WAYNE COMMUNITY COLLEGE WORKFORCE CONTINUING EDUCATION

COURSE SCHEDULE

WAYNE COMMUNITY COLLEGE

3000 Wayne Memorial Drive
Goldsboro, NC 27534
(919) 739-6900
waynecc.edu/coned

FALL 2026

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Welcome to the Workforce Continuing Education (WCE) Fall Course Schedule.

We are glad that you are thinking about continuing your education with Wayne Community College. The faculty and staff of our department are eager to assist you in achieving success.

We have many short-term training options that can get you on the path to a new opportunity. Whether you are looking to get into the job market for the first time, retraining for a new skill, getting an additional certification to make you more marketable, interested in completing your high school equivalency or looking to do something just for fun, we have plenty of options for you.

Our courses are offered at an affordable rate and can in most cases have you on your way to a new occupation in less than six months! If financing your education is a concern, we also have scholarship options available for many of our occupational courses.

Today is the day! Select your course, follow our easy registration process, and begin a new journey that begins with you! We look forward to celebrating with you when you accomplish your goal!

Yours in Learning,
Renita Allen Dawson,
Vice President
Wayne Community College
Workforce Continuing Education & Community Engagement

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WCC - WORKFORCE CONTINUING EDUCATION SERVICES

Workforce Continuing Education Services provides education and training to the lifelong learners in the diverse communities we serve. We are committed to improving the quality of life for individuals and the community by offering learning opportunities to promote workforce, economic, and personal development. The concept of life-long learning is our commitment to our students, community, and industry needs. Both our on-line courses and traditional are interactive classes that offer flexible scheduling and are structured to accommodate your busy lifestyle. Although workforce and economic development are at the heart of what we provide, you will also find classes that serve our community through personal interest and cultural enrichment programs. From custom woodworking and stained glass classes to line dance, we offer programs that can enhance your life.

Workforce Continuing Education courses are offered at various locations throughout the city of Goldsboro and Wayne County. We welcome requests for courses and suggestions for providing improved services to the area. If you have a particular training need or would like to learn more about how Workforce Continuing Education Services can assist you or your company, please give us a call or drop by our campus.

GENERAL INFORMATION

Workforce Continuing Education students may register early for classes in the Workforce Continuing Education Services Receptionist Office (Walnut, Room 127) or the first day of class as shown in the schedule. Some classes have limited enrollment and will fill up quickly on a first-come, first-served basis.

Wayne Community College is an Equal Opportunity Employer and accommodates the needs of individuals with disabilities. It is the intent of the College that all programs and activities be accessible to all qualified students. It is the student's responsibility to make his or her disability known as soon as the need becomes known in order to provide ample time for arrangements to be made. The student must request academic adjustments by contacting the Accessibility Counselor in the Wayne Learning Center building or by calling 919-739-6729.

ENROLLMENT REQUIREMENTS

WCC maintains an open-door admission policy to all applicants who are high school graduates or who are at least 18 years of age. Student admission processing and placement determination shall be performed by the officials of each college. Admission requirements for an emancipated minor shall be the same as for an applicant 18 years old or older. Provisions with respect to admission of minors are set forth in 1D SBCCC 200.95, in accordance with Community College Laws of North Carolina.

WCC's Board of Trustees may adopt policies regulating admission and graduation of students enrolled in courses mandated under G.S. 17C, North Carolina Criminal Justice Education and Training Standards Commission, or G.S. 17E, North Carolina Sheriffs' Education and Training Standards Commission. These policies may limit enrollment to law enforcement officers or persons sponsored by law enforcement agencies and may require a student to maintain sponsorship by a law enforcement agency until completion of the program. Policies adopted pursuant to this paragraph shall be published and made available to students and prospective students. Minors age 16 and 17 years old may enroll in Workforce Continuing Education courses, except adult high school, under the following conditions:

- Shall not receive credit towards high school graduation requirements
- Shall enroll in self-supporting courses during any reporting term

Minors less than age 16 may enroll in Workforce Continuing Education courses under the following conditions:

- Shall enroll in self-supporting safe driving courses during any reporting term
- Shall enroll in any self-supporting courses during the summer term

Minors taking courses pursuant to the above paragraphs shall not displace adults. Once admitted, they shall be treated the same as all other students. Reference 1D SBCCC 300.4 from Community College Laws of N.C.

COURSE FEES

Registration fees from $70 to $180 are charged to students in occupational extension classes depending upon the total class hours. The Leisure and Recreational classes have a registration fee starting at $20.00. The amount of tuition for recreational classes is determined by the pro-rated cost per student it takes to conduct the course in accordance with legislation.

1-24 hours	$70.00
25-50 hours	$125.00
51 + hours	$180.00
Leisure and Recreational starting at	$20.00*

**See specific course listing.*

NOTE: Charges are subject to change based on state budget. Students are expected to purchase supplies, materials, tools, and books required for the class.

COMPANY/ORGANIZATION PAYMENT PROCESS (SPONSOR BILLING)

All companies and organizations are required to utilize the Sponsor Billing process to ease the payment process for your employees/students for Workforce Continuing Education classes at Wayne Community College. You will not need to send a company/organization check/credit card with your employee at the time of registration. All you have to submit is a signed company/organization letter or memorandum on letterhead to our office via in-person, fax, email or mail with the following key items:

- Company/Organization point of contact information (in the event there are any questions regarding a student or payment)
- Billing Information (include mailing address and email address) and Employer ID/Tax ID Number
- State the intent of who and what class(es) your company/organization will be responsible for in the registration process (i.e. tuition, parking/ID, testing, books, etc.)

Continued on next page

Once we have received the letter/memorandum and student(s) registration form(s), our Business Office will submit an invoice to your company/organization. The letter/memorandum must be received on or before the class start date. If you have any further questions, please contact **Amber Tyler** at **antyler@waynecc.edu** or **Terrie Wellington** at **tjwynn@waynecc.edu**.

REFUND POLICY FOR WORKFORCE CONTINUING EDUCATION SERVICES

A refund policy for Workforce Continuing Education Services courses, as established by the N.C. General Assembly, allows a 75 percent refund, after the respective class begins, upon the request of the student if the student officially withdraws from the class prior to or on the 10 percent point of the scheduled hours of the class. A 100 percent refund shall be made if the student officially withdraws prior to the first day of the course. Also, a student is eligible for a 100 percent refund if the class in which the student is officially registered is canceled due to insufficient enrollment. Under this policy, the college shall notify the student of the right to receive a refund at the time of official withdrawal. There are no refunds for self-supporting classes.

NOTE: Course refunds can take approximately four to six weeks to be processed/received.

COMPUTER TECHNOLOGY FEE

Pursuant to the North Carolina State Board of Community College Code, Title 1E SBCCC 200.98 (a)(3), a NON-REFUNDABLE Computer Technology Fee of $5.00* will be charged to all individuals who take computer courses through the Workforce Continuing Education Services. This technology fee is charged for each computer course the individual is registered for. The technology fee was established to support the purchase, operations, and repair of computers and other instructional technology, including the supplies and materials which support computer technology. This fee also supports Workforce Continuing Education computer classes held off campus at various locations. If you have any questions concerning the Computer Technology Fee, please contact the Workforce Continuing Education Services at 919-739-6900.

STUDENT ACCIDENT INSURANCE

Students have the option to pay $0.55 Student Accident Insurance Fee for all Workforce Continuing Education courses. This fee is paid once during a semester regardless of the number of classes taken.

STUDENT ID AND PARKING FEE

Both day and night students are required to pay a $5 student fee for classes four weeks in length or more that have any on-campus meetings scheduled.

The fee is non-optional and due at the time of registration. The fee also includes a Student ID and Parking Pass.

QUICK REFERENCE OF RATES

Computer Technology Fee	$5.00* per course
Student Accident Insurance	$0.55*
Student Fee	$5.00*
Replacement ID Card	$5.00*
Malpractice Insurance Fee	$16.00*

Please note Fees subject to change.

The above list does not reflect all rates for taking a class through Workforce Continuing Education Services.

FALL HOURS

MONDAY - THURSDAY
7:45 a.m. - 5:30 p.m.

FRIDAY
8:00 a.m.-1:00 p.m.

WCC MISSION STATEMENT
Wayne Community College (WCC) is a learning-centered, public, associate degree granting institution with an open-door admissions policy. WCC is located in Goldsboro, North Carolina, and is part of the North Carolina Community College System. Wayne Community College's mission is to meet the educational, training, and cultural needs of the communities it serves.

Wayne Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Wayne Community College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Wayne Community College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

The Commission on Colleges may be contacted only if there is evidence that Wayne Community College is significantly non-compliant with a requirement or standard. Accreditation standards are located at: http://www.sacscoc.org/principles.asp
Inquiries about Wayne Community College, such as admission requirements, financial aid, educational programs, etc. should be addressed directly to Wayne Community College and not the Commission's office.

Wayne Community College is an Equal Opportunity Employer and accommodates the needs of individuals with disabilities. It is the intent of the College that all programs and activities be accessible to all qualified students. It is the student's responsibility to make his or her disability known as soon as the need becomes known in order to provide ample time for arrangements to be made. The student must request academic adjustments by contacting the Accessibility Counselor in the Wayne Learning Center building, 919-739-6729.

Student Right-to-Know: Information regarding the persistence rate of enrolled students toward graduation and transfer-out-rate is available in the Office of Admissions and Records. Student rights under FERPA are available at http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html or in the Office of Admissions and Records and in the Office of Counseling Services.

Wayne Community College issues this schedule for the purpose of furnishing prospective students and other interested persons with information about the institution and its programs. Announcements contained herein are subject to change without notice and may not be regarded in the nature of binding obligations on the college or state. Efforts will be made to keep changes to a minimum, but changes in policy by the State Board of Community Colleges, the Community College System, or by local conditions may make some alterations in curriculums, fees, etc., necessary. For additional information, contact the college at (919) 735-5151 or visit our Web site at www.waynecc.edu.

REGISTERING FOR WORKFORCE CONTINUING EDUCATION COURSES IS FAST AND EASY!

The below registration methods are available.

Register & pay for select courses via the link or QR Code.

waynecc-register.fundfive.com/course

Register Online: www.waynecc.edu/continuing-ed/register

Register by Fax/Email/Mail:

Fax/Email completed Registration Form to:
Fax: (919) 739-7133
Email to: wce-reg@waynecc.edu

Mail completed Registration Form to:

Wayne Community College
Workforce Continuing Education Services
ATTN: REGISTRAR
P.O. Box 8002
Goldsboro, NC 27533-8002

Register In Person:

Workforce Continuing Education Services Receptionist
Cashier's Office (Dogwood Building)

NOTE: ALL COURSE FEES ARE DUE AT TIME OF REGISTRATION.

Once Registered, Make Your Payment

By Phone: (919) 739-6932 (credit cards)

In Person: Cashier's Office (Dogwood Building)- (credit cards, cash, checks)

NOTE 1: Your registration is not complete until payment is made.

NOTE 2: Checks are not accepted for classes that last less than one week.

WAYNE COMMUNITY COLLEGE
WORKFORCE CONTINUING EDUCATION SERVICES

STUDENT REGISTRATION FORM

3000 Wayne Memorial Drive | Goldsboro, North Carolina 27534 | 919-739-6900 | waynecc.edu

CID #: _____ TERM: _____
LOCATION: _____ DAY(S): _____ TIME: _____

Class Title: _____ **Class Start Date:** _____
Last Name: _____ **First Name:** _____ **Middle Name:** _____
Address: _____ **County (Residence):** _____
City: _____ **State:** _____ **Zip Code:** _____
Primary Phone: (___) _____ **Phone Type:** ☐Home ☐Business ☐Cell Phone
Other Phone: (___) _____ **Phone Type:** ☐Home ☐Business ☐Cell Phone
E-mail Address: _____
Student ID or SSN: _____ **Birthdate (mm/dd/yyyy):** _____

Sex: (Check One)
☐Male
☐Female

Ethnic/Race: (Check one)
☐American/Alaska Native ☐Asian ☐Black or African American
☐Hawaiian/Pacific Islander ☐Hispanic ☐White

Employment Status: (Check one) ☐Retired ☐Unemployed - Seeking
Employed: ☐40 or more hours ☐21-39 hours ☐11-20 hours ☐1-10 hours
Occupation: _____ **Employer:** _____

Education Level: (Check or enter the highest grade completed)
☐Highest Grade Completed: _____ ☐Completed High School ☐Adult High School Diploma
☐GED® or High School Equivalency Diploma ☐One-Year Vocational Degree
☐Associate Degree ☐Bachelor's Degree ☐Master's Degree or Higher

Human Resources Development (HRD) Courses ONLY - HRD Verification Statement - Tuition and Fee Waiver

The State Board of Community Colleges grants permission to waive tuition and fees for enrollment in c lasses coded in the Master Course List as Human Resources Development (HRD) if the individual meets one of the four criteria listed below. To receive this waiver, an individual must verify that he or she meets at least one of the criteria by completing and signing this form. Individuals not signing this form must pay the applicable fee to register for a Workforce Continuing Education course.

I qualify for tuition and fee waiver under the following criteria:
☐Currently unemployed. ☐Working and eligible for the Federal Earned Income Tax Credit.
☐Received notification of a pending layoff. ☐Working and earn wages at or below 200% of the federal poverty guidelines.

My signature verifies that all the information given by me as written on this HRD Tuition and Fee Waiver Verification information is complete and accurate to the best of my knowledge.

SUPPLEMENTAL STUDENT ACCIDENT INSURANCE: As a registered student of a Workforce Continuing Education Course you may purchase Supplemental Student Accident Insurance for $0.55 per semester.
☐Yes – I would like to purchase Supplemental Student Accident Insurance.
☐No – I would NOT like to purchase Supplemental Student Accident Insurance.

- NOTE: SEE BACK OF FORM FOR REFUND POLICY -
My signature indicates that all information is accurate, and I have read and understand the Refund Policy.

Student Signature: _____ **Date:** _____

FOR OFFICE USE ONLY
RCTP #: _____ Payment Processed By: _____ Date: _____ Sent to Business Office By: _____ Date: _____
Payment Type: Check # _____ MO # _____ Cash _____ Credit - CONF #: _____
Course Fee: $ _____ Technology Fee: $ _____ Student ID Fee: $ _____ Parking Fee: $ _____ Insurance Fee: $ _____
Exam/Cert. Fee: $ _____ Meal Fee: $ _____ Other Fee: _____ $ _____ **TOTAL: $** _____

Class times and dates are subject to change without prior notice.

Pre-Registration is recommended for all WCE Classes.

