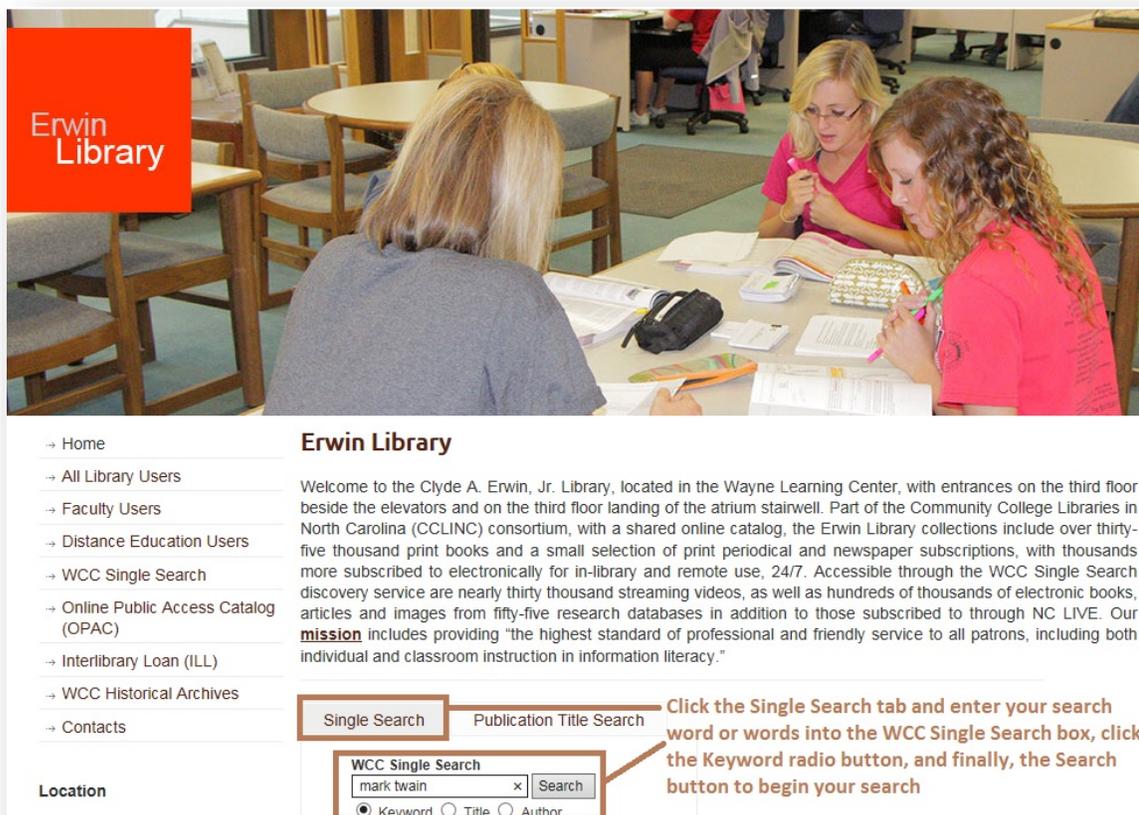


WCC Single Search Basics: Find, Permalink and Cite Scholarly Articles

Example: Find scholarly articles on the topic “**mark twain**” using a search of the relevant resources in the **WCC Single Search** discovery service, copy each **article permalink**, and retrieve each appropriate **article citation**:

