence-based" only occurs in the Contents section of the Catalog Record, indicating that only a small portion of the book deals with that topic. This could make the book less useful to your research. A subject search may be more useful in this case
- 11. Conduct a **subject search** to find items that have more than a small part of their contents dedicated to your topic by choosing **New Search** from the top menu bar

		From the drop-down menu
Catalog Verword OBrowse	Exact	select "subject" for a more
evidence based	subject	Search focused search result list
library: Wayne	$\checkmark$	
Previous Searches:Choose a previous	Note that	at you are still only searching the holdings in
Power Search	"Wayne	e" (i.e. the Erwin Library, Wayne Community Collect

**Example**: Find print books on the topic "evidence-based" using a "subject" search of the OPAC:

- 12. Choose "subject" from the right hand drop-down menu. Note that subjects are established by the Library of Congress, and you may have to do a few keyword searches of your topic to find a sample catalog record with the Subject term (in blue) which most closely matches the topic you are searching.
- 13. Enter "evidence-based" into the left hand search box
- 14. Click the **Search** button

earch Res	sults	Note that the more
	subject "evidence based" search found 7 titles.	focused
		"subject" search
1.	Introduction to nursing research : incorporating evidence-based practice 3rd ed 2014	for "evidence
Keep	buswen, caron.	based" items
	RT81.5 .I5844 2014	violded only 7
	1 copy available at wayne in General Collection	yielded only /
2.	Nursing diagnosis handbook : an evidence-based guide to planning care 9th ed. 2011	titles instead of
Keep	Ackley, Betty J.	the result list of 44
_	RT48.6 .A35 2011	titles for the
	I copy available at wayne in Reference Material	earlier "keyword"
3.	Evidence-based practice in nursing & healthcare : a guide to best practice 2nd ed. 2011	search
Keep	Melnyk, Bernadette Mazurek.	Scuron
	RT42 .M44 2011	
	1 copy available at Wayne in Reference Material	
ł.	Nursing research : methods and critical appraisal for evidence-based practice 7th ed.	
Keep	2010	
	LoBiondo-Wood, Geri.	
	RIBLS IN865 2010 1 copy available at Wayne in Reference Material	
5.	Evidence-based decision making : a translational guide for dental professionals 1st ed.	
Keep	2009	1
	Forrest, Jane L.	
	1 copy available at Wayne in General Collection	
	> IPI	
;	Central lines [videorecordina] : advance your expertise 2007	,
Keep	George-Gay, Beverly.	
_	R723.7 .C46 2007	
	1 copy available at Wayne in Audio Visual	
7.	Teaching evidence-based practice in nursing : a guide for academic and clinical	
Keep	settings 2006	
	Levin, Rona F.	
	KT/1.1335 2006	
	1 copy available at wayne in General Concuton	

15. Since the subject search is more focused, your Search Results list will be shorter, in this example only7 titles instead of the 44 titles found with the keyword search, but each item will have a subject that is probably much more pertinent to your topic

Keen	Item Information Catalor	Perord			
	item information Catalog		-		
Nace Hold	Introduction to nursing research : incorporating evidence-based practice				
Find more by this author	Bosweil, Carol.	2800 - 10			
Find more on these topics	Leader:	am8a			
learby items on shelf	key:	ocn809310077			
tearby items on sheir	Data source:	OCoLC			
	Date/time stamp:	20130108113133.0			
	Fixed field data:	120829s2014 mau b 001 0 eng			
	LCCN:	2012035427			
	Cataloging source:	DNLM/DLC eng DLC NLM OCLCO YDXCP			
		101591299 2DNLM			
	ISBN:	9781449681968 (pbk.)	Note that the		
	ISBN:	1449681964 (pbk.)	official Library of		
	ISBN:	9781449695071			
	ISBN:	1449695078	Congress Subject		
	Local system #:	(OCoLC)809310077	Heading (LCSH) is		
	Authentication code:	pcc	"Evidence Based		
	NLM call number:	WY 20.5	Medicinel which		
	Dewey class number:	610.72 23	medicine" which		
	Local LC call number:	RT81.5 .I5844 2014	can be used to		
	Personal Author:	Boswell, Carol.	search any other		
	Title:	Introduction to nursing research : incorporating	recearch		
		evidence-based practice / edited by Carol Boswell, Sharon Cannon	research		
	Edition:	3rd ed	database, not just		
	Publication info:	Burlington Mai Jones & Bartlett Learning, c2014	for books, but for		
	Physical descript	wiji 489 godil + 23cm	scholarly articles		
	Ribliography note:	Includes pibling raphical references and index			
	Contents:	Consistion between research and evidence based	as well		
	contents:	practice Overview of evidence Overview of			
		esearch Ethics for nursing research and evidence	e-		
		based practice Picot, problem statement, researc	h		
		question, nypotnesis Literature review: searching writing the evidence Sampling Quantitative	and		
		research design Qualitative and mixed research			
		methods Data collection Reliability, validity, and trustworthiness Data analysis The research critique process and the evidence-based appraisal process Translational research and practical applications			
		Application of evidence-based nursing practice with			
		research.			
	Subject term:	Nursing Researchmethods.			
	Subject term:	Evidence-Based Medicine.			
	Added author:	Boswell, Carol.			
	Added author:	Cannon, Sharon, 1940-			
	:	YBP Library Services bYANK n9668669			
	:	NLM b101591299			
	OCLC-MARC processing:	Z0 HZX			
	Held by:	WAYNE			

- 16. To establish the correct Library of Congress Subject Heading (LCSH) for any future subject searches on the topic, click on the **blue title link** for the entry, then the **blue Catalog Record link**, beside one or two titles in the **Search Results list** and scroll down to find the LC **Subject terms** in blue text
- 17. As the catalog record in the example shows, the official **LCSH** is "**Evidence-Based Medicine.**" Note that a search of other catalog records in the sample search's **Search Results** list will offer another

LCSH of "Evidence-based nursing" as an alternative subject heading to use in future searches of the OPAC, or any other type of online database such as those in WCC Single Search Most research databases use the LCSH standard

The Erwin Library Reference staff will be happy to tell you more about searching for materials in the **OPAC** in person in the library, or by phone at 919-739-6891 or Ext. 6891 from on-campus. A librarian will also reply to a request made through the **Erwin Library homepage** using the **Ask a Librarian form**.