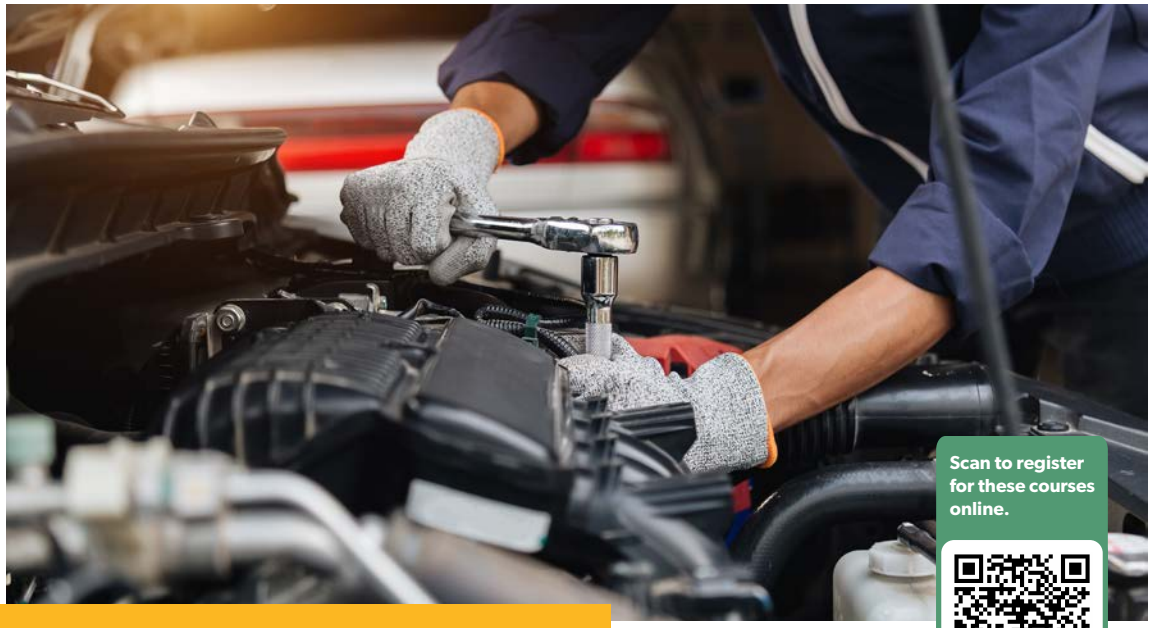
New classes are added to our online course listings periodically. Check online for updates and changes.

For more information, visit waynecc.edu/continuing-ed

WORKFORCE CONTINUING EDUCATION
Reception Desk: 919-739-6900

TRANSITIONAL PROGRAMS
Reception Desk: 919-739-6908

SMALL BUSINESS CENTER
919-739-6941



Scan to register for these courses online.

AUTOMOTIVE OCCUPATIONS

For more information, contact Todd King at 919-739-6814 or stk@waynecc.edu.

NCDMV SAFETY INSPECTION

This course is designed to meet the training and licensing requirements (initial and/or renewal) for the Vehicle Safety Inspection Program administered by the N.C. Division of Motor Vehicles, License, and Theft Bureau. Upon completion, a student will understand the rules, regulations, and procedures for conducting a vehicle safety inspection; be able to inspect a vehicle properly; and be prepared to sit for the state certification exam. In addition, each student must be employed at an inspection station and possess a valid driver's license.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/19-8/20	6 p.m.-10 p.m.	WTH	Ash 124	Wheeler
9/16-9/17	6 p.m.-10 p.m.	WTH	Ash 124	Wheeler
10/14-10/15	6 p.m.-10 p.m.	WTH	Ash 124	Wheeler
11/4-11/5	6 p.m.-10 p.m.	WTH	Ash 124	Wheeler
12/9-12/10	6 p.m.-10 p.m.	WTH	Ash 124	Wheeler

Course Cost: $70.00
Required Materials: LT-310 form signed by owner, partner, or officer of the inspection station must be brought to class the first night. Available online at https://connect.ncdot.gov/business/DMV/Pages/Inspection-Stations.aspx

AUTOMOTIVE PREVENTATIVE MAINTENANCE (AUT 3137 - 24 CONTACT HOURS)

The course prepares individuals for an entry level position as automotive service technicians who inspect, maintain, and repair automobiles and light trucks that run on gasoline, electricity, or alternative fuels. Topics may include: brakes, electrical/electronic systems, engine performance, suspension & steering, automatic transmission & transaxle, engine repair, heating & air conditioning, manual drive train & axles, and alternative fuel technologies. Upon completion, students may sit for industry-recognized credentials.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/14-12/7	6 p.m.-9 p.m.	M	Ash 124	Wheeler

Course Cost: $125.00

PRE-REGISTRATION IS HIGHLY ENCOURAGED.

Scan to register for these courses online.

BUSINESS, FINANCE & MARKETING

For more information, contact
Erin LeGrand at 919-739-6880 or etlegrand@waynecc.edu.

NONPROFIT MANAGEMENT CERTIFICATE

Learn how to grow and manage a successful non-profit organization! This course is designed for instructional areas related to the nonprofit sector: 1) growth and development, 2) organizational structure, and 3) working with diverse communities.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/8-12/8	6 p.m.-9 p.m.	T	MAG 219	Lanier

Course Cost: $130.00
Required Book Information: n/a

PROPERTY AND CASUALTY INSURANCE

This course is designed to prepare students to pass the Property and Casualty License Exam administered by the N.C. Department of Insurance. Topics include: basic terminology, property and casualty insurance basics, specific policy types and state specific laws and regulations.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/17-10/8	Online	On-Demand	Online	Singletary

Course Cost: $125.00
Required Book Information: N/A

REAL ESTATE PRE-LICENSING COURSES

Please request login information when you register for online classes.

REAL ESTATE PRE-LICENSING

This course is required to satisfy the educational requirements for a provisional broker and is designed to prepare the student to pass the real estate license broker examination administered by the N.C. Real Estate Commission. Topics include basic real estate principles and practices, law and contracts, financing, closing valuation, and fair housing and real estate laws.
For more information, visit www.ncrec.gov.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/18-11/19	6 p.m.-9 p.m.	TTH	Spruce 106/108	Grimes
8/23-12/13	5 p.m.-10 p.m.	Sun	ONLINE	Mcallister

Course Cost: $180.00
Required Book Information: Modern Real Estate Practice in North Carolina; Authors: Fillmore W. Galaty; Wellington J. Allaway; Robert C. Kyle; **ISBN:** 9781078852951; **Edition:** 11th; **Cost:**$58.35

REAL ESTATE PRE-LICENSING (ON-DEMAND)

This course is required to satisfy the educational requirements for a provisional broker and is designed to prepare the student to pass the real estate license broker examination administered by the N.C. Real Estate Commission. Topics include basic real estate principles and practices, law and contracts, financing, closing valuation, and fair housing and real estate laws.
For more information, visit www.ncrec.gov.

NOTE: ON-DEMAND COURSE
**This course will allow students to complete the course independently. Students will have access to the instructor.*

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/2-12/4	ONLINE	ON-DEMAND	ONLINE	Mcallister

Course Cost: $180.00

Required Book Information: N/A

NOTARY PUBLIC EDUCATION

For more information, contact LaRose Brock at 919-739-6886 or rose@waynecc.edu.

NOTARY PUBLIC EDUCATION

This course provides instruction to individuals who want to become commissioned as a notary public or those who are up for recertification. Topics include legal, ethical, and procedural requirements of the Notary Act as described in N.C. General Statute 10B Article 1.

Upon completion of this course with a passing exam grade of 80 percent, a person is eligible to make an application with N.C. Secretary of State's Office. **Students who do not achieve a passing score of 80 percent or higher on the exam are required to re-enroll in, pay for, and successfully complete the course again before retaking the examination.**

Pre-requisites: Student must be at least 18 years of age; reside or have a regular place of work or business in this state; speak, read, and write English language and possess a high school diploma or equivalent.

Important: Students who do not bring their required textbook and state ID (driver's license or other) to class, whether seated or online, will not be allowed to remain in the class. Use of cell phones is not permitted while taking the class.

Visit www.sosnc.gov/Notary for more information on becoming a Notary Public.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/1	8 a.m.-4:30 p.m.	S	WLC 217	King
9/26	8 a.m.-4:30 p.m.	S	WLC 217	King
10/17	8 a.m.-4:30 p.m.	S	WLC 217	King
11/21	8 a.m.-4:30 p.m.	S	WLC 217	King
12/19	8 a.m.-4:30 p.m.	S	WLC 217	King

Course Cost: $70.00
Required Book Information: North Carolina Notary Public Manual 2026 **ISBN:** 9781642381405 **Cost:** $35.00
This book can be purchased in WCC's Campus Store or at the UNC School of Government under publications.

ELECTRONIC NOTARY PUBLIC (E-NOTARY)

This course is designed for individuals who want to become commissioned as an electronic notary. Topics include legal, ethical and procedural requirements of the Notary Act set forth in the General Statute 10B Article 2.

Upon completion of this course with a passing exam grade of 80 percent, a person is eligible to make an application with N.C. Secretary of State's Office. **Students who do not achieve a passing score of 80 percent or higher on the exam are required to re-enroll in, pay for, and successfully complete the course again before retaking the examination.**

Pre-requisites: Student must have a current notary commission to participate in the e-Notary training.

Important: Students who do not bring their required textbook and state ID (driver's license or other) to class, whether seated or online, will not be allowed to remain in the class. Use of cell phones is not permitted while taking the class.

Visit www.sosnc.gov/Notary for more information on becoming a Notary Public.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/6	6 p.m.-10 p.m.	Th	ONLINE	King
9/17	6 p.m.-10 p.m.	Th	ONLINE	King
10/13	6 p.m.-10 p.m.	Th	ONLINE	King
11/19	6 p.m.-10 p.m.	Th	ONLINE	King
12/15	6 p.m.-10 p.m.	Th	ONLINE	King

**Please note class login information will be e-mailed 2-3 days prior to the class start for online classes.*

Course Cost: $70.00
Required Book Information: North Carolina Notary Public Manual 2026 **ISBN:** 9781642381405 **Cost:** $35.00
This book can be purchased in WCC's Campus Store or at the UNC School of Government under publications.

Scan to register for these courses online.

Scan to register for these courses online.

COMPUTER TRAINING

For more information, contact Jennifer Tyndall at 919-739-6874 or jbtyndall@waynecc.edu.

CISCO CERTIFIED SUPPORT TECHNICIAN (CCT-3110)

This course, designed to prepare students for the Cisco Certified Support Technician (CCST) Cybersecurity exam, offers a comprehensive introduction to essential cybersecurity concepts. Students will learn foundational principles of network and endpoint security, including common cyber threats, vulnerabilities, and protective measures. The course covers critical topics such as access management, encryption methods, secure network configurations, malware defense, incident response, and risk management. By the end of the course, students will have gained practical skills to protect systems, networks, and data from evolving cyber threats.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/9-11/9	Online	Online	Online	Kristan Tyndall

Cost: $180
Required Book Information: n/a

INTRO TO MICROSOFT WORD AND EXCEL

In this course, participants will learn the essential skills needed to create, format, and edit documents in Word, as well as organize, calculate, and present data using Excel. Through hands-on instruction, students will explore basic tools such as text formatting, page layout, and document creation in Word. In Excel, learners will be introduced to spreadsheets, simple formulas, data entry, and basic chart creation. By the end of the course, participants will feel more confident using these widely used programs for personal, academic, or workplace tasks. No prior computer experience is required.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/1-9/29	6 p.m.-8 p.m.	Tuesday	Magnolia 221	Rodrigo

Cost: $70
Required Book Information: n/a

CCNA I: INTRODUCTION TO NETWORKS (200 HOURS)

This 12-week course introduces students to the fundamentals of modern computer networking using the Cisco Networking Academy curriculum. As the first course in the CCNA series, it provides a strong foundation in network architecture, protocols, and IP addressing, preparing students for further study and entry-level networking roles. Participants will explore how local area networks (LANs) and wide area networks (WANs) operate, while gaining hands-on experience configuring routers and switches using Cisco IOS. The course covers essential topics such as network topologies, the OSI model and TCP/IP models, Ethernet fundamentals, and both IPv4 and IPv6 addressing. Students will also be introduced to basic network security concepts and troubleshooting techniques. By the end of the course, students will be able to configure basic Cisco devices, understand how data moves across networks, and apply core networking concepts in real-world scenarios. This course also serves as preparation for the CCNA certification pathway.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/9-12/2	Online	Online	Online	Randy Wilhide

Cost: $180
Required Book Information: n/a

FUTURE-PROOF SKILLS: CODING BASICS (CSC-3110)

This course introduces learners to foundational programming concepts essential in today's digital economy. Designed for beginners, this hands-on course builds problem-solving skills through practical coding exercises and real-world applications. Students will learn how software works, write and test simple programs, and develop the confidence to continue into more advanced technical pathways. No prior coding experience required.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/9-11/9	Online	Online	Online	Jenneth Honeycutt

Cost: $180
Required Book Information: n/a

MICROSOFT EXCEL 365 CERTIFICATION BOOTCAMP

This 8-week online bootcamp will prepare learners to earn the Microsoft Excel 365 certification using industry-aligned training resources, practice, and test preparation. Topics include working with formulas, functions, creating and analyzing charts, managing tables, and organizing data across worksheets and workbooks. Students should already have a working, foundational knowledge of Microsoft Excel, as this course is designed to build on existing skills rather than serve as an introductory Excel course. The Microsoft Office Specialist: Excel Associate certification exam will be available and proctored online at the conclusion of the course (included in course fee), allowing students to earn a nationally recognized industry credential.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/9-11/9	Online	Online	Online	Matthew Radford

Cost: $180
Required Book Information: n/a

BUILD YOUR FIRST WEBSITE FOR BEGINNERS

Have you ever wanted to build your own website but didn't know where to start? In this hands-on beginner-friendly course, students will learn how to design, build, and publish a professional-looking website using free tools and resources — no prior experience required! Students will explore the fundamentals of HTML and CSS, learn how websites work, customize layouts, add images and links, create multiple pages, and publish a live website online for free. By the end of the course, each student will have a fully functional personal or business-style website they can proudly share with friends, family, employers, or customers. Whether you want to promote a small business, showcase a portfolio, or simply learn a valuable technology skill, this exciting course is the perfect place to start!

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/24-10/5	Online	Online	Online	Jenneth Honeycutt

Cost: $180
Required Book Information: n/a

Scan to register for these courses online.

ONLINE COURSES (ED2GO)

For more information, contact us at 919-739-6900 or wcc-reg@waynecc.edu.

CAREER TRAINING COURSES

Wayne Community College, in partnership with ed2go, offers online open enrollment programs designed to provide the skills necessary to acquire professional level positions for many in-demand occupations.

Programs are designed by a team of professionals from each respective field, providing you with effective web-based learning programs. Instructors/mentors are actively involved in your online learning experience, responding to any questions or concerns, as well as encouraging and motivating you to succeed.

LEARN MORE AT WAYNECC.EDU/ED2GO

CONSTRUCTION & SKILLS TRADE

For more information, contact Todd King at 919-739-6814 or stk@waynecc.edu.

Scan to register for these courses online.

