

Your 2023-2024 FAFSA was selected for review in a process known as **verification**. Federal law states that we have the right to confirm the reported information before offering or disbursing federal student aid. Financial Aid & Veterans Services staff will compare the information provided on the FAFSA for you and your spouse (*if married*) with the information in this verification form and any required documentation. **PLEASE NOTE – Your eligibility for financial aid can be established only when the verification process is complete.**

STUDENT NAME: _____ **STUDENT ID:** _____

ADDRESS: _____
STREET OR PO BOX CITY STATE ZIP

IMPORTANT: If you were married on the day you submitted the FAFSA, report information for you AND your spouse.
If you were unmarried or separated, please ignore all references to "spouse."

Instructions: Complete this form using blue or black ink if you or your spouse will not file and are not required to file a 2021 income tax return with the IRS.

Check the appropriate box(es):

- The **student** was unemployed and had no income from working in 2021.
- The **spouse** was unemployed and had no income from working in 2021.
- The student or spouse was employed in 2021 and has listed below the names of all employers, the amount(s) earned from each employer in 2021, and whether an IRS Form W-2 or an equivalent document is provided. *[Provide copies of all 2021 IRS Form W-2s issued to the student and spouse by their employers].* List every employer, even if the employer did not issue an IRS Form W-2.

NAME OF EMPLOYER	STUDENT 2021 ANNUAL EARNINGS	W-2 (or Equivalent) PROVIDED?	SPOUSE 2021 ANNUAL EARNINGS	W-2 (or Equivalent) PROVIDED?
EXAMPLE: XYZ Department Store	\$1400	Yes	N/A	N/A
Total Amount of Income Earned from Work			\$	

~If more space is needed, attach a separate page that includes the student's name and WCC ID~

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2022 that shows a 2021 IRS income tax return was not filed with the IRS or other relevant tax authority OR a signed statement certifying that the individual attempted to obtain confirmation of non-filing from the IRS or other relevant tax authority and was unable to get the required documentation. ****Instructions are printed on the back of this document.**

- Check here if confirmation of non-filing or a signed statement is attached.
- Check here if confirmation of non-filing or a signed statement will be provided later.

CERTIFICATION AND SIGNATURES

By signing below, I certify that all information reported on this form, plus any included documentation is accurate and complete.

STUDENT SIGNATURE (REQUIRED)

DATE

SPOUSE SIGNATURE (REQUIRED, IF MARRIED)

DATE

WARNING: Knowingly providing false or misleading information to obtain financial aid may lead to fines, imprisonment, or both.

RETURN THIS COMPLETED FORM WITH THE REQUIRED DOCUMENTATION TO:

Wayne Community College - Financial Aid & Veterans Services – Wayne Learning Center – PO Box 8002 - Goldsboro, NC 27533-8002
FAX: 919-736-9425

Verification of Non-Filing Instructions

Federal regulations require certain individuals who have not filed and, under IRS or other relevant tax authority rules (*e.g., the Republic of the Marshall Islands, the Republic of Palau, the Federated States of Micronesia, a U.S. territory or commonwealth, or a foreign government*), are not required to file a 2021 income tax return to submit proof of this non-filing status.

If you have been asked to provide verification of non-filing and are a U.S. Citizen, follow the instructions listed below:

- 1) A separate "Verification of Non-Filing Letter" is required for each individual for whom a Non-Filing letter is requested (*student or spouse*).
- 2) Request the letter(s) by one of the following methods:
 - If the non-filer has his/her personal account number from a credit card, mortgage, home equity loan, home equity line of credit, or car loan, it may be possible to use the much faster "Get Transcript Online" option at <https://www.irs.gov/individuals/get-transcript>
 - Any non-filer with no personal credit account OR who cannot create an account with the IRS must complete IRS Form 4506-T and fax or mail it to the IRS. Please allow 5 – 10 business days for your request to be processed.

Non-U.S. Citizens should contact the relevant tax authority to obtain confirmation of non-filing.

After you receive the verification of non-filing document:

- 1) Write the student's name and student ID # on the official document.
- 2) The document should be signed and dated by the individual non-filer.
- 3) Retain a copy of the non-filing document for your records.
- 4) Submit the original verification of non-filing document **plus** copies of all 2021 IRS Forms W-2 or other statements of income the non-tax filer earned from to:

Wayne Community College
Financial Aid & Veterans Services
Wayne Learning Center
PO Box 8002
Goldsboro, NC 27533-8002