

STUDENT NAME: _____ **WCC ID #:** _____

ADDRESS: _____
STREET OR PO BOX CITY STATE ZIP

Your 2019-2020 FAFSA was selected for review in a process called **verification**. Federal law states that the Financial Aid Office has the right to confirm the information that was reported before awarding and/or disbursing federal student aid. We will compare the information reported on the FAFSA for you and your spouse (*if married*) with the information reported on this worksheet and any other required documentation. **PLEASE NOTE – Your eligibility for financial aid cannot be determined until the verification process has been completed.**

INSTRUCTIONS: Complete this worksheet in blue or black ink, attach any required documentation, sign, and submit the completed package to the WCC Financial Aid Office.

****If you were married on the day you signed and submitted your FAFSA, you are required to include information for your spouse. If there are any discrepancies between the information reported on the FAFSA and the documents submitted to our office, your signature on this form authorizes our office to make the appropriate corrections to your FAFSA.**

Additional information may be needed to complete your file. If you have any questions about the verification process, please contact the Financial Aid Office as soon as possible to avoid a delay in processing your request for financial aid.

A. STUDENT'S HOUSEHOLD SIZE

NOTE: The following guidelines apply to **INDEPENDENT** students only. (*Dependent students should complete the DV1/DV5 form*)

- IN THE SPACES BELOW, LIST THE NAMES OF ALL MEMBERS OF THE STUDENT'S HOUSEHOLD INCLUDING:**
 - ✓ **The student;**
 - ✓ **The student's spouse** (*if the student is married*);
 - ✓ **The student's or spouse's children** IF the student or spouse will provide **more than half (51%+)** of the children's support* from July 1, 2019 through June 30, 2020, even if the children do not live with the student;
 - ✓ **Other people ONLY** if they now live with the student **AND** the student or spouse provides **more than half (51%+)** of the other person's support* **AND** will continue to provide **more than half (51%+)** of that person's support* through June 30, 2020.

* **Support includes money, gifts, loans, housing, food, clothing, transportation, medical/dental care, college tuition, etc.**
****Additional documentation may be required to prove support of dependents other than the student's spouse and children.**
- NUMBER IN COLLEGE:** In the last column below, provide the name of the college for any household member who is, or will be, **enrolled at least half time** in a degree, diploma, or certificate program any time between July 1, 2019, and June 30, 2020.

FULL NAME OF HOUSEHOLD MEMBER	AGE	RELATIONSHIP TO STUDENT	COLLEGE ATTENDING 2019-2020
		<i>Self</i>	Wayne Community College

~If more space is needed, attach a separate page that includes the student name and WCC ID#~

IMPORTANT: If you were married on the day you signed and submitted the FAFSA, you must answer all tax and income questions for you AND your spouse. *If you were not married or were separated, please ignore all references to "spouse".***

The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov. In most cases, no further documentation is needed to verify 2017 income information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed by the FAFSA filer.

B. TAX FILING STATUS	
STUDENT (select ONE only)	SPOUSE (select ONE only)
<input type="checkbox"/> The student filed a 2017 federal tax return AND used or will use the IRS DATA RETRIEVAL TOOL to transfer tax information into the FAFSA. {Skip to section D}	<input type="checkbox"/> The student and spouse filed a joint 2017 federal tax return AND used or will use the IRS DATA RETRIEVAL TOOL to transfer tax information into the FAFSA. {Skip to section D}
<input type="checkbox"/> The student filed a 2017 federal tax return but <u>did not and will not</u> use the IRS Data Retrieval Tool. A signed copy of the 2017 IRS TAX RETURN TRANSCRIPT* is attached. {Skip to section D}	<input type="checkbox"/> The spouse filed a <u>separate</u> 2017 federal tax return. A copy of the 2017 IRS TAX RETURN TRANSCRIPT* signed by the spouse is attached. {Skip to section D}
<input type="checkbox"/> The student did not file a 2017 federal tax return. Complete the NON-TAX FILER'S STATEMENT in section C below.	<input type="checkbox"/> The spouse <u>did not file</u> a 2017 federal tax return. The spouse is required complete the NON-TAX FILER'S STATEMENT in section C below and to <u>sign this form</u> in section D.

*REQUEST IRS TAX RETURN TRANSCRIPTS @ WWW.IRS.GOV

C. NON-TAX FILER'S STATEMENT (complete this section ONLY if the student OR student's spouse did not file a 2017 IRS tax return)

IMPORTANT: Independent non-tax filers are required to submit a **VERIFICATION OF NON-FILING** letter (available via www.irs.gov). The letter must be dated on or after October 1, 2018, and be **signed** by the individual named in the letter.

****Remember to include the student name and WCC ID# on all documents submitted.**

STUDENT (select ONE only)	SPOUSE (select ONE only)
<input type="checkbox"/> The student was not employed and had no income earned from work in 2017.	<input type="checkbox"/> The spouse was not employed and had no income earned from work in 2017.
<input type="checkbox"/> The student was employed and <u>earned income from working in 2017</u> but DID NOT, WILL NOT , and is NOT REQUIRED to file a federal tax return. <u>ALL</u> employers and earned income amounts are listed below. Copies of ALL W-2's, 1099's, and/or other statements of income earned from working in 2017 are attached.	<input type="checkbox"/> The spouse was employed and <u>earned income from working in 2017</u> but DID NOT, WILL NOT , and is NOT REQUIRED to file a federal tax return. <u>ALL</u> employers and earned income amounts are listed below. Copies of ALL W-2's, 1099's, and/or other statements of income earned from working in 2017 are attached.

NAME OF EMPLOYER	STUDENT 2017 EARNINGS	W-2 or 1099 PROVIDED?	SPOUSE 2017 EARNINGS	W-2 OR 1099 PROVIDED?
Example: XYZ Department Store	\$1400	Yes	N/A	N/A

~If more space is needed, attach a separate page that includes the student's name and WCC ID#~

D. CERTIFICATION AND SIGNATURES

By signing below, I certify that all information reported on this form and any documentation provided is true and complete.

STUDENT SIGNATURE (REQUIRED)

DATE

SPOUSE SIGNATURE (REQUIRED FOR NON-TAX FILERS)

DATE

WARNING: If you purposely provide false or misleading information to obtain financial aid, you may be fined, sentenced to jail, or both.

RETURN THIS COMPLETED FORM WITH REQUIRED DOCUMENTATION TO:
Wayne Community College - Financial Aid Office - PO Box 8002 - Goldsboro, NC 27533-8002
FAX: 919-736-9425

Wayne Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Wayne Community College. The Commission on Colleges may be contacted only if there is evidence that Wayne Community College is significantly non-compliant with a requirement or standard. Accreditation standards are located at: <http://www.sacscoc.org/principles.asp>. Inquiries about Wayne Community College, such as admission requirements, financial aid, educational programs, etc. should be addressed directly to Wayne Community College and not the Commission's office.