HEATING, VENTILATION & AIR CONDITIONING (HVAC) - PART I

This program is designed to provide students with the skills necessary to become employed as a heating and air conditioning technician. Course topics focus on operating principles of heating and cooling systems with an emphasis on safety, theory and principles of refrigeration; types of heating/cooling systems; Ohm's law; load calculation; troubleshooting using the various types of test equipment; servicing, repairing, and installing components/entire system; employment of customer service techniques.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/20-10/8	6 p.m.-9 p.m.	TTH	CITE 114	Staff

Course Cost: $130.00
Required Book Information, (Located in WCC Campus Store):
1. **ISBN:** 1-930044-66-1 Brazing & Soldering: Copper Tubing and Processes **Cost:** $27.00
2. **ISBN:** 1-930044-64-X System Recovery & Evacuation **Cost:** $30.00
3. **ISBN:** 1-930044-51-8 Quick Guide to Refrig. Cycle, Refrigerants, Components **Cost:** $17.00

HEATING, VENTILATION & AIR CONDITIONING (HVAC) - PART II

This program is designed to provide students with the skills necessary to become employed as a heating and air conditioning technician. Course topics focus on operating principles of heating and cooling systems with an emphasis on safety, theory and principles of refrigeration; types of heating/cooling systems; Ohm's law; load calculation; troubleshooting using the various types of test equipment; servicing, repairing, and installing components/entire system; employment of customer service techniques.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/13-11/17	6 p.m.-9 p.m.	TTH	CITE 114	Staff

Course Cost: $130.00 | **Required Book Information:** n/a

EPA REFRIGERANT CERTIFICATION

This course covers the requirements for the EPA certification examinations. Topics include small appliances, high pressure systems, and low pressure systems. Upon completion, students should be able to demonstrate knowledge of refrigerants and be prepared for the EPA certification examinations.
NOTE: A $25 EPA Refrigerant Certification fee is added to the cost of this class.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
11/19-12/10	6 p.m.-9 p.m.	TTH	CITE 114	Edwards

Course Cost: $70.00
Required Book Information: (Located in WCC Bookstore):
Section 608 Certification Exam Preparatory Manual 9th Edition **ISBN:** 9781930044609 **Cost:** $9.75

PLUMBING I (PLU 3024 - 48 CONTACT HOURS)

This course is designed to cover the basic installation and maintenance of plumbing systems and components. Topics include safe use of tools, implementation of standard practices, and installation/maintenance of piping, fittings, valves, appliances and fixtures used in plumbed systems. Upon completion, students should be able to install/maintain basic plumbing systems, components, appliances, and fixtures through appropriate use of plumbing tools and standard practices.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/21-11/30	6 p.m.-9 p.m.	TTH	CITE 112	Williams

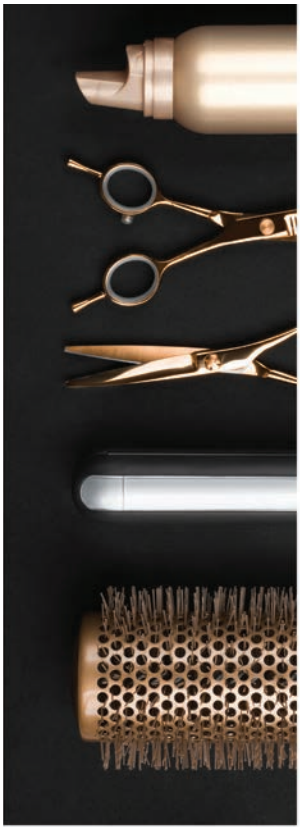
Course Cost: $130.00 | **Required Book Information:** n/a

COMMERCIAL/RESIDENTIAL WIRING

This course is designed to cover the principles of electrical wiring as it applies to commercial/ residential applications. Emphasis is on Ohm's law, alternating and direct currents, series circuits, parallel circuits and series parallel circuits, use of electrical tools and equipment, wiring materials and many other special subjects. Preventive maintenance and troubleshooting as well as National Electrical Code will be covered.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/2-10/14	6 p.m.-9 p.m.	MW	CITE 112A	Clark

Course Cost: $130 | **Required Book Information:** n/a



COSMETIC ARTS & BARBERING

NATURAL HAIR CARE & COSMETOLOGY

Our Cosmetology and Natural Hair Care Specialist classes provide hands-on training in styling, coloring, and hair care techniques, preparing you for state licensure and a successful career in the beauty industry. Whether you're passionate about full-service cosmetology or specializing in natural hair, you'll gain the experience and confidence to shine.

Course Cost: ~$180 (Malpractice Insurance Fee: $16.00)

Visit **waynecc.edu/cosmetology** for the latest course listings!

For more information contact:
919-739-6900 or wcc-reg@waynecc.edu

Scan to learn more about Truck Driver Training and enrollment requirements.

DRIVER TRAINING

For more information, contact Todd King at 919-739-6814 or stk@waynecc.edu.

TRUCK DRIVER TRAINING

This course is designed to teach students to drive tractor-trailers and trucks. The program will prepare the prospective driver to understand safety, driver responsibility, and also the laws and regulations governing the motor carrier industry. Graduates can expect to find employment in various industries and governmental agencies, as well as through self-employment, locally, regionally, and nationally.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/1-12/10	6 p.m.-10 p.m.	TWTH	Spruce 106	Cobb
	7 a.m.-4 p.m.	S	Spruce 106	Cobb

Course Cost: $856.55 TOTAL
Tuition Fee: $185.00 | *Supply Fee: $650.00 (includes books)* | *Student ID Fee: $3.00* | *Parking Fee: $2.00* | *Insurance Fee: $0.55* | *Malpractice Insurance Fee: $16.00*

CDL PERMIT STUDY CLASS

This course is **optional** for truck driver training enrollment. It equips students with study skills and strategies for the Department of Motor Vehicles permit exam.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR

Contact us at 919-739-6939 or clcobb@waynecc.edu for course availability.

Course Cost: $70.00

E-RESTRICTION REMOVAL

The E-Restriction Removal Course is ideal for drivers looking to remove the E-restriction from their Commercial Driver's License (CDL), allowing them to operate manual transmission vehicles and expanding their employment opportunities.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR

Contact us at 919-739-6939 or clcobb@waynecc.edu for course availability.

Course Cost: $470.00

EDUCATION

For more information, contact us at 919-739-6900 or wcc-reg@waynecc.edu.

TEACHER ASSISTANT EDUCATION

Teacher Assistant Training courses are designed to fulfill the Wayne County Board of Education requirement for the job of Teacher Assistant for those individuals, employed or unemployed, who need to become highly qualified (HQ). The courses focus on becoming an effective Teacher's Assistant, studying classroom management, discipline, Exceptional Children (EC) issues and laws, computers, and more. The class also teaches the skills necessary to take the WorkKeys assessment tests of Workplace Documents, Applied Math, and Graphic Literacy. Upon completing the 96 hours of coursework and completing the WorkKeys assessments, candidates will be considered "highly qualified" and employable by Wayne County Public Schools.

TEACHER ASSISTANT TRAINING, LEVEL I (48 HOURS)

This course is designed to fulfill the ACT WorkKeys Assessments necessary to be "highly qualified" (HQ) and employable by Wayne County Public Schools. This course, along with the following (Teacher Assistant Level Two), focuses on becoming an effective Teacher's Assistant and covers subjects such as classroom management, discipline, exceptional children's issues, communication skills, and more. This class includes skills review in Workplace Documents, Applied Mathematics, and Graphic Literacy. *Tuition and fees may be waived for enrollment in this course if you meet certain criteria. View the HRD section on page 24 for more information.

Scan to register for this course.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/18-10/13	5:30 p.m.-7:30 p.m.	T & ONLINE	Magnolia 220	Dixon

Course Cost: $130.00

Required Book Information: n/a

TEACHER ASSISTANT TRAINING, LEVEL II (48 HOURS)

This course is the second of two designed to fulfill the remaining education credits necessary to be "highly qualified" (HQ) and employable by Wayne County's Public schools. It focuses on the skills needed to become an effective Teacher's Assistant. Health and safety, including CPR, First Aid, and emergency procedures, are also included.

Scan to register for this course.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/27-12/22	5:30 p.m.-7:30 p.m.	T & ONLINE	Magnolia 220	Reed

Course Cost: $130.00
Required Book Information: n/av

HOW TO BECOME A WAYNE COUNTY PUBLIC SCHOOL SUBSTITUTE TEACHER

STEP 1
Complete an online substitute teacher application on the WCPS website. After you complete the application, please email the WCPS HR Substitute Specialist.

STEP 2
Register for an Effective Teacher Training I course at WCC. (course listing below)

STEP 3
You will receive a link via email from Frontline - Central. This is an electronic packet of forms consisting of pre-employment documents that are required to be completed.

Once all pre-employment documents are completed, you will receive another electronic packet of forms consisting of payroll documents and onboarding information.

STEP 4
Once all documents have been completed, a representative from the WCPS Human Resources Department will provide you with a New Hire Confirmation, that will include your start date as a Substitute Teacher.

Visit **waynecountyschools.org/page/substitute-teachers** or scan the QR code to view these steps in further detail.

Note: New **WCPS** Substitute Teachers are **required** to attend Effective Teacher Training, unless you hold an active North Carolina teaching license. If you have a current teaching license or three or more years at a public or private school as a teacher assistant, you will NOT have to take Effective Teacher Training, but you will need to complete SmartFind Training to secure a substitute teacher position.

For any additional questions about becoming a NEW WCPS Substitute Teacher
Please contact Wayne County Public Schools Human Resources Department at 919-705-6036.*
*Please contact the Department of Public Instruction or your local school system to verify that this course will meet the requirements for your employment.

EFFECTIVE TEACHER TRAINING I

This 24-hour course, sponsored by Wayne County Public Schools (WCPS) WAGES and Wayne Community College, is a required course for all substitute applicants. The course will provide practical training in five critical skill areas that include planning, instruction, behavior management, human relations, and professional growth. Students will also be introduced to WCPS and WAGES policies.

Scan to register for this course.

For more information, visit waynecountyschools.org/page/substitute-teachers

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/18-8/26	8:30 a.m.-3:30 p.m.	TW	TBA	Lanier
9/22-9/30	8:30 a.m.-3:30 p.m.	TW	TBA	Lanier
10/20-10/28	8:30 a.m.-3:30 p.m.	TW	TBA	Lanier
11/17-11/25	8:30 a.m.-3:30 p.m.	TW	TBA	Lanier
12/22-12/30	8:30 a.m.-3:30 p.m.	TW	TBA	Lanier
ONLINE				
8/10-9/4	ONLINE	ONLINE	ONLINE	Reed
8/24-9/18	ONLINE	ONLINE	ONLINE	Reed
9/14-10/9	ONLINE	ONLINE	ONLINE	Reed
9/28-10/23	ONLINE	ONLINE	ONLINE	Reed
10/12-11/6	ONLINE	ONLINE	ONLINE	Reed
11/2-12/14	ONLINE	ONLINE	ONLINE	Reed
11/16-12/18	ONLINE	ONLINE	ONLINE	Reed

Course Cost: $70.00
Required Book Information: n/a

EMERGENCY SERVICES

FOR MORE INFORMATION, CALL 919-739-6801 OR 919-739-6893.

OR SCAN THE QR CODE.

FIRE SERVICE TRAINING

Wayne Community College uses State-Certified Instructors to offer a variety of fire service courses to the Goldsboro and Wayne County fire departments. The training is flexible and mobile so that it can reach every department in Wayne County. Offerings include the **Fire Training Standards Program**, **Firefighter I and II State Certification**. Specialty programs and courses in the latest technology are offered locally on a regular basis. Our **Public Safety Training Division** offers fire and rescue training classes at fire departments throughout Wayne County. Classes are also available to business and industries for required fire regulations.

If you are affiliated with a fire or EMS agency, you must provide a letter of affiliation from the department chief as confirmation to receive fee exempt status.

CONTACT FIRE/RESCUE COORDINATOR
Ricky Barnes | 919-739-6803 | rdbarnes@waynecc.edu

LAW ENFORCEMENT TRAINING

Wayne Community College uses state-certified instructors to offer a variety of law enforcement courses to sworn law enforcement personnel. The training meets State Mandated In-Service requirements. Advanced training courses are also available to all law enforcement officers and departments. Departments may contact the public safety - law enforcement staff to request customized training specific to the departments' needs and/or requests.

If you are affiliated with a law enforcement agency, you must provide a letter of affiliation from the agency head as confirmation to receive fee exempt status.

CONTACT LAW ENFORCEMENT COORDINATOR
Lee Szatkowski | 919-739-6946 | lees@waynecc.edu

DETENTION OFFICER CERTIFICATION COURSE (DOCC)

The Detention Officer Certification Course is a training program that all sworn detention officers in the state of North Carolina must complete within the first year of employment. This course consists of topics that the Sheriff's Commission requires all detention officers to learn to successfully complete the training, including but not limited to **Transportation of Inmates, Subject Control Techniques, Physical Fitness, Communication Skills, Legal Aspects of Management, and Ethics for Detention Personnel**. At the end of the course, the students must take and pass a state comprehensive exam which is administered by the Sheriffs' Standards Division.

This course is offered every Spring and Fall Semester: **Monday - Friday, 8 a.m.-5 p.m.**

All students must be high school graduates and obtain criminal background checks and physical examinations prior to beginning the class.

Registration fee for this course is $180.00. **The total cost of the course is approximately $200.00 including books, registration fees, First Aid Certification, and supply cost.**

PREREQUISITES FOR ALL EMS PROGRAMS

The EMS Program courses train individuals to become emergency medical personnel. Evening classes will meet two evenings a week. There will be occasional weekend classes scheduled within the course. This will be a blended course, which constitutes seated classroom time with online instruction. The instructor will provide a course description and syllabus the first evening/day of class to better explain. It will also be posted on our web page via Moodle.

Course requisite: Students must purchase a designated uniform to be worn at clinical sites and within the classroom setting, malpractice insurance, and student insurance from the college, and obtain a criminal background and drug screening check. Textbooks are required for these classes. Approximate cost for EMT course is $715.00 and the Paramedic course (part I and II) is $1300.00 (unless fee exempt).

If you are affiliated with a fire or EMS agency, you must provide a letter of affiliation from the department chief as confirmation to receive fee exempt status. Please contact Kim Boswell, EMS Coordinator, to schedule an interview appointment to receive your required EMS information packet at 919-739-6893 or e-mail kmboswell@waynecc.edu. Documents within the packet are due no later than 14 days before class begins. This can be extended if there are seats still available in the class. There will be no admission to class without the submission of all supporting documentation. NO EXCEPTIONS.

Classes with an asterisk (*): Contact Kimberly M. Boswell to register at **919-739-6893** or **kmboswell@waynecc.edu.**

EMS CLASSES

*EMS 4200 EMT (EVENING)

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/18-12/9	6 p.m.-10 p.m. 8 a.m.-5 p.m.	TW Sa	Magnolia 109	TBA

Course Cost: $180.00
Required Book Information: Emergency Care and Transportation of the Sick and Injured: AAOS: Twelfth Edition
ISBN: 9781284227222

*EMS 4101 ONLINE EMR REFRESHER

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/31-11/30	ONLINE	ONLINE	ONLINE	K. Boswell

Course Cost: $125.00
Required Book Information: n/a

*EMS 4201 ONLINE EMT REFRESHER

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/31-11/30	ONLINE	ONLINE	ONLINE	K. Boswell

Course Cost: $180.00
Required Book Information: n/a

*EMS 4401 ONLINE PARAMEDIC REFRESHER

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/31-11/30	ONLINE	ONLINE	ONLINE	K. Boswell

Course Cost: $180.00
Required Book Information: n/a

*EMS 2163 ONLINE BASIC ANATOMY & PHYSIOLOGY

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/31-11/30	ONLINE	ONLINE	ONLINE	K. Oakley

Course Cost: $180.00
Required Book Information: Anatomy and Physiology for the Pre hospital Provider: AAOS: Second edition **ISBN:** 978-1-4496-4230-3
Cost: $90.00, eText (BibliU)
BibliU Equitable Access: Books for this course can be purchased as part of BibliU's Equitable Access Program.
See the Bookstore section on page 47 for details.

