POSITION VACANCY
July 8, 2015

Name of position: Business Administration Instructor
Applications accepted through: July 24, 2015, or until filled
Effective date of employment: August 17, 2015
Length of employment: Full-time, 9-month position
Salary Range: $42,000 - $45,000

Position requirements:

- MBA; or a master’s degree with at least 18 graduate semester hours in a business related field
- Community College or post-secondary teaching experience in any of the following fields: business management, business law, business communications, etc., or related work experience
- Experience in distance education and demonstrated use of technology
- Self-starter, team player, and a demonstrated ability to work well with others
- Excellent oral and written communication skills

Position duties:

Instructional duties include teaching business classes; course planning, development, and evaluation; creating and maintaining records regarding student evaluations; recruiting and advising students, serving on committees, and participating in college activities such as professional development. Attendance is required at faculty meetings, orientation, and graduation. Teaching assignments may include on-campus and off-campus classes during the day, evening, weekend, and online.

If selected for employment, the applicant must submit to a criminal background check and drug screening.

INSTITUTION: Wayne Community College is a member of the North Carolina Community College system. Located in Goldsboro, the college serves Wayne and adjoining counties. Wayne Community College is an affirmative action/equal opportunity employer. A Tobacco Free Campus as of August 1, 2009.

APPLICATIONS:
Submit an original Wayne Community College employment application and all support materials, including copies of transcripts of all post-secondary studies to Human Resources, Wayne Community College, P. O. Box 8002, Goldsboro, NC 27533-8002. Applications may be downloaded from our website at www.waynecc.edu. Applications will be screened and the most qualified applicants interviewed. All applicants will be notified when the position selection has been made.