1. Access the **Erwin Library website** at <https://www.waynecc.edu/library/>



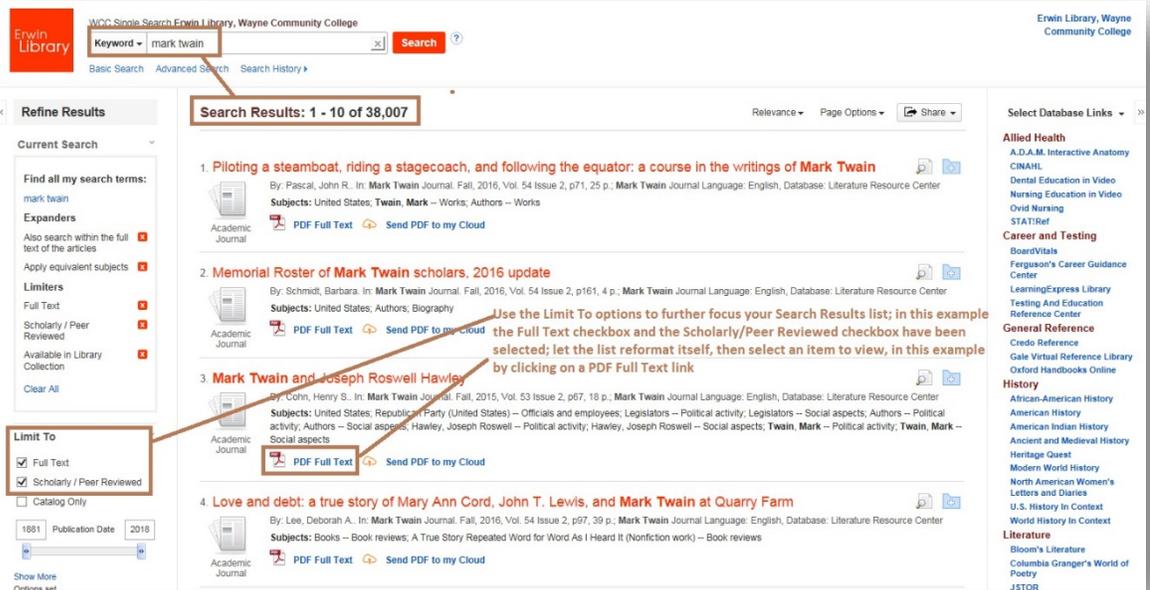
The image shows a screenshot of the Erwin Library website. At the top left, there is a red square with the text "Erwin Library". Below this is a navigation menu with links: Home, All Library Users, Faculty Users, Distance Education Users, WCC Single Search, Online Public Access Catalog (OPAC), Interlibrary Loan (ILL), WCC Historical Archives, and Contacts. The main content area features a heading "Erwin Library" followed by a welcome message. Below the message are two search tabs: "Single Search" and "Publication Title Search". The "Single Search" tab is active, showing a search box with the text "mark twain" and a "Search" button. Below the search box are radio buttons for "Keyword", "Title", and "Author", with "Keyword" selected. A callout box with an arrow points to the search box and button, containing the text: "Click the Single Search tab and enter your search word or words into the WCC Single Search box, click the Keyword radio button, and finally, the Search button to begin your search".

2. Click the **Single Search tab** if the homepage has not already defaulted to this search area
3. Into the **WCC Single Search box** under the **Single Search tab** enter the search word, or string of words, for the topic search you wish to conduct, using no punctuation or extra words
4. Click the **Search button** beside the **WCC Single Search box**