WAYNE COMMUNITY COLLEGE
WORKFORCE CONTINUING EDUCATION SERVICES

waynecc.edu/coned

NEW COURSE!

Introduction to

9-1-1 EMERGENCY DISPATCH COMMUNICATIONS

AUGUST 17 - NOVEMBER 2, 2026

12-WEEK COURSE
MEETS MONDAYS 6 PM-10 PM & WEDNESDAYS 6 PM-9 PM

Prepare for a career in emergency communications with this 77-hour introductory course. Learn the essential duties of a 9-1-1 Officer (telecommunicator/dispatcher), including emergency call processing, Computer Aided Dispatch (CAD), radio communication, public safety operations, legal and ethical responsibilities, communication technology, and stress management. Hands-on simulations provide practical experience answering calls, entering dispatch information, broadcasting over the radio, and responding to realistic emergency scenarios.

Enrollment Requirements

- Must be 18 years of age
- Must have a high school diploma/GED
- Must take the TABE reading placement test and score 10th grade reading level

Contact us to register today!

ANGIE BLIZZARD
919-739-6801 asblizzard@waynecc.edu

3000 Wayne Memorial Drive
Goldsboro, NC 27534

Workforce Continuing Education

ALLIED HEALTH COURSES

Health care is one of the most rapidly growing industries in America. WCC Workforce Continuing Education Services (WCES) offers a number of programs to prepare individuals for this dynamic field. Classes offered through Allied Health WCES are designed to train you for entry-level careers in the health care industry.

AVAILABLE COURSES:

- **NURSE AIDE I**
  Traditional, Hybrid, and Accelerated classes available
  Course required to test for listing on the NC Nurse Aide Registry
- **NURSE AIDE II**
  Traditional, Hybrid, and Accelerated classes available
- **NURSE AIDE I AND II REFRESHER PROGRAMS**
- **PHARMACY TECHNICIAN**
- **MEDICATION AIDE**
  Qualifies for listing on NC Board of Nursing Registry
- **PHLEBOTOMY TECHNICIAN**
  Prepares for National Phlebotomy Association Certification
- **MEDICAL CODING AND BILLING CERTIFICATE PROGRAM**
  Leading to medical coding certification
- **SERVSAFE CERTIFICATION TESTING**
  Food Service Managers
- **EKG TECHNICIAN TRAINING**
- **MEDICAL OFFICE/CLINICAL ASSISTANT (ONLINE)**
  Train for clinical and clinical settings
- **DIALYSIS TECHNICIAN**
  Individuals with one-year work experience will be eligible for the National Clinical Hemodialysis Technician
- **STERILE PROCESSING TECHNICIAN**
  200+ hour training program

ASHLEY WALKER | 919-739-6797 | alwalker@waynecc.edu
JOYCE HAMILTON-FLEMING | 919-739-6929 | jahamilton-fleming@waynecc.edu
JIMIKA BAKER | 919-739-6935 | jdbaker@waynecc.edu

Contact Maxine Cooper at mcooper@waynecc.edu for grants and scholarships that may be available for these courses.

WAYNE COMMUNITY COLLEGE
WORKFORCE CONTINUING EDUCATION SERVICES

waynecc.edu/conedhealth
3000 Wayne Memorial Drive, Goldsboro, NC 27534

HEALTH OCCUPATIONS

SPECIAL ADMISSION COURSE(S) REQUIREMENTS

NOTE: Requirements for Nurse Aide I & II, Phlebotomy, Dialysis Technician and Sterile Processing Classes

THE FOLLOWING MUST BE PROVIDED BEFORE DAY 1 OF CLASS:

1. Proof of graduation from high school - High school diploma (copy is acceptable), equivalent, college transcript, or if in high school, high school transcripts showing a minimum grade point average of 2.6.
2. Proof of all vaccines - see list below
3. Driver's license (government issued picture ID) and Social Security card
4. TABES Reading test -passing score to register
5. Criminal Background/Drug Screens required - using college selected company only - Castlebranch.

DOCUMENTATION OF THE FOLLOWING REQUIRED IMMUNIZATIONS:

1. 2 - MMR (measles, mumps & rubella) vaccinations or a titer.
2. 1-3 Hepatitis B shots or titer. A waiver can be signed before class starts.
3. 2 - TB skin tests (negative results or a Titer
4. Tetanus - within the last 10 years
5. 2 - Varicella vaccinations or a tier showing immunity
6. Flu shot - Flu season is August - March.
7. COVID immunization record - if received. No longer mandatory -unless facility requires.

INTERESTED IN A JOB IN THE HEALTH CARE FIELD?

Through the WCC Workforce Continuing Education Allied Health Division, you can complete training towards a variety of entry-level health care occupations. WCC is dedicated to producing high quality, professional, knowledgeable, and sought-after candidates for the health care field.

SPECIAL ADMISSION COURSES

Students **must** attend a mandatory online information session to participate in Nurse Aide I, Nurse Aide II, Phlebotomy, Sterile Processing, and Dialysis.

REGISTRATION DATES (FOR STUDENTS WHO MEET REQUIREMENTS) - SPRING 2026 - DATES TBA AT INFORMATION SESSIONS.

FOR MORE INFORMATION CONTACT:

ASHLEY WALKER
NURSE AIDE COORDINATOR
919-739-6797
ALWALKER@WAYNECC.EDU

JIMIKA BAKER
ADMINISTRATIVE ASSISTANT
919-739-6935
JDBAKER@WAYNECC.EDU

VISIT US ONLINE AT
WAYNECC.EDU/CONTINUING-ED/ALLIED-HEALTH/

HEALTH OCCUPATIONS

For more information, contact Ashley Walker at 919-739-6797 or alwalker@waynecc.edu.

DIALYSIS TECHNICIAN (HYBRID)

This course is to prepare individuals with the theoretical, technical, and clinical skills needed to maintain equipment and provide patient care to those being treated for chronic renal diseases. Class formats include online/class lecture, lab and clinical activities. Successful completion of this course will prepare individuals for employment as a dialysis technician in hospitals, renal dialysis facilities and clinics. After one year of work experience individuals are eligible to sit for national certification as a clinical Hemodialysis technician.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
SUMMER COURSE ONLY				

Course Cost: $180.00 | **Malpractice Insurance Fee:** $16.00
Required Book Information:
1. Core Curriculum for the Dialysis Technician **ISBN:** 9781937886059 **Cost:** $56.25

EKG MONITORING TECHNICIAN (ONLINE)

This course is designed and approved to prepare the student to become a certified EKG (ECG) Technician/Monitor. The course will cover the anatomy and physiology of the heart, principles of EKG, dysrhythmia recognition of sinus, junctional/atrial rhythms, heart blocks and bundle branches and ventricular ectopy rhythms. Skills will include operating EKG equipment, running, and mounting strips as well as reading and interpreting 22 types of cardiac lead tracings produced from 12 and five lead monitors and to understand the basics of capnography as it relates to heart function. Course may include a clinical component.

Scan to register for this course.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/14-11/21	ONLINE	ONLINE	ONLINE	Fleming

Course Cost: $180.00
Required Book Information: eText (BibliU) - ECG: Essentials of Electrocardiography: $90.00
BibliU Equitable Access: Books for this course can be purchased as part of BibliU's Equitable Access Program. See the Bookstore section on page 47 for details.

INTRODUCTION TO MEDICAL LABORATORY TECHNICIAN

This program introduces all aspects of the medical laboratory profession. Topics include healthcare/laboratory organization, professional ethics, basic laboratory technique, safety, quality assurance and specimen collection. Upon completion, students should be able to demonstrate a basic understanding of laboratory operations and be able to perform basic laboratory skills.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
TBA	9 a.m.-10:50 a.m.	TH	Magnolia 101	Gurley
TBA	12 p.m.-2:50 p.m.	Lab – TH	Magnolia 101	Gurley

Course Cost: $180.00
Required Book Information: *Linne' & Ringsrud's Clinical Laboratory Science: The Basics and Routine Techniques*, Seventh Edition; Turgeon, Mary L. **Published by**: Mosby Inc; Elsevier **ISBN** 13: 978-0-323-22545-8 **Cost:** $90.00
eText (BibliU)
BibliU Equitable Access: Books for this course can be purchased as part of BibliU's Equitable Access Program. See the Bookstore section on page 47 for details.

MEDICAL BILLING & CODING (ONLINE)

This course introduces Medical Terminology and Anatomy and Physiology which are essential when coding and billing for services. It also covers fundamentals of medical coding, billing and insurance for health care agencies. CPT and ICD coding for services will be covered. Upon satisfactory completion students will be awarded a medical billing/coding certificate. This program is recommended for students who have no prior knowledge or experience in coding and billing. Students are encouraged and able to seek certification as a Certified Professional Coder (CPC) awarded by the American Academy of Professional Coders.

Scan to register for this course.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8-17/12-5	ONLINE	ONLINE	ONLINE	Stephenson

Course Cost: $180.00
Required Book Information:
1. Understanding Health Insurance (Book Only) 17th ed. **ISBN:** 978133755422-0 **Cost:** $197.95
2. ICD-10-CM 2023: The Complete Official Draft Code Set (Icd-10-Cm the Complete Official Codebook) **ISBN:** 978162202773-6 **Cost:** $90.00, eText (BibliU)

3. Anatomy & Physiology for Health Professions 4th ed. **ISBN:** 978013-487681-8 **Cost:** $90.00, eText (BibliU)
4. Medical Terminology in a Flash!: A Multiple Learning Styles Approach 4th ed. **ISBN:** 978-0803689534 **Cost:** $90.00, eText (BibliU)
5. CPT 2023 Standard Edition (CPT/Current Procedural Terminology, Standard Ed.) **ISBN:** 978162202752-1 **Cost:** $90.00, eText (BibliU)

BibliU Equitable Access: Books for this course can be purchased as part of BibliU's Equitable Access Program. See the Bookstore section on page 47 for details.

MEDICATION AIDE

This course is designed to meet the training requirements for becoming qualified to be a Medication Aide in a skilled facility. The course covers the six rights of medication administration for non-licensed personnel. Topics will include medication administration via the eight routes of drug administration, medical asepsis, hand hygiene, terminology, and legal implication. Upon completion, students take the competency exam and demonstrate skills necessary to qualify for listing on the North Carolina Medication Aide Registry. This certification qualifies the person to work in a skilled nursing facility. Listing on Nurse Aide I (NA I) registry is required. (24-hour course)

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/9-11/13	10 a.m.-2 p.m.	F	Magnolia 105	Hamilton-Fleming

Course Cost: $70.00
Required Book Information: Medication Aide Booklet, **Cost:** $43.75

MEDICAL OFFICE ASSISTANT (ONLINE)

This course is designed to provide training in the skills required for a medical office assistant. Course topics may include but are not limited to preparation of medical records, health insurance and financial records of patients, understanding medical terminology, body systems, diseases and clinical procedures used in a medical office, preparation of medical reports, handling front office operations and/or assisting the physician and medical staff.

Scan to register for this course.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8-17/12-5	ONLINE	ONLINE	ONLINE	Fleming

Course Cost: $180.00
Required Book Information: eText (BibliU) - Hartman's Medical Assisting-The Basic texbook and Workbook Cost: $90.00
BibliU Equitable Access: Books for this course can be purchased as part of BibliU's Equitable Access Program. See the Bookstore section on page 47 for details.

NURSE AIDE I DAY TRADITIONAL

This course introduces basic nursing assistant skills required to provide personal care for patients, residents, or clients in a health care setting. Topics include communication, safety, patients' rights, personal care, vital signs, elimination, nutrition, emergencies, rehabilitation, and mental health. Upon successful completion of the 156+ hours of classroom, lab and clinical components, the student is eligible to make application for the National Nurse Aide Assessment Program (NNAAP) examination necessary for certification and listing on the North Carolina Nurse Aide I Registry. The NC State Exam is comprised of a written and skills exam.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/26-12/9	8:30 a.m.-12:30 p.m.	MTW	Magnolia 107	Simmons-Lee

Course Cost: $180.00 | **Malpractice Insurance Fee:** $16.00
Required Book Information:
1. Nurse Aid Student Manual **Cost:** $10.75
2. Appendix A Performance Skills **Cost:** $3.15

NURSE AIDE I EVENING (HYBRID)

This course introduces basic nursing assistant skills required to provide personal care for patients, residents, or clients in a health care setting. Topics include communication, safety, patients' rights, personal care, vital signs, elimination, nutrition, emergencies, rehabilitation, and mental health. Upon successful completion of the 156+ hours of classroom, lab and clinical components, the student is eligible to make application for the National Nurse Aide Assessment Program (NNAAP) examination necessary for certification and listing on the North Carolina Nurse Aide I Registry. The NC State Exam is comprised of a written and skills exam.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/25-12/9	5:30 p.m.-9:30 p.m.	W& ONLINE	Magnolia 107	Hall/Walker

Course Cost: $180.00 | **Malpractice Insurance Fee:** $16.00
Required Book Information:
1. Nurse Aid Student Manual **Cost:** $10.75
2. Appendix A Performance Skills **Cost:** $3.15

PRE-REGISTRATION IS HIGHLY ENCOURAGED.

