IPEDS **2022-23 Data Collection System**

Academic Libraries 2022-23

Institution: Wayne Community College (199892)   User ID: P1998925

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.

- Report all data for fiscal year (FY) 2022. Fiscal Year 2022 is defined as the most recent 12-month period that ends before October 1, 2022, that corresponds to the institution's fiscal year.

Changes to reporting for 2022-23:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2022. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: Survey Materials
- To access your prior year data submission for this component: Reported Data
- For more information about the previous survey: Academic Libraries Survey

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Institution: Wayne Community College (199892)

User ID: P1998925

Screening Questions

ⓘ **Were your annual total <u>library expenses</u> (including staff salaries and wages) for Fiscal Year 2022:**

○　　Less than $100,000

◉　　Greater than or equal to $100,000

Is the <u>library collection</u> entirely electronic?

◉　　No

○　　Yes

Institution: Wayne Community College (199892)　　　　　　　　　　　　　　　　　　　　　　　User ID: P1998925

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2022.

Library Collections	Physical		Physical Prior Year Amount	Digital/Electronic		Digital/Electronic Prior Year Amount	Total
Books		37,075	37,075	☑	288,474	783,767	
Databases					144	148	
Media		54	54		144,844	202,911	
Serials		6	6	☑	27,484	0	
Total		**37,135**	**37,135**	☑ **460,946**		**986,826**	**498,081**

🛈 Library Circulation	☑	2,468	1,460		31,322	27,060	**33,790**

Does your institution have Interlibrary Loan Services ?

◯ No

◉ Yes

Interlibrary Loan Services		Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries		322	266
Total interlibrary loans and documents received	☑	63	29

Does your institution have Library Staff?

◯ No

◉ Yes

Library Staff		Number of FTEs	Prior Year Amount
Librarians		3.00	3.00
Other Professional Staff	☑	1.00	2.00
All Other Paid Staff (Except Student Assistants)		2.00	2.00
Student Assistants		0.00	0.00
Total		**6.00**	**7.00**

You may use the box below to provide additional context for the data you have reported above.

Institution: Wayne Community College (199892)   User ID: P1998925

Expenses

Section II: For degree-granting institutions with library expenses >= $100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2022.

		Prior Year Amount
ⓘ **Indicate the number of branch and independent libraries (exclude the main or central library).**	0	0

ⓘ **Expenses**	**Amount**	
Total salaries and wages for the library staff	☑ 33,993	22,808

Are staff fringe benefits paid out of the library budget?		
○ No		
◉ Yes	**Total Fringe benefits** ☑ 2,601	1,716

Materials/services expenses

	Amount	
One-time purchases of books, serial back-files, and other materials	40,659	
Ongoing commitments to subscriptions	116,749	
All other materials/services costs	918	
Total materials/services expenses	**158,326**	160,600

Operations and maintenance expenses

	Amount	
Preservation services	0	
All other operations and maintenance expenses	29,397	
Total operations and maintenance expenses	**29,397**	24,217

	Amount	
Total Expenses	**224,317**	209,341
Total Expenses (minus Fringe Benefits)	**221,716**	207,625

You may use the space below to provide context for the data you've reported above.

Institution: Wayne Community College (199892)   User ID: P1998925

Prepared by

Prepared by

Reporting Reminders:
- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:					
○	Keyholder	○	SFA Contact	○	HR Contact
○	Finance Contact	◉	Academic Library Contact	○	Other
Name:	Dr. Aletha Andrew				
Email:	raandrew@waynecc.edu				

How many staff from your institution only were involved in the data collection and reporting process of this survey component?
1.00   Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	3.00 hours	1.00 hours	hours	hours
Other offices	hours	hours	hours	hours

Institution: Wayne Community College (199892) User ID: P1998925

Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2023.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	37,075	288,474
Databases		144
Media	54	144,844
Serials	6	27,484
Total Collection	37,135	460,946
Total Circulation	2,468	31,322

Expenses	Amount
Salaries and wages	$33,993
Fringe benefits	$2,601
Materials/services expenses	$158,326
Operations and maintenance expenses	$29,397
Total expenses	$224,317

Institution: Wayne Community College (199892)   User ID: P1998925

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (2,468) is outside the expected range of between 1,022 and 1,898 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Library book circulation increased; major weeding and updating collection project had been completed.			
Screen Entry	The number entered (288,474) is outside the expected range of between 548,637 and 1,018,897 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	NCLIVE reported lower figures than in past years for ebooks and media.			
Screen Entry	The calculated value (460,946) is outside the expected range of between 690,779 and 1,282,873 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	NCLIVE reported lower figures than in past years for ebooks and media.			
Screen Entry	The number entered (63) is outside the expected range of between 21 and 37 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Library patrons are requesting more books and articles since coming back to campus from COVID, especially staff and faculty.			
Screen Entry	The prior year value for the institution was 0. The current year value is (27,484). Please explain the difference in reporting or correct your data. (Error #15049)	Explanation	Yes	
Reason	NCLIVE reported lower figures than in past years for ebooks and media.			
Screen Entry	The Other Professional Staff(1.00) is outside the expected range compared to Other Professional Staff reported in the prior year(2.00). Please correct your data or explain. (Error #15813)	Explanation	Yes	
Reason	One staff member retired, and the position was not filled.			
Screen: Expenses				
Screen Entry	The number entered (33,993) is outside the expected range of between 18,247 and 27,369 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Hourly wages were raised from $8 -$9 to $15 an hour, increasing salary paid out, and Social Security paid out.			
Screen Entry	The number entered (2,601) is outside the expected range of between 1,373 and 2,059 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Hourly wages were raised from $8 -$9 to $15 an hour, increasing salary paid out, and Social Security paid out.			