

****This form should be completed ONLY when an official 2020 IRS Verification of Non-Filing Letter cannot be obtained****

STUDENT NAME: _____ WCC ID #: _____

The instructions and certifications below apply to an independent student or spouse (*if married*) OR to the parent of a dependent student, as applicable. A student, spouse, or parent may complete this form if he/she is unable to obtain an official 2020 IRS Verification of Non-Filing Letter by standard means. **NOTE – a separate form is required for EACH non-tax filer.**

Print the name and relationship to the student of the non-tax filer completing this form (*example – John Smith, parent*):

NAME OF NON-TAX FILER

RELATIONSHIP TO STUDENT

Please add your initials to confirm your agreement with each statement below:

_____ I did not file AND was not required to file a 2020 federal income tax return.

_____ I have attempted to request the 2020 IRS Verification of Non-Filing Letter but was unable to obtain the required documentation. An official Verification of Non-Filing Letter may be obtained by:

- ▶▶ Registering for an account online at www.irs.gov
- ▶▶ Faxing or mailing Form 4506-T to the IRS *{please allow 10 business days for your request to be processed}*
- ▶▶ Automated Telephone request – 800-908-9946 *{please allow 10 business days for your request to be processed}*
- ▶▶ Scheduling an appointment with your local IRS office.

Enter the date(s) you requested the 2020 IRS Verification of Non-Filing Letter: _____

Method of request (*example – Phone request*): _____

State the reason you were unable to obtain the required documentation:

Certification and Signatures

By signing below, I certify that all information reported on this form and any documentation provided is true and complete.

SIGNATURE OF NON-TAX FILER (REQUIRED)

DATE

WARNING: If you purposely provide false or misleading information to obtain financial aid, you may be fined, sentenced to jail, or both.