NURSE AIDE I REFRESHER

This course is designed to provide individuals with a review of the knowledge, skills, and abilities that must be demonstrated on the National Nurse Aide Assessment Program (NNAAP), the examination necessary for listing on the North Carolina Nurse Aide I registry. Persons who have not been taken off the NA I registry more than four years qualify to take this course, others must consult with the program director/coordinator for admission.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/21-10/2	10 a.m.-4 p.m.	F	Magnolia 105	Carmichael

Course Cost: $125.00 | **Malpractice Insurance Fee:** $16.00
Required Book Information: Appendix A Performance Skills **Cost:** $3.75

NURSE AIDE ACCELERATED DAY CLASS

This course introduces basic nursing assistant skills required to provide personal care for patients, residents, or clients in a health care setting. Topics include communication, safety, patients' rights, personal care, vital signs, elimination, nutrition, emergencies, rehabilitation, and mental health. Upon successful completion of the 120+ hours of classroom, lab and clinical components, the student is eligible to make application for the National Nurse Aide Assessment Program (NNAAP) examination necessary for certification and listing on the North Carolina Nurse Aide I Registry. The NC State Exam is comprised of a written and skills exam.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/17-10/8	8:30 a.m.-12:30 p.m.	MTWTH	Magnolia 105	Stovall
10/1-12/26	8:30 a.m.-12:30 p.m.	MTWTH	Magnolia 105	Stovall

Course Cost: $180.00 | **Malpractice Insurance Fee:** $16.00
Required Book Information:
1. Nurse Aid Student Manual **Cost:** $10.75
2. Appendix A Performance Skills **Cost:** $3.75

NURSE AIDE II (HYBRID)

This course prepares the Nurse Aide I to perform more complex skills for patients or residents. Emphasis is on infection control including sterile technique and dressing changes; elimination procedures including catheterizations, care of established ostomies; intravenous site care; suctioning, tracheostomy care, observation and maintenance of oxygen therapy and enteral nutrition methods (tube feedings). A skill/competency evaluation is required in the classroom. Upon satisfactory completion of the course and skills/competency evaluation, graduates are eligible to apply for listing as a Nursing Aide II by the North Carolina Board of Nursing. The Nurse Aide II class includes 60 hours of online and 132 hours of classroom/lab instruction and clinical rotation. Some Saturday clinicals may be required.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
TBA	1 p.m.-5 p.m.	MW	Magnolia 105	Walker

Course Cost: $180.00 **Required Book Information:** Advanced Skills for Health Care Providers 2nd edition (bundle) **ISBN:** 9780357236499 **Cost:** $161.75

PHARMACY TECHNICIAN (HYBRID)

This program will train students on interpreting medication orders prescribed by physicians and nurse practitioners, filling orders, preparing mixtures, replenishing drugs, maintaining the patient profile records appropriately and assisting with over the counter medications while adhering to standard procedures and laws. Graduates of the program may take the National Certification Exam.

Scan to register for this course.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/20-12/3	5:30 p.m.-9:30 p.m.	TH/Online	Holly 141/Online	

Course Cost: $180.00
Required Book Information: Pharmacy Technician w/workbook (Bundle) 7th ed. **ISBN:** 9781617316722 **Cost:** $90.00, eText (BibliU)
BibliU Equitable Access: Books for this course can be purchased as part of BibliU's Equitable Access Program.
See the Bookstore section on page 47 for details.

LOOKING FOR MORE INFORMATION?

Visit our website at
waynecc.edu/conedhealth

PHLEBOTOMY DAY

This course will train students to become phlebotomists. It will train students in the skills needed to draw blood specimens from patients for testing and/or analyzing blood. Students must complete clinical rotation with 100 venipunctures and 25 finger sticks. Upon completion, the student should be able to demonstrate competence in their phlebotomy skills and a theoretical comprehension of phlebotomy techniques. 110 Clinical hours are required in addition to class hours. Clinical hours scheduled in eight- and 12-hour shifts. At the end of the program, students should be prepared to take the National Phlebotomy Certification Examination.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/27-12/3	8:30 a.m.-12:30 p.m.	ThF	Magnolia 107	Merideth

Course Cost: $180.00 | **Malpractice Insurance Fee:** $16.00
Required Book Information: The Phlebotomy Handbook 10th ed. **ISBN:** 9780134709321 **Cost:** $90.00, eText (BibliU)
BibliU Equitable Access: Books for this course can be purchased as part of BibliU's Equitable Access Program.
See the Bookstore section on page 47 for details.

PHLEBOTOMY EVENING TRADITIONAL

This course will train students to become phlebotomists. It will train students in the skills needed to draw blood specimens from patients for testing and/or analyzing blood. Students must complete clinical rotation with 100 venipunctures and 25 finger sticks. Upon completion, the student should be able to demonstrate competence in their phlebotomy skills and a theoretical comprehension of phlebotomy techniques. 110 Clinical hours are required in addition to class hours. Clinical hours scheduled in eight- and 12-hour shifts. At the end of the program, students should be prepared to take the National Phlebotomy Certification Examination.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/24-12/16	5:30 p.m.-9:30 p.m.	MW	Magnolia 107	

Course Cost: $180.00 | **Malpractice Insurance Fee:** $16.00
Required Book Information: The Phlebotomy Handbook 10th ed. **ISBN:** 9780134709321 **Cost:** $90.00, eText (BibliU)
BibliU Equitable Access: Books for this course can be purchased as part of BibliU's Equitable Access Program.
See the Bookstore section on page 47 for details.

CENTRAL STERILE PROCESSING (HYBRID)

This program will train students in the primary responsibilities of a central supply Sterile Processing Technician. The course will include sterilization, disinfection, preparation, storage and distribution of instruments, inventory management, quality assurance, and more, preparing students for work in a hospital's sterile processing department.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/18-12/8	5:30 p.m.-8:30 p.m.	T/Online	Magnolia 107	

Course Cost: $180.00 | **Malpractice Insurance Fee:** $16.00
Required Book Information:
1. The Basics of Sterile Processing, 8th Edition Textbook, Central Sterile Processing University **Cost:**$242.20
2. The Basics of Sterile Processing, 8th Edition Workbook, Central Sterile Processing University **Cost:** $62.50
3. The Technician Study Guide, 11th Edition, Optional CBSPD **Cost:** $31.25

PRE-REGISTRATION IS HIGHLY ENCOURAGED.

HUMAN RESOURCES DEVELOPMENT (HRD)

For more information, contact us at 919-739-6900 or wcc-reg@waynecc.edu.

For The Future You Never Thought Existed
Human Resources Development
HRD

Tuition and fees may be waived for enrollment in these classes if you meet at least one of the following criteria: unemployed, have received notification of a pending layoff, working and eligible for the Federal Earned Income Tax Credit (FEIT), or working and earning wages at or below 200% of the federal poverty guidelines.

HRD classes will help you improve your chances for better employment!
We offer short-term, pre-employment training sessions.

CAREER EXPLORATION

Do you know what you want to be when you grow up? If the answer is no, we can assist you! This course will give you an opportunity to assess your individual assets and limitations in an effort to help you discover your career pathway.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/21	9 a.m.-12 noon	W	NC Works Career Center	C. Doyle

Course Cost: $70.00 | **Required Book Information:** n/a

COMPUTER SKILLS FOR THE WORKPLACE

This course provides employability skills training for unemployed and underemployed adults. The curriculum framework and the content of the instructional materials will focus on computer use skills as they relate to: 1) developing basic keyboarding, word processing and Internet skills, 2) learning technology-based job search strategies to include the use of social networking, 3) applying for employment online, and 4) accessing governmental and education resources and services.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
7/11-8/29	9 a.m.-12 p.m.	SA	ADLA Outreach Center	Castellanos

Course Cost: $70.00 | **Required Book Information:** n/a

GET HIRED! BOOTCAMP

This course is designed for those who want to enter or re-enter the workplace with a focus on exploring careers and job opportunities, technology training, and financial literacy. Students will also understand what employers are looking for in new hires and examine their own employment history. Students will explore resources available to assist them in their effort to Get Hired.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/3	9 a.m.-12 noon	M	NC Works Career Center	B. Matthews
8/10	6 p.m.-8 p.m.	M	Online	B. Matthews
9/14	6 p.m.-8 p.m.	M	Online	B. Matthews
10/5	9 a.m.-12 noon	M	NC Works Career Center	B. Matthews
11/2	9 a.m.-12 noon	M	NC Works Career Center	B. Matthews
11/9	6 p.m.-8 p.m.	M	Online	B. Matthews
12/7	9 a.m.-12 noon	M	NC Works Career Center	B. Matthews
12/7	6 p.m.-8 p.m.	M	Online	B. Matthews

Course Cost: $70.00 | **Required Book Information:** n/a

PRE-REGISTRATION IS HIGHLY ENCOURAGED.

NCRC SUCCESS CLASS

This hybrid course will explore what you need to know to improve your chances at obtaining a National Career Readiness Certificate (NCRC) score and get your job search questions answered. Students will focus on improving foundational skills in Applied Math, Graphic Literacy, and Workplace Documents.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/5-8/26	4 p.m.-6 p.m.	W	Hybrid & WAL 136	Castellanos
9/2-9/30	4 p.m.-6 p.m.	W	Hybrid & WAL 136	Castellanos
10/7-10/28	4 p.m.-6 p.m.	W	Hybrid & WAL 136	Castellanos
11/4-11/25	4 p.m.-6p.m.	W	Hybrid & WAL 136	Castellanos

Course Cost: $70.00 | **Required Book Information:** n/a

ONLINE JOB SEARCH

This course will teach you where to look for employment online and will include how to access job related websites, upload employment documents and how to present your best self via technology.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/9	9 a.m.-12 noon	W	NC Works Career Center	S. Hatcher
10/28	9 a.m.-12 noon	W	NC Works Career Center	S. Hatcher
12/2	9 a.m.-12 noon	W	NC Works Career Center	S. Hatcher

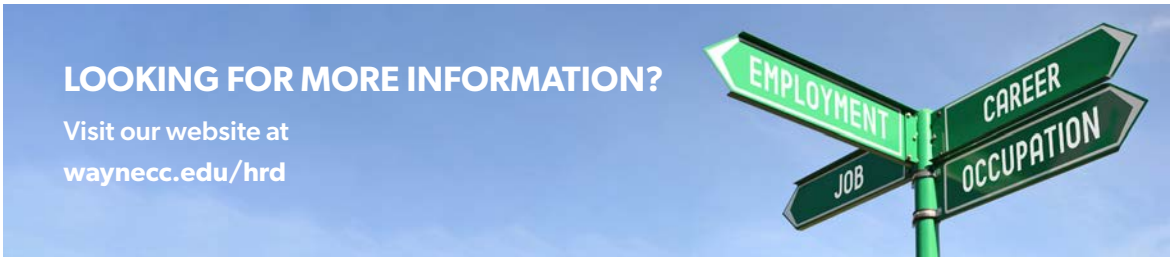
Course Cost: $70.00 | **Required Book Information:** n/a

PEER SUPPORT SPECIALIST

This training is designed to help prepare peer specialists for work in the North Carolina mental health and substance use disorder (mh/sud) service system. Training is for 50 hours. Students who complete the course will receive a certificate that shows that the person has satisfactorily completed approved training and met application criteria.
PREREQUISITES: Proof of high school diploma or high school equivalency, completion of application and registration and completion of advanced assignment due the first day of class.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/10-10/19	8 a.m.-5 p.m.	F-SU	WLC 161	C. Boyette

Course Cost: $125.00 | **Required Book Information:** n/a



Scan to register for these courses online.

INDUSTRIAL & MANUFACTURING OCCUPATIONS

For more information, please contact: Todd King at 919-739-6814 or stk@waynecc.edu

ADVANCED WELDING - BILINGUAL

This course is designed to further familiarize students with advanced welding. Training strategies will include lecture and hands-on activities with evaluation based on attendance, class participation, and demonstration of skills. This course will also prepare students with job skills in stick welding, gas welding, operation of cutting torch, electric welding, heliarc welding, and safety.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/4-11/20	8 p.m.-4:30 p.m.	S	Hocutt 160/170	Perez

Course Cost: $185.00 | **Required Book Information:** n/a

BASIC WELDING I

This course is designed to familiarize students with the basics of welding, provide an understanding of the hazards of welding, and teach the use of all safety equipment available. Students will learn why they should use the right type of rod for different kinds of metal. Topics will include gas welding, operation of cutting torch, electric welding, heliarc welding, and safety. Training strategies will include lecture and hands-on activities with evaluation based on attendance, class participation, and demonstration of skills.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/17-10/12	6 p.m.-9 p.m.	M	Hocutt 160/170	Edmonds
9/2-10/21	6 p.m.-9 p.m.	W	Southern Wayne High School	Staff

Course Cost: $75.00 | **Required Book Information:** n/a

BASIC WELDING II

This course is designed to familiarize students with the basics of welding, provide an understanding of the hazards of welding, and teach the use of all safety equipment available. Students will learn why they should use the right type of rod for different kinds of metal. Topics will include gas welding, operation of cutting torch, electric welding, heliarc welding, and safety. Training strategies will include lecture and hands-on activities with evaluation based on attendance, class participation, and demonstration of skills.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/19-12/7	6 p.m.-9 p.m.	M	Hocutt 160/170	Edmonds

Course Cost: $75.00 | **Required Book Information:** n/a

PRE-REGISTRATION IS HIGHLY ENCOURAGED.

Scan to register for these courses online.

LEISURE AND RECREATION/ COMMUNITY SERVICE COURSES

For more information, contact us at 919-739-6900 or wcc-reg@waynecc.edu.

BEGINNING QUILTING

This course teaches students how to make a four-square patch quilt by cutting, measuring, and sewing fabric. Upon class completion, students will learn to make a quilt from the beginning to binding the finished quilt.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/22-10/10	10 a.m.-1 p.m.	S	Spruce 106/108	Gardner

Course Cost: $25.00 | **Required Book Information:** n/a

BEGINNING SEWING

This course is designed for beginner students. The students are taught how to operate a sewing machine and how to use a pattern, fabric, and thread to create a finished project. Sewing terms, tools of the trade, how to read patterns and layout instructions are introduced.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/18-10/6	6 p.m.-9 p.m.	T	Spruce 106/108	Price
10/20-12/15	6 p.m.-9 p.m.	T	Spruce 106/108	Price

Course Cost: $50.00 | **Required Book Information:** n/a

DEFENSIVE DRIVING

This course provides safe driving techniques given by a Certified Defensive Driving Instructor according to the North Carolina Safety and Health Council. Students learn practical strategies to reduce collision-related injuries, fatalities, and cost. The importance of attitude in preventing crashes and the reinforcing of good driving skill are addressed.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
*Listed Below	8:30 a.m.-12:30 p.m.	*Listed Below	WLC 212	Alston

*THURSDAY CLASSES		*SATURDAY CLASSES	
8/6	10/15	8/8	10/17
8/13	11/5	8/15	11/7
9/10	11/12	9/12	11/14
9/17	12/10	9/19	12/12
10/8	12/17	10/10	12/19

(Visit the WCC website for updates on this course.)

Course Cost: $50.00 | **Required Book Information:** n/a

WCC GOLDEN BISON PROGRAM

This program offers courses geared towards adults 55 and over. We aim to engage our Golden Bison with lifelong learning while learning a new craft. Introduce this opportunity to your family, friends, or neighbors. We hope to see you soon.

GOLDEN BISON BENEFITS:

- Meet new friends
- Lifelong learning opportunities
- Golden Bison Identification on campus
- Recognition at campus events
- Quarterly breakfasts
- Holiday courses

Scan to register for these courses online.

SEWING NOVELTIES

This course is designed for beginners and advanced students. The students are taught how to operate a sewing machine and use a pattern, fabric, and thread to create a finished project. Sewing terms, tools of the trade, and how to read patterns and layout instructions are introduced.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/18-10/6	12:30 p.m.-3:30 p.m.	T	Spruce 106/108	Price
10/20-12/15	12:30 p.m.-3:30 p.m.	T	Spruce 106/108	Price

Course Cost: $50
Required Book Information: n/a

BEGINNING QUILTING

This course teaches students how to make a four-square patch quilt by cutting, measuring, and sewing fabric. Upon class completion, students will learn to make a quilt from the beginning to binding the finished quilt.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
5/16-7/11	10 a.m.-1 p.m.	S	Spruce 106	Gardner

Course Cost: $50
Required Book Information: n/a

For more information, contact us at 919-739-6900 or wcc-reg@waynecc.edu.