WCC Single Search Basics: Find, Permalink and Cite Scholarly Articles



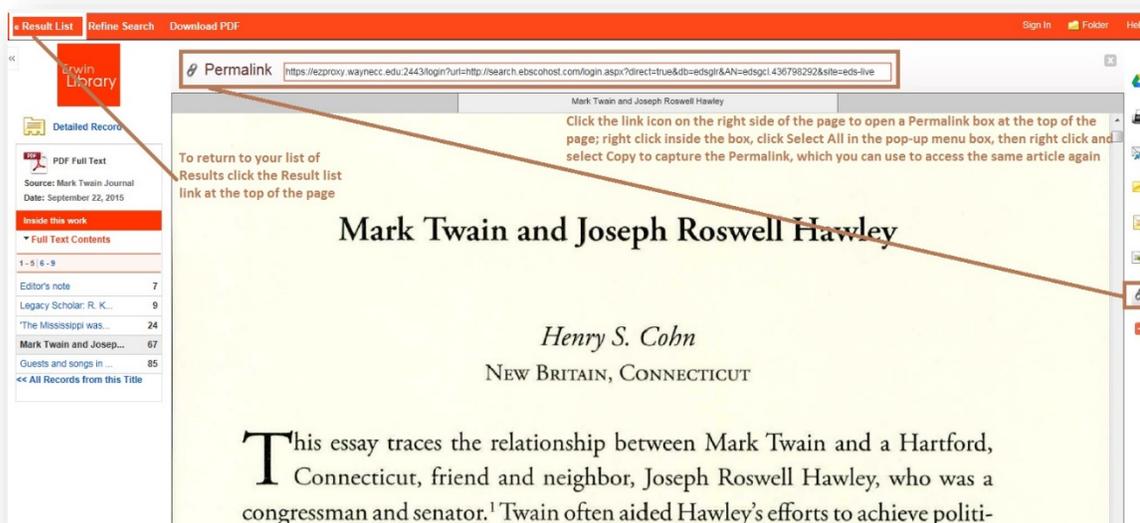
5. After clicking on the **WCC Single Search** button, if you are a remote user of the Erwin Library online resources (that is, a person using any computer outside of the Erwin Library's workstations) at the **Remote Location Database Access** prompt page:
 - a. Enter your complete **Erwin Library patron barcode number** (Using all fourteen digits on the barcode sticker with no spaces between any of the numbers) into the **Login box**
 - b. Click the **Login button**



6. At the **Search Results** page, if you want to retrieve only full-text, scholarly journal articles, under the **Refine Results** heading on the left of the screen use the **Limit To** options:
 - a. Click inside the **Full Text** checkbox to eliminate abstract-only items in the list

WCC Single Search Basics: Find, Permalink and Cite Scholarly Articles

- b. Allow the automatic **Update function** to produce a revised **Result list**
- c. And/Or, click inside the **Scholarly/Peer Reviewed checkbox** to eliminate all non-peer-reviewed items in the list
- d. Allow the automatic **Update function** to produce a revised **Result list**
- c. And/Or, under the **Source Type header** click inside the **Academic Journals checkbox** to eliminate other resource formats, such as ebooks or videos, from your **Results List** (This also eliminates Newspaper or popular Magazine articles from your search and produces a **Results List** that is nearly identical to one generated when choosing the **Scholarly/Peer Reviewed option**)
- d. Allow the automatic **Update function** to produce a revised **Result list**
- e. Choose an item from the list and click the **PDF Full Text link** to open and view an item's full text as it was originally published in paper:



- i. To retrieve the **article permalink**:
 1. Locate and click on the **Link icon ("∞" infinity sign)** in the area to the right of the **article full text window** to open a **Permalink box** above the **article full text window**
 2. Position your cursor inside the **Permalink box**, right click your mouse, and choose **Select All** from the **menu box**
 3. Right click again inside the **Permalink box** where the entire URL is now highlighted, and choose **Copy** from the **menu box**

WCC Single Search Basics: Find, Permalink and Cite Scholarly Articles

4. **Paste** this Permalink into another document or assignment, to use later to access the article directly

FALL 2015 MARK TWAIN JOURNAL 83

Scholarly article signals: published quarterly or monthly, not daily or weekly; titles often include "Journal," "Review" or "Quarterly"; includes Notes, Endnotes, Works Cited or Bibliographies

