

****This form should be completed ONLY when an official 2019 IRS Verification of Non-Filing Letter cannot be obtained****

STUDENT NAME: _____ **STUDENT ID #:** _____

The instructions and certifications below apply to an independent student or spouse (*if married*) OR the parent of a dependent student. Complete this form if the student/spouse or parent has unsuccessfully attempted to request a 2019 IRS Verification of Non-Filing Letter. **NOTE – a separate form is required for EACH non-tax filer.**

Print the name and relationship to the student of the non-tax filer completing this form (*example – John Smith, parent*):

NAME OF NON-TAX FILER

RELATIONSHIP TO STUDENT

By initialing each line, you are agreeing to each statement:

_____ The person named above did not file AND was not required to file a 2019 federal income tax return.

_____ The non-tax filer named above has attempted to request the 2019 IRS Verification of Non-Filing Letter and was unable to obtain the required documentation. An official Verification of Non-Filing Letter may be obtained by:

- ▶▶ Registering for an account online at www.irs.gov
- ▶▶ Faxing or mailing Form 4506-T to the IRS *{please allow 10 business days for your request to be processed}*
- ▶▶ Automated Telephone request – 800-908-9946 *{please allow 10 business days for your request to be processed}*
- ▶▶ Scheduling an appointment with your local IRS office.

Date the 2019 IRS Verification of Non-Filing Letter request was attempted: _____

Method of request (*example – Phone request*): _____

State the reason you were unable to obtain the required documentation (*example – Government shutdown*):

Certification and Signatures

By signing below, I certify that all information reported on this form and any documentation provided is true and complete.

SIGNATURE OF NON-TAX FILER (REQUIRED)

DATE

WARNING: If you purposely provide false or misleading information to obtain financial aid, you may be fined, sentenced to jail, or both.

RETURN THIS COMPLETED FORM TO:

**Wayne Community College - Financial Aid Office - PO Box 8002 - Goldsboro, NC 27533-8002
FAX: 919-736-9425**