PRE-REGISTRATION IS HIGHLY ENCOURAGED.

SMALL BUSINESS CENTER

The Small Business Center (SBC) offers no-cost seminars, access to business resources, and confidential counseling to aspiring or continuing entrepreneurs. Seminars focus on seven core competencies: writing your business plan, financing your business, legally starting your business, finding your customer, marketing your business, small business taxes and basics of bookkeeping.

Contact the Small Business Center Director **Esteban Guzmán** at **919-739-6941** or **eguzman@waynecc.edu** for more information.

SBC FALL 2026 SEMINARS/WEBINARS

PRE-REGISTRATION IS RECOMMENDED!

Please pre-register on-line at:
www.ncsbc.net/center.aspx?center=75550

Or Scan QR Code below

Scroll down to find your seminar and click "Register".

Or you may call **919-739-6941.**

Links to webinars are emailed after the registration process is complete.

Seminars are held in person and online, please check which one your seminar is going to be.

Most SBC seminars require a minimum of three pre-registered attendees before the session can be held as scheduled. By pre-registering you will be notified of any changes in the schedule.

SMALL BUSINESS CENTER DIRECTOR
ESTEBAN GUZMÁN
919-739-6941 | EGUZMAN@WAYNECC.EDU

SCAN QR CODE FOR LIST OF CURRENT EVENTS/WORKSHOPS

LAUNCH WAYNE FALL 2026 | University of Mount Olive, Raper Hall

Wayne Community College, Small Business Center + University of Mount Olive + Wayne Chamber of Commerce + Spiron Solutions

LAUNCH WAYNE MODULE 1: STARTING THE ENTREPRENEURSHIP JOURNEY WITH YOUR SMALL BUSINESS IDEA

Participants will learn creative methods to brainstorm problems in the market that could provide new business opportunities.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/27	6 p.m. - 8 p.m.	Th	Raper Hall UMO	Spiron Solutions

LAUNCH WAYNE MODULE 2: VALIDATING THE BUSINESS IDEA FOR A SMALL BUSINESS

Participants will learn the value and methodology of gaining insights from potential customers about their selected market problem using the concept of human centered design.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/3	6 p.m. - 8 p.m.	Th	Raper Hall UMO	Spiron Solutions

LAUNCH WAYNE MODULE 3: REFINING THE BUSINESS IDEA

Participants will learn the value and methodology of gaining insights from potential customers about their selected market problem using the concept of human centered design.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/10	6 p.m. - 8 p.m.	Th	Raper Hall UMO	Spiron Solutions

LAUNCH WAYNE MODULE 4: CREATING A BUSINESS PLAN

Participants will learn the basics of creating a business model. They will learn when/how to use a traditional business plan versus a newer business canvas and will start creating both. The Business Plan outlines the aspects that are needed to operate and fund a business.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/17	6 p.m. - 8 p.m.	Th	Raper Hall UMO	Spiron Solutions

LAUNCH WAYNE MODULE 5: SMALL BUSINESS FINANCES

Participants will learn the core concepts of small business finances and will gain a deeper understanding of the logistics and investment involved in starting a new enterprise.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/24	6 p.m. - 8 p.m.	Th	Raper Hall UMO	Spiron Solutions

LAUNCH WAYNE MODULE 6: MARKETING YOUR SMALL BUSINESS

Participants will learn the core marketing concepts that cover multiple modalities, platforms and strategies, they will identify their target markets, create personas and develop a basic business plan that fits their needs.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/1	6 p.m. - 8 p.m.	Th	Raper Hall UMO	Spiron Solutions

LAUNCH WAYNE MODULE 7: MANAGING YOUR SMALL BUSINESS

Participants will learn core concepts of small business operations and management; they will gain a deeper understanding of the day-to-day process and tools required to effectively manage an enterprise.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/8	6 p.m. - 8 p.m.	Th	Raper Hall UMO	Spiron Solutions

LAUNCH WAYNE MODULE 8: UNDERSTANDING STRATEGY, COMPETITION AND MARKETING FOR YOUR SMALL BUSINESS

Participants will learn how to strategically estimate both total potential market sizes. They will also learn tools to assess competition in the market and understand how to situate themselves alongside other enterprises to gain the most market share.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/15	6 p.m. - 8 p.m.	Th	Raper Hall UMO	Spiron Solutions

LAUNCH WAYNE MODULE 9: LAUNCHING YOUR PRODUCT/SERVICE: TESTING AND GO TO MARKET STRATEGY

Participants will learn Preto typing, Prototyping, Testing Plan, Go To Market Strategy Canva.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/22	6 p.m. - 8 p.m.	Th	Raper Hall UMO	Spiron Solutions

LAUNCH WAYNE MODULE 10: WAYS TO SAVE TIME AND MONEY IN RUNNING YOUR SMALL BUSINESS, CREATING EFFICIENCIES

Participants will learn methodologies to assist in establishing and maintaining efficient business processes. They will learn tips and platform options that help manage their time.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/29	6 p.m. - 8 p.m.	Th	Raper Hall UMO	Spiron Solutions

LAUNCH WAYNE MODULE 11: PREPARING TO PITCH YOUR SMALL BUSINESS TO GARNER RESOURCES

Participants will learn about pitch decks and will create their own, which can be used to present their business idea in a concise manner to potential investors and lenders.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
11/5	6 p.m. - 8 p.m.	Th	Raper Hall UMO	Spiron Solutions

MODULE 12: BUSINESS PITCH

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
11/12	6 p.m. - 8 p.m.	Th	Raper Hall UMO	Spiron Solutions

Get ready for the our 77th WAYNE REGIONAL AGRICULTURAL FAIR.
October 1st to October 10th, 2026.

FOR THE SMALL BUSINESS CENTER Fall 2026 SEMINARS, PRE-REGISTRATION IS RECOMMENDED!

GRASSROOTS MARKETING

This class focuses on grassroots marketing strategies that go beyond social media. We'll explore how events, local partnerships, community presence, and word-of-mouth marketing can help build trust, visibility, and lasting relationships so your business becomes known, supported, and talked about within your community. www.rootedinnc.com

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/20	6 p.m. - 8 p.m.	Th	Walnut 101	Janice Wright

SO, YOU WANT A WEBSITE: HOW TO PREPARE YOUR BUSINESS FIRST.

In this seminar, we'll walk through exactly what you need to build a website that converts—using a clear, step-by-step checklist. You'll learn what your site must include to be customer-friendly, how to prepare before working with a web developer, and how to set your business up for real growth online. www.rootedinnc.com

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
8/25	6 p.m. - 8 p.m.	T	Walnut 101	Janice Wright

DESIGNING A MEMORABLE IN-PERSON EXPERIENCE

This class is for business owners preparing to welcome customers for the first time. We'll walk through how to prepare your store or farm for visitors, what to expect when opening your doors, and how to create a thoughtful in-person experience that helps guests feel welcomed, informed, and eager to return. www.rootedinnc.com

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/1	6 p.m. - 8 p.m.	T	Walnut 101	Janice Wright

HOW TO BUILD A VENDOR BOOTH THAT SELLS

How to create an intentional booth setup that attracts customers, tells your story, and encourages real connection. We'll cover what you need for a successful vendor booth from layout and signage to systems for collecting customer information and following up after the event. www.rootedinnc.com

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/15	6 p.m. - 8 p.m.	T	Walnut 101	Janice Wright

REELS WITHOUT THE STRESS: SIMPLE VIDEO FOR SMALL BUSINESSES

You'll learn what to film, how to film it, and why video matters plus practical tips to build confidence on camera, even when it feels awkward. The focus is on showing up authentically and creating video that connects with your audience, not perfection. www.rootedinnc.com

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/22	6 p.m. - 8 p.m.	T	Walnut 101	Janice Wright

SOCIAL MEDIA 101

Not sure which platform to use or what to post? This session breaks down the major social media platforms, walks through content basics, and helps you set up your profiles the right way—covering bios, profile photos, highlights, contact buttons, and simple branding tips. www.rootedinnc.com

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/29	6 p.m. - 8 p.m.	T	Walnut 101	Janice Wright

COMO EMPEZAR UN PEQUENO NEGOCIO EN CAROLINA DEL NORTE [HOW TO START A SMALL BUSINESS IN NORTH CAROLINA] (1 DE 2 SEMIANRIOS)

En este seminario abordaremos los ABCs, los puntos básicos de como iniciar un pequeño negocio en Carolina del Norte, de la forma correcta, the American Way. Al tomar en cuenta estos elementos tenderas un negocio exitoso en poco tiempo. Primer seminario de una serie de Dos (2).

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/6	6 p.m. - 8 p.m.	T	Walnut 101	Esteban Guzmán, Esq.

COMO EMPEZAR UN PEQUENO NEGOCIO EN CAROLINA DEL NORTE [HOW TO START A SMALL BUSINESS IN NORTH CAROLINA] (2 DE 2 SEMIANRIOS)

En este seminario abordaremos los ABCs, los puntos básicos de como iniciar un pequeño negocio en Carolina del Norte, de la forma correcta, the American Way. Al tomar en cuenta estos elementos tenderas un negocio exitoso en poco tiempo. Segundo seminario de una serie de Dos (2).

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/13	6 p.m. - 8 p.m.	T	Walnut 101	Esteban Guzmán, Esq.

A PRACTICAL GUIDE FOR NEW BUSINESS OWNERS.

Starting a business is exciting—but knowing what to do next makes all the difference. This hands-on seminar equips new entrepreneurs with clear, actionable steps to set up strong foundations, manage finances wisely, attract the right customers, and avoid common pitfalls.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/20	6 p.m. - 8 p.m.	T	Walnut 101	Jessica Kestler

CÓMO ELABORAR UN PLAN DE NEGOCIOS [HOW DRAFT A BUSINESS PLAN]

Todo negocio exitoso necesita un buen plan de negocios. Este seminario te mostrará cómo identificar las posibilidades y analizar el desafío con tu plan de negocios. Aprende los componentes clave que necesitas para tener la mayor probabilidad de éxito y las mejores oportunidades de financiamiento. Incluiremos los pasos fundamentales para convertir tu idea en un plan de acción enfocado en la rentabilidad y la sostenibilidad. Esta es una clase participativa, así que ven preparado(a) para aprender y trabajar. Un buen plan de negocios es la llave a financiamiento y capital para tu negocio.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
10/27	6 p.m. - 8 p.m.	T	Walnut 101	Vania Ramos Ponce

ELEMENTOS BÁSICOS DE CONTABILIDAD PARA PEQUEÑAS EMPRESAS [BASIC ACCOUNTING ELEMENTS FOR SMALL BUSINESSES]

Adquiera conocimientos fundamentales sobre cómo registrar y conservar adecuadamente las transacciones contables de su pequeña empresa. Obtenga una visión general de los informes financieros más relevantes y aprenda a utilizarlos estratégicamente para tomar las mejores decisiones empresariales.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
11/3	6 p.m. - 8 p.m.	T	Walnut 101	Vania Ramos Ponce

HOW TO START A SMALL BUSINESS THE RIGHT WAY!

Unfortunately, most entrepreneurs start their new business uninformed and without any thought to licenses, permits, zoning, taxes, insurance, and much more. Doing so can often lead to fines, penalties, financial losses, and the closure of the business. North Carolina is a "business friendly" state that makes opening a small business easy! During this presentation, Bob Moore, entrepreneur and former business technical advisor, will show you how to determine what licenses and permits you need, how to satisfy the IRS requirements, what records you need to keep, how to satisfy the NC Department of Revenue requirements, the legal structures available to you in this great state and much more! If you have the proper knowledge, starting a new for-profit business often takes four hours or less! Invest a small amount of time in attending this seminar and learn "How to Start a Small Business...the Right Way!" Make plans to attend now!

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
11/10	11 a.m. - 1 p.m.	T	Webinar	Bob Moore

ABCS OF STARTING A BUSINESS ON A LIMITED BUDGET.

ABCs of Starting a Small Business on a Limited Budget...These are the ABCs of how to start a small business combined with winning strategies from low-cost startups. ABCs of Starting a Small Business on a Limited Budget are easier now than they have ever been. In these challenging times everyone from the government to your local banker is trying to help you succeed.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
11/12	2 p.m.-3 p.m.	Th	Webinar	Mike Collins
	6:30 p.m.-7:30 p.m.	Th	Webinar	Mike Collins

HOW TO INCREASE YOUR CREDIT SCORE TO OVER 740 POINTS; PREPARE FOR A BANK BUSINESS LOAN!

Have you checked your credit score recently? If not, do not be surprised if you are like millions of Americans who have discovered that their score is now lower, even as much as 100 points lower. One young man recently discovered that his score had dropped 41 points despite the fact that he had not made a late payment in over 12 years, he had maintained an extremely low utilization of his revolving credit, and he had not acquired any new credit in over a year. So, he, like many of you, was left wondering why? Whereas the major factors used in determining our credit scores have not changed, the formula or method for determining your score does change frequently. These changes as well as the "basics" and many legal "tricks" on "How to Increase Your Credit Score to Over 740 Points" are revealed in this informative presentation by Bob Moore. Other items discussed include how many credit cards you should have and the proper way to use these cards, what to do with credit cards you have had for a long time but you no longer use, how to read and understand credit reports, how to obtain your credit reports and scores without paying for them, and the factors that are used in calculating our FICO, Beacon, or Vantage scores. You will learn how to raise your score simply by the way you use your credit cards, treat inquiries, make your payments and carry balances. Using several proven methods, your credit score could increase by 50-100 points or more within 60 days. Make plans to attend now!

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
11/17	11 a.m. - 1 p.m.	T	Webinar	Bob Moore

FINDING YOUR CUSTOMER AND CREATING A MARKETING PLAN.

Marketing Is Key! How to Find Your Perfect Customer and Create a Marketing Plan...Just because you have an idea doesn't mean anyone will buy it. In Marketing Is Key! How to Find Your Perfect Customer and Create a Marketing Plan shows the 4 ways to describe your customer and sources to find out how many there are in your market area. The program features 5 ways to create a winning plan to target them.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
11/19	2 p.m.-3 p.m.	Th	Webinar	Mike Collins
	6:30 p.m.-7:30 p.m.	Th	Webinar	Mike Collins

PRE-REGISTRATION IS HIGHLY ENCOURAGED.

IDENTIFYING AND AVOIDING THREATS TO YOUR BUSINESS

There are literally hundreds of threats that can affect a small business. A new big box store competitor, key employees leaving, rising gas prices, recessions, health problems, new legislation and the list goes on and on. Most existing and new business owners either lack the ability or never "slow down" long enough to identify possible internal and external threats to their businesses. Often, by the time a threat is realized, damage to the business has occurred. This seminar will reveal many common threats small businesses face, assist entrepreneurs in learning how to determine, if possible, threats currently exist or if they could exist in the near future and most importantly, how to avoid these threats. Ensure the success and sustainability of your business by gaining the information presented in this seminar.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
12/1	11 a.m. - 1 p.m.	T	Webinar	Bob Moore

DYNAMITE MARKETING ON A FIRECRACKER BUDGET (LOW-COST MARKETING).