Notes

- 1 Another friend of Twain's—his closest friend in Connecticut—was Joseph Twichell, about whom Steve Courtney has written two books: *The Civil War Letters of Joseph Hopkins Twichell* (2006), and *Joseph Hopkins Twichell: The Life and Times of Mark Twain's Closest Friend* (2010). Both are published by the University of Georgia Press. The *Mark Twain Journal* acknowledges the generosity and cooperation of Steve Courtney of the Mark Twain House in supplying information and images of Clemens, Twichell, Farmington Avenue, and Nook Farm homes.
- 2 Adapted from H. Cohn and H. Gee, "No, No, No, No!": Three Sons of Connecticut Who Opposed the Chinese Exclusion Acts," *Connecticut Public Interest Law Journal* (2003).
- 3 Hawley's papers are in the Library of Congress. An entry of his diary of Wednesday, March 1, 1854 states: "Poor Debtor Hearing—Jail 10 a.m. with Judge Phelps (D.W. Pardee)."
- 4 Nook Farm was a subdivision in Hartford laid out by John Hooker, who was married to a Beecher, and Francis Gillette. See K. Andrews, *Nook Farm: Mark Twain's Hartford*

- ii. **Note:** The title of the publication includes **Journal**, (other titles clues are **Review** or **Quarterly** and it is published quarterly (i.e. in the **Fall, Winter, Spring** and **Summer**) instead of daily or weekly, and is, therefore, probably scholarly. Note also that an article with **Notes, Works Cited, Bibliography**, and/or other similar **References** pages included is also an indication of a scholarly, or well-researched, article, the ideas of which are supported by subject related scholarly research

WCC Single Search Basics: Find, Permalink and Cite Scholarly Articles

Citation Format

NOTE: Review the instructions at [EBSCO Support Site](#) and make any necessary corrections before using. Pay special attention to personal names, capitalization, and dates. Always consult your library resources for the exact formatting and punctuation guidelines.

Chicago/Turabian: Bibliography
Humanities
Cohn, Henry S. "Mark Twain and Joseph Roswell Hawley." *Mark Twain Journal* no. 2 (2015): 67. Literature Resource Center, EBSCOhost (accessed August 25, 2017).

MLA (Modern Language Assoc.) Works Cited
Cohn, Henry S. "Mark Twain and Joseph Roswell Hawley." *Mark Twain Journal*, no. 2, 2015, p. 67. EBSCOhost, ezproxy.waynecc.edu:2443/login?url=http://search.ebscohost.com/login.aspx?direct=true&db=edsclr&AN=edsclr_436798292&site=eds-live.

Vancouver/ICMJE References
Cohn H. Mark Twain and Joseph Roswell Hawley. *Mark Twain Journal* [serial on the Internet]. (2015), [cited August 25, 2017]; (2): 67. Available from: Literature Resource Center.

Export to Bibliographic Management Software (EndNote, ProCite, Reference Manager, RefWorks, BibTeX, etc.) »

Click the Cite icon on the right side of the page to open the Citation Format box, then scroll down to your desired format, in this example "MLA"

Highlight, then Copy the entry you have chosen to use in your paper, in this example for your "Works Cited" page, and Paste it into your own document (review a reputable citation guide such as OWL at Purdue to make sure this citation entry is absolutely correctly formatted!)

iv. Retrieve the **article citation**:

1. Locate and click on the **Cite icon** in the area to the right of the **article full text window** to open a **Citation Format box** above the **article full text window**
2. Highlight and **Copy** the **article citation** labeled with the **documentation** or **citation style** you need to use for your assignment or paper, in this example the **MLA citation** is highlighted
3. Remember to verify and/or revise this retrieved citation for accuracy against a **citation guide** for the format (MLA or APA, etc.) that you need to use for your particular assignment or paper (Suggested Guide: [Purdue University's Online Writing Lab](#))

iii. Or, at any time, click the **Result List link** in the upper left corner above the **article viewing window**, to return to the complete list of articles retrieved for your original search

The Erwin Library Reference staff will be happy to tell you more about these options in person in the library, or by phone at (919) 739-6890 or Ext. 6890 from on-campus. A librarian will also reply to a request made through the **Erwin Library homepage** using the **Ask a Librarian form** and its **drop-down menu options**.