

REQUEST FOR HIGH SCHOOL TRANSCRIPT

RV0802GL

TO THE APPLICANT: As a part of your admissions procedure, an official high school transcript is required. This form will assist you in requesting it. **COMPLETE EACH ITEM LEGIBLY AND FORWARD ALL COPIES TO THE HIGH SCHOOL.**

Name of High School

Address

City State Zip Code

THIS AUTHORIZES RELEASE OF MY COMPLETE HIGH SCHOOL TRANSCRIPT TO:

**Office of Admissions and Records
Wayne Community College
P. O. Box 8002
Goldsboro, N.C. 27533-8002**

Signature of Student

Signature of Parent/Guardian
(If student is less than 18 years of age)

Wayne Community College does not practice or condone discrimination in any form against students, employees, or applicants on the grounds of race, color, creed, age, sex, handicap, or national origin.

IDENTIFICATION DATA (Please print legibly or type)

Name (As it appears on high school records)

First Middle/Maiden Last

Name (As it appears on WCC records if different from above)

First Middle/Maiden Last

Soc. Sec. No. _____ Date of Birth _____

Last Date of Attendance at High School _____

Current Address _____

Street, Route

City State Zip Code

If GED or Adult High School, indicate which: GED Adult HS

TO THE HIGH SCHOOL: The original (white) copy of this form is provided for your records. The second (yellow) copy should be attached to the transcript for identification purposes. If the student is currently enrolled, please retain the third (pink) copy to attach when forwarding a supplement at the end of the year. **Please be sure the date of graduation is on the transcript.** If the original transcript is in a foreign language, a certified English translation is also required.

NOTE: If a student picks up a transcript to be carried to the college, it should be placed in a sealed envelope addressed to the college.