Dynamite Marketing On a Firecracker Budget for Small Businesses... There has never been a time that is as easy and economical to do great marketing! In Dynamite Marketing On a Firecracker Budget for Small Businesses you will discover 50+ successful ways to market your business and easily reach customers.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
12/3	2 p.m.-3 p.m.	Th	Webinar	Mike Collins
	6:30 p.m.-7:30 p.m.	Th	Webinar	Mike Collins

15 COMMON MISTAKES THAT WILL UNDERMINE ANY BUSINESS

We have all heard the old saying "learn from other's mistakes." The presenter, Bob Moore, created this presentation from his experiences of owning his own businesses and working for medium and large domestic and international corporations. Opening and operating a small business normally involves a great deal of time and a substantial financial investment. During this presentation, you will learn the fifteen most common mistakes made by entrepreneurs and many corporations that ultimately undermine the business. Regardless of whether you are opening or operating a business, regardless of the size of your company, this information will prove to be invaluable in helping you form a legal, profitable, and growing business. Make a solid investment in the future survival of your business by planning to attend this informative presentation.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
12/8	11 a.m. - 1 p.m.	T	Webinar	Bob Moore

TREASURE HUNT: FINDING FUNDING FOR YOUR SMALL BUSINESS.

The Treasure Hunt: Finding Funding for Your Small Business...How to find the funds to create your business. If you have a great idea the money is out there somewhere. From coins-in-the-couch to loans, grants and Go Fund Me pages, The Treasure Hunt: Finding Funding for Your Small Business shows you the rainbow of funding sources.

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
12/10	2 p.m.-3 p.m.	Th	Webinar	Mike Collins
	6:30 p.m.-7:30 p.m.	Th	Webinar	Mike Collins

CREATING A WINNING BUSINESS PLAN.

Roadmap to Success: Creating a Winning Business Plan...You can't reach your goal—or get a loan—without the map that is your business plan. Roadmap to Success: Creating a Winning Business Plan offers simple, easy-to-follow steps for creating a business plan that fits your small business. The program opens with instructions about how to create a 3-page business plan!

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
12/17	2 p.m.-3 p.m.	Th	Webinar	Mike Collins
	6:30 p.m.-7:30 p.m.	Th	Webinar	Mike Collins

BOOTS TO BUSINESS

Veterans and military personnel returning from active duty are wonderfully over-represented in entrepreneurship. One in seven veterans is either self-employed or already a small business owner. Roughly one quarter of transitioning service members are interested in starting or buying their own business. One of our most important roles is supporting those men and women who have returned home from active duty and are looking to start a small business. We offer a variety of programs and services specifically designed to do just that.

****THIS SEMINAR IS OPEN ONLY TO ACTIVE DUTY, THEIR DEPENDENTS AND VETERANS OF THE US MILITARY.****

BEGIN/END DATES	CLASS TIME	CLASS DAYS	LOCATION	INSTRUCTOR
9/14 and 9/15	9 a.m.-1 p.m.	MT	WLC 161	Julius Cook, MBA
10/5 and 10/6	9 a.m.-1 p.m.	MT	WLC 161	Julius Cook, MBA
11/2 and 11/3	9 a.m.-1 p.m.	MT	WLC 161	Julius Cook, MBA
12/7 and 12/8	9 a.m.-1 p.m.	MT	WLC 161	Julius Cook, MBA

To register for these events, please call: Airman & Family Readiness Center at 919-722-1123.

WORKFORCE CONTINUING EDUCATION SERVICES

WAYNE COMMUNITY COLLEGE

Introducing our

WCC DIGITAL NAVIGATOR PROGRAM

Open Lab Hours begin Tuesday, May 5, 2026

OPEN LAB HOURS:

Monday and Tuesday
9 a.m. - 12 p.m.
Magnolia Building, Room 222

Wednesday
3 p.m. - 6 p.m.
Walnut Building, Room 136

- Learn Basic Computer Skills
- Learn How to Use Digital Devices
- Develop Digital Skills and Earn Digital Badges
- Help Logging in to Moodle and Accessing your Email
- Group Sessions and Workshops Available

Services Provided: Digital Literacy Services, Digital Literacy Instruction, One-on-One Digital Literacy Assistance, Connection to Community Resources, Technology Assistance for WCC students and faculty, and much more!

Scan NOW to learn more!

waynecc.edu/continuing-ed/digital-navigator

For more details, please contact

Lisa Taybron, Digital Navigator
919.739.6931 lptaybron@waynecc.edu

3000 Wayne Memorial Drive, Goldsboro, NC 27534
919.739.6900

waynecc.edu/coned

Wayne Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Wayne Community College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Wayne Community College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

TRANSITIONAL PROGRAMS FOR COLLEGE AND CAREER

Classes Begin the Week of August 17, 2026

waynecc.edu/tpcc

CONTACT US

General Information:
Ms. Babb, 919-739-6908
ejbabb@waynecc.edu

Admissions:
Ms. Medus, 919-739-6922
kmmedus@waynecc.edu

English Language Acquisition:
Ms. Abalo-Zarate, 919-739-6924
mfabalo-zarate@waynecc.edu
or
Ms. Hall, 919-739-6911
ajhall@waynecc.edu

facebook.com/wccbasicskills

Contact Ms. Babb at 919-739-6908 for more information on the GED® tests!

TRANSITIONAL PROGRAMS FOR COLLEGE AND CAREER

STUDENT OF THE MONTH
APRIL 2026
CHARLES O'NEAL

STUDENT OF THE MONTH
MAY 2026
ANTWAN MOSES

STUDENT OF THE MONTH
JUNE 2026
ANTHONY MILLER

EDUCATION FIRST at TPCC

Leads to New Opportunities and Great Careers!

SESSION SCHEDULE

DATE	TIME
August 17 & 19	2 p.m.-5 p.m.
August 31 & September 2	6 p.m.-9 p.m.
September 14 & 16	2 p.m.-5 p.m.
September 28 & 30	6 p.m.-9 p.m.
October 12 & 14	2 p.m.-5 p.m.
November 2 & 4	2 p.m.-5 p.m.
November 16 & 18	6 p.m.-9 p.m.
December 7 & 9	2 p.m.-5 p.m.

ORIENTATION and placement sessions

- ❑ Orientation sessions are required for all new students.
- ❑ Students must attend **BOTH** days of orientation
- ❑ Please arrive 30 minutes early on the first day of orientation. ***Seats fill quickly in order of arrival.***
- ❑ A Social Security card and photo identification are required.
- ❑ For minors 16 and 17 years old:
  Get these forms from your High School
  - Sealed Transcript
  - Behavior Form or Letter
  - Release Form signed by the Principal and the School Superintendent

  By Appointment ONLY
  - Call Ms. Medus for an appointment at 919.739.6922 (after you have all the forms)
  - Come to the appointment with a parent or guardian.

To find out if you're eligible and to receive more information about the WIOA program *(adult learner, dislocated worker, out-of-school youth services)*, **scan the QR code** below.

NC works

Questions?

NCWORKS CAREER CENTER
WAYNE COUNTY
919-988-6870
2128 Wayne Memorial Drive
Goldsboro, NC 27534

waynecc.edu/wioa

WORKFORCE CONTINUING EDUCATION SERVICES

Transitional Programs for College and Career

HIGH SCHOOL EQUIVALENCY (HSE)

STEP 1: Attend orientation and take a placement test.

STEP 2: Enroll in classes. Take a practice GED® or HiSET® test.

STEP 3: Take official GED® or HiSET® exam.

YOU NOW HAVE TWO OPTIONS FOR YOUR HIGH SCHOOL EQUIVALENCY TEST!

We offer the GED® and the HiSET® High School Equivalency tests. Both tests are recognized by colleges and employers. The GED® is a computer-based test and must be taken in the Pearson VUE testing center on the College campus. The HiSET® is a paper and pencil test which is also given on the College campus.

Call us at **919-739-6904** for more information on either option.

You may also go to the following websites for information on the tests.

- www.gedtestingservice.com/ged-testing-service

- hiset.ets.org

Pearson VUE Testing Center
GED® Testing Location:
Wayne Learning Center, Room 221

TESTING DAYS AND TIMES:
Monday: 1 p.m.-5:30 p.m.
Tuesday: 8:30 a.m.-1:30 p.m.
Wednesday: 1 p.m.-5 p.m. and 6 p.m.-8 p.m.
Thursday: 2 p.m.-5:30 p.m.
Friday: 8 a.m.-1 p.m.

HiSET® Testing is every Tuesday 2 p.m.-5:30 p.m.

LOCATION: Walnut Building, Room 223

For updated testing dates or to register to take a test, go to **www.gedtestingservice.com/educators/myged** and log on to MyGED® and click on Testing Dates for WayneCC.

For updated HiSET® testing dates and to register to take the HiSET® test, go to **www.hiset.ets.org.**

Contact Ms. Kellar at 919-739-6904 for more information on the tests!

HIGH SCHOOL EQUIVALENCY CLASS SCHEDULE:

DATES	COURSE	DAYS	TIME	LOCATION
8/17-12/16	Evening Math	MW	6:00 pm-9:00 pm	Walnut 136
8/17-12/16	Fundamental Math	MW	12:30 pm-3:30 pm	Walnut 224
8/18-12/17	HSE Math Lab	TTH	12:30 pm-2:30 pm	Walnut 224
8/18-12/17	HSE Prep Day	TTH	9:00 am-12:00 pm	WLC 207
8/18-12/17	HSE Prep Night	TTH	6:00 pm-9:00 pm	Walnut 136
8/18-12/17	Intermediate Reading	TTH	9:00 a.m.-12:00 p.m.	WLC 207
8/17-12/16	STAR Reading	MW	8:30 am-12:00 pm	Walnut 222-A

ADULT HIGH SCHOOL

ADULT HIGH SCHOOL DIPLOMA CLASSES

Pre-registration for Fall Classes: August 12-14
Fall Semester Begins: August 17
Fall I Classes: August 17-October 8
Pre-Registration for Fall II Classes: October 5-8
Fall II Classes: October 14-December 18

ADULT HIGH SCHOOL CLASSES: SEATED

8/17-10/8	Algebra 2 (Fall I)	MW	1 p.m.-4 p.m.	WAL 223
10/14-12/16	Algebra 2 (Fall II)	MW	1 p.m.-4 p.m.	WAL 223
8/18-10/8	English 3 (Fall I)	TTH	8:30 a.m.-11:30 a.m.	WLC 215
10/14-12/17	English 4 (Fall II)	TTH	8:30 a.m.-11:30 a.m.	WLC 215

ONLINE ADULT HIGH SCHOOL CLASSES AVAILABLE
PRE-REGISTRATION REQUIRED FOR ALL CLASSES

NEXT STEP

The **Next Step** initiative outlines the path to a postsecondary education, occupational training and self-sufficiency for you and your family.

Faculty and staff in the **Transitional Programs for College and Career** department will fully support you along the way as you consider your Next Step to a **better career** and a **better future**!

STEP 1
Obtain an adult high school diploma or high school equivalency diploma.

STEP 2
Enroll in a short-term workforce career pathway. Scholarships may be available.

STEP 3
Further education in a curriculum certificate, diploma or degree program. Scholarships may be available.

For more information, contact,
HAROLD WARREN | 919-739-6921 | harwar@waynecc.edu

BASIC SKILLS PLUS

TAKE COLLEGE CLASSES WHILE COMPLETING YOUR HIGH SCHOOL DIPLOMA OR GED®!

Are you ready to see what BASIC SKILLS PLUS can do for you?

Get your Adult High School Diploma (AHS) or a High School Equivalency (HSE) while taking college classes and working towards a career.

- CNA I
- Machining
- EMT Basic
- Welding
- Medical Office Administration
- Industrial Systems Technology
- Turfgrass Management

OTHER CAREER TRACKS AVAILABLE!

VISIT THE TPCC

STUDENT SUPPORT CENTER

LOCATED IN WALNUT 222-A

- Advising
- Guidance
- Registration
- Study Hall
- Career Counseling
- WIOA Youth Advising Information
- Workforce Continuing Education and Curriculum Class Information
- Assistance with Registration for GED® and HSE Tests
- Referral Center for TABE Testing and HSE Official Practice Tests
- Student Seminars
- TABE Locator Testing
- Basic Skills Plus
- Tutoring

Contact Your Advisor/Transition Coach

HAROLD WARREN

919-739-6921 or 919-739-6908

WAYNE COMMUNITY COLLEGE

ENGLISH LANGUAGE ACQUISITION (ELA)

ELA classes are offered to adults who would like to learn English as their second language. These classes focus on group conversation, grammar and writing instruction, reading comprehension, civics, and employment skills.

FOR MORE INFORMATION CONTACT:

MARIA ABALO-ZARATE | 919-739-6924
AMELIA HALL | 919-739-6911

ORIENTATION DATES

August 18 | 9 a.m. or 6 p.m. | 18 de Agosto

September 8 | 9 a.m. or 6 p.m. | 8 de Septiembre

September 22 | 9 a.m. or 6 p.m. | 22 de Septiembre

October 20 | 9 a.m. or 6 p.m. | 20 de Octubre

JOIN US ONLINE!

TEXT: "I WOULD LIKE TO TAKE ONLINE CLASSES."
WHATSAPP: 919-750-2927

GED EN ESPAÑOL:
TEXT: "QUIERO MI GED EN ESPAÑOL."
WHATSAPP: 919-750-2927

ELA ON CAMPUS CLASSES

FACE TO FACE AND ONLINE

DAY CLASSES

DATE/FECHA	COURSE/CURSO	DAYS/DIAS	TIME/ HORA	LOCATION/LUGAR
8/17-12/17	ELA LAB	MTWTH	8 a.m.-6 p.m.	Walnut 203
8/21-12/18	ELA LAB	F	8 a.m.-1 p.m.	Walnut 203
8/17-12/17	ELA LEVEL 1	MTWTH	9 a.m.-12 p.m.	Walnut 225
8/17-12/17	ELA LEVEL 2-3	MTWTH	9 a.m.-12 p.m.	Walnut 203
8/17-12/17	ELA Level 4-5	MTWTH	9 a.m.-12 p.m.	Walnut 224/136
8/17-12/17	ELA LEVEL 6	MTWTH	9 a.m.-12 p.m.	Walnut 223
8/17-12/17	QUEST LEVEL 6	MTWTH	9 a.m.-12 p.m.	TBA

NIGHT CLASSES

DATE/FECHA	COURSE/CURSO	DAYS/DIAS	TIME/ HORA	LOCATION/LUGAR
8/17-2/14	CITIZENSHIP	M	6 p.m.-9 p.m.	ONLINE
8/17-12/17	ELA LEVEL 1	MTWTH	6 p.m.-9 p.m.	Walnut 225
8/18-12/17	ELA LEVEL 2-3	TTH	6 p.m.-9 p.m.	Walnut 224
8/18-12/17	ELA LEVEL 4-5	TTH	6 p.m.-9 p.m.	Walnut 203
8/18-12/17	ELA LEVEL 6	TTH	6 p.m.-9 p.m.	Walnut 223

ELA OFF CAMPUS CLASSES

DAY CLASSES

MOUNT OLIVE WAGES
FACE TO FACE

8/17-12/17 | 9 a.m.-12 p.m.
Monday to Thursday/Lunes a Jueves
612 Breazeale Avenue | Mount Olive

YEAR ROUND/TODO EL AÑO

GRANTHAM
FACE TO FACE
8/17-12/16 | 12:45 p.m.-2:45 p.m.
Monday and Wednesday/Lunes y Martes
174 Grantham School Rd. | Goldsboro

YEAR ROUND/TODO EL AÑO

COMPANIES
ONLINE CLASS/FACE TO FACE WCC CAMPUS

8/17-12/17 | 3:30 p.m.-5:30 p.m.
Monday to Thursday/Lunes a Jueves

YEAR ROUND/TODO EL AÑO

HAVING PROBLEMS COMING TO CLASS?
JOIN US ON ZOOM!

OR TEXT US ON WHATSAPP:
919-750-2927

NIGHT CLASSES

GED EN ESPAÑOL
ONLINE CLASS/FACE TO FACE WCC CAMPUS

TBA | 6-9 p.m.
Monday and Wednesday/Lunes y Martes
Tuesday and Thursday/Martes y Jueves

YEAR ROUND/TODO EL ANO

CITIZENSHIP
ONLINE CLASS ONLY

8/17-12/14 | 6-8:30 p.m.
Monday/Lunes

YEAR ROUND/TODO EL AÑO

QUEST ACADEMY PROGRAM

Are you an English Language Acquisition Student?

If you would like to increase or add new skills in your life, then don't miss your opportunity to enroll in the QUEST Academy Program.

This program is designed for advanced ELA (English Language Acquisition) students and STAR Students from the Transitional Programs for College and Career. We want to help you achieve your goals!

The program will cover a variety of courses including:

DIRECT CARE WORKER (PERSONAL CARE AIDE) • BILLING AND CODING •OSHA • EKG • WELDING • REFRIGERATOR SPECIALIST • NCRC PROGRAM •HEALTH UNIT COORDINATOR •COMPUTER REPAIR • EFFECTIVE TEACHER (SUBSTITUTE TEACHER) TRAINING • ACADEMIC GRAMMAR

You will also be enrolled in the ACT WorkKeys and Career Readiness Certificate (CRC) virtual classes (e-learning).

In addition to programs of study, the QUEST participants will receive assistance with registration fees, books, and supplies!

Quest Academy meets Monday-Thursday.
WLC Building, Room 227 | 9 a.m.-12 p.m.

If you have any questions, please contact
AMELIA HALL | 919-739-6911
MARIA ABALO-ZARATE | 919-739-6924

Whats App: 919-750-2927

WAYNE COMMUNITY COLLEGE
WORKFORCE CONTINUING EDUCATION SERVICES

3000 Wayne Memorial Drive | Goldsboro, NC 27534
919-739-6908 | waynecc.edu

Creating a Successful Path to YOUR REENTRY

REENTRY COUNCIL
Wayne County

WAYNE COMMUNITY COLLEGE

Scan **NOW** to visit our website!
waynecc.edu/reentry

WHY REENTRY?

Reentry Makes Sense: Morally, Economically, and Socially

GOALS **RESOURCES** **COMMUNITY**

WHAT IS REENTRY? Reentry is an organized coalition of government and private agencies, businesses, individuals, non-profit and community/faith-based organizations whose purpose is to integrate a variety of services for offenders/formerly incarcerated individuals (OFI), reduce recidivism and victimization.

PURPOSE: To assist incarcerated individuals of the Wayne County, NC community with reentry into society by identifying and assisting with needed resources to make this transition as successful as possible for the incarcerated individual.

Questions/Referrals?

RENITA A. DAWSON
Executive Director
919.739.6980
rddawson@waynecc.edu

BRANDI N. MATTHEWS
Reentry Coordinator
919.739.6930
bnmatthews@waynecc.edu

DELANO BLAIZES, JR.
Reentry Case Manager
919.739.6926

NATHANIEL DUPREE
Reentry Council President
919.750.6477
ndupree@hacg.org

WAYNE COMMUNITY COLLEGE

3000 Wayne Memorial Drive,
Goldsboro, NC 27534

Wayne Community College encourages persons with disabilities to participate in its programs and activities. If you anticipate needing accommodations or have questions about access, please contact Maxine Cooper at 919-739-6938 or mcooper@waynecc.edu. Please allow sufficient time to arrange accommodations.

SECU BRIDGE TO CAREER SCHOLARSHIPS

Eligible course(s) leading to an NC Workforce Credential at the Essential or Career Level can be found at https://nccareers.org/credentials/credentials-list (or scan QR code).

The State Employees Credit Union Foundation "Bridge to Career Scholarship Program" is providing reimbursement scholarships for registration, books, certification fees, transportation, childcare, and course supplies.

- **Scholarships up to $500 for up to 2 courses.**
- **Attend workshops WCC Employment Learning Lab (The W.E.L.L. Preferred)**

Applications are available at the Workforce Continuing Education Services Office Customer Service Desk, on the first floor of the Walnut Building, East Entrance, and online at waynecc.edu/continuing-ed/scholarships.

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WCC ONLINE SERVICES

USERNAME AND PASSWORD

Your username is your first initial, middle initial, full last name, followed by the last four digits of your ID number.

EXAMPLE: If user James William Smith has a WCC ID number of 234567, his username would be - jwsmith4567.

Your password is the first letter of your last name capitalized, the second letter of your last name in lowercase, then your six-digit birthdate.

EXAMPLE: Sm050990 for a last name of Smith and a birthdate of May 9, 1990.

(Your password can be changed after your initial login.)

Once your Okta account is created, you can access Online Services through the Okta portal by clicking the Quick Links drop-down menu at the top of the WCC website, or by going to the Login section on the My Bison ID website.

If you have trouble logging in, please contact the WCC 24-hour helpdesk at 877-220-5016 or wcc-ocl@waynecc.edu

Okta provides you with single sign-on access to several services including WCC email, Moodle, WayneCC Alert, Self Service, Payment Plan, and access to MS Office 365.

MOODLE

Moodle is WCC's primary online course access site. Some courses use additional sites such as Cengage, My Math Lab or Pearson in addition to Moodle. Courses are available in Moodle after 8 a.m. on the day your course is scheduled to begin. Please consult your course schedule for start dates. Students taking online or hybrid courses must complete initial assignments to remain enrolled in the course. If a course you registered and paid for does not appear in your Moodle account, contact the Department of eLearning at 919-739-7029 or 919-739-7023

REQUIREMENTS FOR ONLINE COURSES

Distance education courses, policies, and enrollment procedures are listed in the College's schedule of courses and on the College Web site. Registration processes, class hours earned, and cost is the same as for traditional courses.

STUDENTS SHOULD MEET THE FOLLOWING FOR ONLINE COURSES

It is recommended (but not required) that students have basic computer skills and meet one or more of the following recommendations:

- Successfully completed an online or hybrid course at WCC, or developed the necessary computer skills through other computer-related courses/training (i.e. continuing education, on-the-job, etc.)
- Have access to a reliable computer.
- Have access to a reliable Internet connection.

STUDENTS SHOULD HAVE THE FOLLOWING SKILLS AND BE ABLE TO

- Use an Internet browser - Firefox is the preferred browser for accessing Moodle.
- Conduct Internet searches using various search engines - Google, Bing, Yahoo, etc.
- Compose, send, and receive e-mail with attachments.
- Use Microsoft Word.
- Save files in various formats.
- Download and upload files from the Internet.
- Allocate the time needed to participate in an online course.
- Obtain and install software required for the course.
- Maintain academic progression through the duration of the course.

NOTE: Online courses will be available after 8 a.m. on the day your class is scheduled to begin. Please refer to your class schedule to determine your class start date. If you need assistance, call Workforce Continuing Education at 919-739-6900.

WCC CAMPUS STORE

Wayne Community College's bookstore, now known as the Campus Store, is operated by BibliU Campus, a leading provider in campus store management. This partnership ensures a more efficient and modern campus store experience for the Wayne CC community.

Through BibliU's Equitable Access (EA) and Inclusive Access (IA) programs, students will gain immediate access to digital course materials at the start of the course. Books available through the Equitable Access program will cost $90 per book, per course.

The following courses in Workforce Continuing Education Services (WCES) have textbooks that fall under the Equitable Access program:

Select EMS courses, Medical Billing and Coding, Office Assistant/Health Unit Coordinator, Pharmacy Technician, and Phlebotomy.

Currently, no course textbooks fall under the Inclusive Access program.

All other textbooks not part of the Equitable or Inclusive Access programs will be available for purchase through the WCC campus store.

HOURS OF OPERATION

CALL
(919) 705-0475

VISIT
SHOPWAYNECC.COM

FOR MORE INFORMATION

OPTING OUT

If you decide that you do not want to participate in Equitable Access (EA) materials, you will need to opt out at the time of registration.

DEDICATED CUSTOMER SUPPORT

Whether it's in the campus store or online, customer service is a main priority. BibliU will have a 24/7 customer support team available to assist with any inquiries so you can have confidence in accessing your course materials.

VISIT SHOPWAYNECC.COM

WAYNE COMMUNITY COLLEGE

BibliU

CONTACT US

ADMISSIONS
Receptionist Desk
919-739-6900 | wce-reg@waynecc.edu

ALLIED HEALTH
Jimika Baker
919-739-6935 | jdbaker@waynecc.edu

AUTOMOTIVE/CONSTRUCTION/ INDUSTRIAL/MANUFACTURING
Todd King, Associate Dean
919-739-6814 | stk@waynecc.edu

BUSINESS/COMPUTER
Laura Tilghman
919-739-6872 | lbtilghman@waynecc.edu

HUMAN RESOURCES DEVELOPMENT (HRD)/LEISURE & RECREATION/ COMMUNITY SERVICE/TEACHER TRAINING
Krystle Anderson
919-739-6933 | kmanderson@waynecc.edu

PUBLIC SAFETY: FIRE & LAW ENFORCEMENT
Angie Blizzard, Dean
919-739-6801 | asblizzard@waynecc.edu

PUBLIC SAFETY: EMERGENCY MEDICAL SERVICES
Kimberly Boswell, Coordinator
919-739-6893 | kmboswell@waynecc.edu

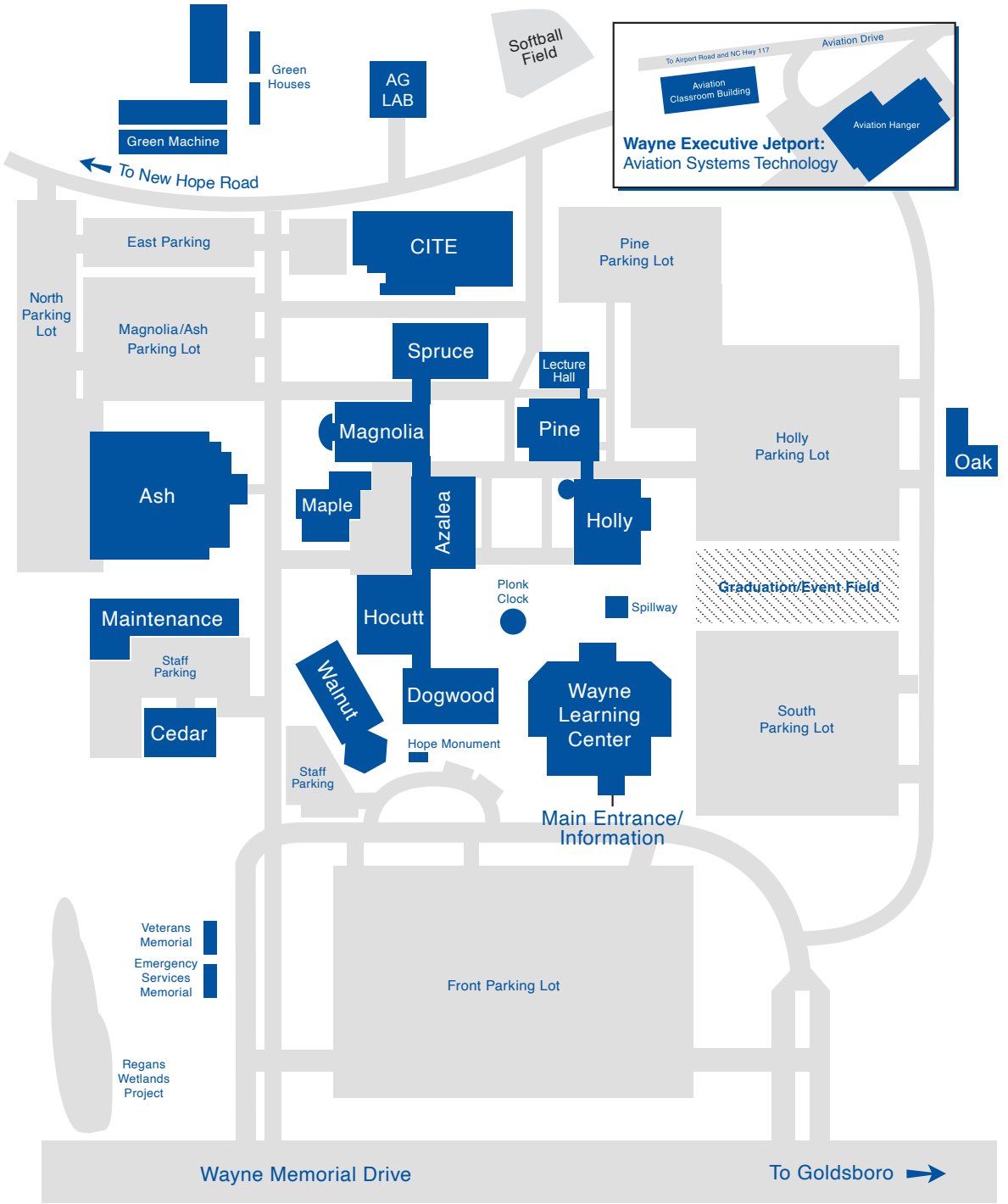
SCHOLARSHIPS AND GRANTS
Maxine Cooper, Occupational Extension Specialist
919-739-6938 | mcooper@waynecc.edu

SMALL BUSINESS CENTER
Esteban Guzmán, Small Business Center Director
919-739-6941 | eguzman@waynecc.edu

TRANSITIONAL PROGRAMS (GED®, HS DIPLOMA)
Erica Babb, Administrative Assistant
919-739-6908 | ejbabb@waynecc.edu

WAYNE COMMUNITY COLLEGE
CAMPUS MAP AND DIRECTORY

3000 Wayne Memorial Drive | Goldsboro, NC 27534 | 919-735-5151 | waynecc.edu



WAYNE EXECUTIVE JETPORT
Aviation Department
226 Aviation Road, Pikeville, NC 27863

SEYMOUR JOHNSON AIR FORCE BASE EDUCATION CENTER AND LIBRARY
Curriculum and Continuing Education
1195 Cannon Ave, Goldsboro, NC 27531